

#### BOARD MEETING AGENDA May 21, 2020 4:00 PM

\*Temescal Valley Water District Administrative Offices 22646 Temescal Canyon Road, Temescal Valley, California 92883

#### 1. Call to Order and Roll Call

#### 2. Public Comment

Any person may address the Board at this time upon any subject not identified on this Agenda, but within the jurisdiction of Bedford Coldwater Groundwater Sustainability Authority; however, any matter that requires action will be referred to staff for a report and action at a subsequent Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered

#### 3. Consent Calendar

- A. Approval of Minutes of the February 20, 2020 Regular Meeting
- B. Financial Statement
- C. Ratification of Demands
  - i. Back-up Information for Major Contracts
- D. Outside Contract Summary Report

#### 4. Business Calendar

- A. Approval of FY 2020-2021 Budget
- 5. Grant Update
- 6. Legal Counsel Report
- 7. Comments of Board
- 8. Closed Session
  - A. Conference with Legal Counsel Anticipated Litigation Significant exposure to litigation pursuant to § 54956.9(b): 1 case

#### 9. Adjourn

\*Pursuant to the Governor's Executive Order N-25-20, and in the interest of public health and safety, this meeting will be held telephonically. Participation information is listed on Page 2 of this Agenda.

#### Bedford Coldwater Groundwater Sustainability Authority Meeting Agenda

May 21, 2020 Page 2

Remote public participation is encouraged in one of the following ways:

For Online Participation:

Go to: www.webex.com and select Join

Enter Meeting ID: 294 265 502 Meeting Password: 92530

For Call-in Only:

Call: 213-306-3065

Enter Meeting ID: 294 265 502 Meeting Password: 92530



Date: May 21, 2020

To: Board of Directors

From: Deputy Treasurer

ITEM 3.A.: APPROVAL OF MINUTES OF THE REGULAR MEETING OF

**FEBRUARY 20, 2020** 

#### **RECOMMENDATION:**

That the Board of Directors:

1. Approve the Minutes of the Bedford-Coldwater Groundwater Sustainability Authority Regular Meeting of February 20, 2020.

#### **DISCUSSION:**

Draft meeting minutes are presented for consideration for approval.

#### **FISCAL IMPACT:**

Not applicable.

#### **ENVIRONMENTAL REQUIREMENTS:**

Not applicable

#### **EXHIBITS/ATTACHMENTS:**

**Draft Meeting Minutes** 

# MINUTES OF THE REGULAR MEETING OF THE BEDFORD-COLDWATER GROUNDWATER SUSTAINABILITY AUTHORITY

#### February 20, 2020

#### **Board Present**

Paul Rodriguez, TVWD
Jacque Casillas, City of Corona

#### **Board Absent**

Phil Williams, EVMWD

#### **Staff Present**

Jeff Pape, TVWD
Tom Moody, City of Corona
Margie Armstrong, EVMWD
Parag Kalaria, EVMWD
Terese Quintanar, EVMWD
Victor Harris, Stantec
Colin O'Neill, Olivarez Madruga Lemiuex O'Neill, LLP
Katie Hockett, City of Corona

#### **Others Present**

#### 1. CALL TO ORDER AND ROLL CALL

The meeting of the Bedford-Coldwater Groundwater Sustainability Authority was held at its principal offices located at 22646 Temescal Canyon Road, Temescal Valley, California. The meeting was called to order by Chairman Rodriguez at 4:05 p.m.

2. **PUBLIC COMMENT** – None.

#### 3. CONSENT CALENDAR

- A. Approval of Minutes of the November 7, 2019 Meeting
- B. Ratification of Demands
- C. Financial Statement

**ACTION:** Vice-Chairperson Casillas made a motion, Chairman Rodriguez seconded, and the motion carried unanimously to approve the Consent Calendar.

Vice-Chairperson Casillas mentioned that Item 3B was difficult to follow and requested a staff report. Ms. Armstrong reported that this disbursement report represents all payments since the last report. Page 8 is a summary of outside contracts and total

contract amount spent to date. Stantec is at 10% of contract, and therefore, is requesting an amendment. Ms. Armstrong explained that backup is provided for invoices paid to Stantec and Todd Groundwater, as previously requested by the Board.

Chairman Rodriguez referenced page 62, the Financial Statement date of December 31, 2019 and asked if it was representing this fiscal year. Ms. Armstrong answered that it was and added that part of the GSP Preparation line item includes invoices from Stantec in addition to the \$6,700. She explained that a large portion of expenses invoiced by Stantec and Todd Groundwater fall into the GSP Preparation category and the operating expenses are distinguished from non-operating expenses. Further, the GSP Preparation line item can be broken down by vendor for clarification on this report, moving forward. Responding to Chairman Rodriguez's comments, Ms. Armstrong noted that the Stantec Contract includes Administration and Project Management activities and they bill by task. Some of these tasks are billable to the grant and others are not. For clarification for the future and for the public, the Board asked that clarification be made. Going forward, the GSP Preparation line item will list vendor names.

#### 4. BUSINESS CALENDAR

#### A. Adoption of Resolution for LAIF Application (Reso No. 20-01)

Ms. Armstrong reported that this is a voluntary program that offers local agencies the opportunity to participate in a major portfolio. It invests and manages hundreds of millions of dollars, using the investment expertise of the State Treasurer's Office investment staff and allowing for a higher return on the funds currently held in the bank.

Staff recommended approval of the creation of a new LAIF account for the Authority. Staff also recommended that the Board adopt the resolution, as required by LAIF, allowing contracted EVMWD staff to transfer funds into and out of this account. Investment in this fund is authorized by the Authority's Investment Policy.

Vice-Chairperson Casillas commented that this is a great way to go; a smart thing to do. Chairman Rodriguez agreed that it makes sense to establish this account and the signatories made sense. However, expressed concern over the titles listed as authorized to move funds, and asked if consistent with EVMWD practices. He also asked if cash flows in and out of the LAIF account will be frequent and if the account is intended as another bank account. Ms. Armstrong explained that this is consistent with EVMWD accounting controls. Accountants review cash flows and transfer funds in and out daily or weekly as needed to pay invoices, with the Accounting Manager's approval. There is one source of funds transferring to LAIF; the annual contributions of the agencies of the Authority. We will maintain the checking account we already have as well, but the LAIF account will enable us to earn more money and the intent is to invest as much as possible into LAIF. Further, staff is reviewing the option to piggyback EVMWD's investment management account for long term.

Chairman Rodriguez expressed that if funds are infrequently transferred from the LAIF account, his preference would be to authorize as few as possible to manage those funds. He concluded that the intent was not to inhibit the process by requiring that managers handle the transfers. He relayed that he is comfortable with the LAIF account being used as a bank account rather than an investment account but may request discussion again in the future to add or remove signatories.

**ACTION:** Vice-Chairperson Casillas made a motion, Chairman Rodriguez seconded, and the motion carried unanimously to:

- 1. Authorize the creation of a new account with the Local Agency Investment Fund (LAIF); and
- 2. Adopt the resolution establishing the list of contracted staff who are authorized to invest and transfer funds for Local Agency Investment Fund (LAIF) (Resolution No. 20-02)

#### B. Approval of Amendment No. 2 to Stantec PSA (MO# 28)

Ms. Armstrong reported that on November 16, 2017, the Board approved a Professional Services Agreement (PSA) with Stantec Consulting Services, Inc. (Stantec) for a not to exceed amount of \$200,000. The scope of services included program management for the development of the Groundwater Sustainability Plan (GSP), administrative support and support with regulatory issues.

The first amendment to the Professional Services Agreement was approved by the Board on August 16, 2018, revising the fee schedule to include the 8% recovery charge which was inadvertently omitted from the PSA.

The scope of work outlined in the Request for Proposal (RFP) was broadly defined to provide flexibility for the Authority to assign additional work to the Administrator, as needed. As the original not to exceed amount of \$200,000 is almost depleted, staff requested Stantec to provide a proposal for continued Administrative services until the completion and submittal of the final GSP in January 2021. Stantec provided a proposal in the amount of \$201,659. Except for one position, all billing rates are kept at the original contract rates, which is a great value.

Staff recommended that the Board approve Amendment No.2 to the Professional Services Agreement with Stantec Consulting Services, Inc., in the amount of \$201,659 for administrator services and assistance in completing the development of the Groundwater Sustainability Plan.

Chairperson Casillas asked if Stantec will have more work as we near the completion of the process. Mr. Harris responded that there is likely more work toward the end of the process, but that he does not anticipate exceeding the contract amount. Chairman Rodriguez explained that when the BCGSA was in its initial stages, we did not

have an administrator and assumed about \$100,000 per year for the services being provided by the agencies. We expect to continue to utilize an administrator in the future, as we develop a Capital Improvement Plan. Stantec may bid again for these services, which will include administrative and project management work. He opined that this amendment is in line with the role we expect and that Stantec staff are acting in the capacity envisioned. Also, a portion of the amendment is capturing what we've already assumed in our budget.

**ACTION:** Vice-Chairperson Casillas made a motion, Chairman Rodriguez seconded, and the motion carried unanimously to Approve Amendment No. 2 to Professional Services Agreement with Stantec Consulting Services, Inc. for Administrator services for Bedford Coldwater Groundwater Sustainability Authority.

#### C. Receive and File Audited Financial Statement

Ms. Armstrong reported that the Authority's auditor, Rogers, Anderson, Malody, & Scott, LLP, have completed their audit of the Authority's Fiscal Year 2019 Financial Statements. The reports indicate that no significant or material adjustments were encountered during the audit. Overall, the auditor presented an unmodified and clean audit opinion. The auditor's report on internal control did not identify any deficiencies in internal control, and that they did not find any instances of noncompliance.

Additionally, the post audit letter states that the accounting estimates used in the Financial Report are reasonable, the financial statement disclosures are neutral, consistent, and clear, and there are no misstatements in the financial report. The Management Analysis that was not included in last year's financials has been included in this year's. Ms. Armstrong continued that cash coming in and expenses going out are reflected in monthly Financial Statements and there have not been any changes since the last review of the Financial Statements.

Answering questions of Chairman Rodriguez, Ms. Armstrong stated that Stantec has no role in financial management, and we are not employing practices that aren't typical to JPAs. Chairman Rodriguez stated that we need to have redundancy, and a clean audit is a good audit. Mr. Moody stated that it is typical for an agency leading the JPA to use its financial controls, as the activities are done by that agency's staff; in this case, EVMWD. Chairman Rodriguez concluded by stating that it is the responsibility of the JPA to ask Auditors to review particular areas.

#### 5. ADMINISTRATOR'S UPDATE

Mr. Harris reported that periodic teleconferences with staff, website updates and SharePoint document management, and grant packet preparation efforts are ongoing. Three quarters of progress reports have been completed. The fourth quarter of the grant

packet preparation is underway and will be submitted after the third quarter submittal is approved.

Todd Groundwater has completed the draft submittal for Groundwater Strategy, which is being reviewed. A draft of the Plan Area chapter for the GSP has also been completed by Todd Groundwater, providing their opinion on management areas. A Hydrogeologic Conceptual Model will also be provided soon, as will the opportunity for discussion of flow and groundwater conditions. He concluded that we are on schedule and Todd Groundwater is doing a good job.

Mr. Harris provided a schedule for the various components throughout the GSP process, and Mr. Pape provided a summary of SGWP Grant Invoicing. The schedule is based on needs of the grant and the Department of Water Resources made the schedule and scope very simplified. Summaries of grant submittals will be provided periodically, as the grant submittals themselves are organized by category and difficult to navigate through. Vice-Chairperson Casillas expressed that she would appreciate top-line summaries. Ms. Armstrong will also include updates on the status of submissions, going forward, to provide information about what invoices have been received and how much we've received back from grant reimbursement. Grant reimbursement is invoiced by category and a local contribution is used prior to reimbursement being issued. To date, BCGSA has received \$7,500, with a 10% retention. Chairman Rodriguez commented that those expenses are related to stakeholder engagement.

Discussion followed regarding timing of budget planning. Chairman Rodriguez commented on the fact that we are scheduling a year early, considering the deadline to the Department of Water Resources. As the BCGSA member agencies deploy their budget planning efforts, it will be helpful to have an estimation of member agency contributions. Mr. Moody explained that the City of Corona's budget process is underway. TVWD's budget presentation process begins in April. Ms. Armstrong explained that we have the cost for GSP submission, and we have to internally discuss what to do for the six months after that. Mr. Moody explained that the Corona contribution can be left out of the budget and future fund balance appropriation can be sought, or estimated funds can be programmed into the draft budget at this time. Chairman Rodriguez requested budget discussions be held at the February BCGSA meetings in order to have better budget planning numbers. He suggested rough budget estimates in February and more finalized numbers to be decided in May.

#### 6. LEGAL COUNSEL REPORT

Chairman Rodriguez asked Colin O'Neill if issues with other GSAs have surfaced. He answered that he was not aware of anything other than standard and generic JPA issues. Chairman Rodriguez asked if a GSA needs to plan for emergencies. Mr. O'Neill responded that some JPAs have formed consortiums for disaster plans and are working together for economy of scale, sharing RFPs. Public Agencies should plan for

earthquakes, and lacking generators can be a liability, despite the broad protections in the Water Code.

Mr. Pape opined that we would see or hear more in the coming months because some other agency's submittals are highly controversial. Some have not submitted completed GSPs, utilizing those as exhibit and are forming stipulated judgement with pumpers to avoid CEQA requirements.

#### 7. COMMENTS OF THE BOARD

Chairman Rodriguez expressed appreciation for the work done and that we're ahead of schedule.

#### 8. ADJOURN

There being no further business, the February 20, 2020 Regular meeting of the Bedford-Coldwater Groundwater Sustainability Authority was adjourned at 4:54 p.m.

ATTEST:	APPROVED:
Jacque Casillas, Vice-Chairperson	Paul Rodriguez, Chairman
Date:	Date:



Date: May 21, 2020

To: Board of Directors

From: Deputy Treasurer

### ITEM 3.B.: RECEIVE AND FILE MARCH 31, 2020 FINANCIAL STATEMENTS AND CASH RESERVE REPORT

#### **RECOMMENDATION:**

That the Board of Directors:

1. Take action to Receive and File the March 31, 2020 Financial Statements and Cash Reserve Report.

#### **DISCUSSION:**

The March 31, 2020 Financial Statements and Cash Reserve Report are attached for review.

#### **FISCAL IMPACT:**

Not applicable.

#### **ENVIRONMENTAL REQUIREMENTS:**

Not applicable

#### **EXHIBITS/ATTACHMENTS:**

March 31, 2020 Statement of Revenues & Expenditures

March 31, 2020 Cash Reserve Report

March 31, 2020 Statement of Net Position

## Bedford Coldwater Groundwater Sustainability Authority STATEMENT OF REVENUES & EXPENDITURES as of March 31, 2020

	YTD	FY	% of
REVENUE	Actual	Budget	Budget
Member Contributions	\$ 1,108,665	\$ 1,108,665	100
Member Contributions Carry over	104,887	114,835	91
Grant Reimbursement	7,460	38,000	20
Interest Income	1,464	500	293
TOTAL REVENUE	1,222,476	1,262,000	97
OPERATING EXPENSES			
EVMWD - JPA Oversight/Management	8,000	12,000	67
Stantec -GSP Administrator	9,640	44,820	22
ACWA Dues	1,954	2,200	89
Legal Expenses	3,200	6,200	52
Insurance Premium	1,508	2,200	69
Bank Fees	1,680	2,000	84
Auditing Services	1,000	7,000	14
Website Domain & Software	720	1,500	48
SharePoint Document Management	-	5,000	0
Website Content Design & Maintenance	475	5,500	9
TOTAL OPERATING EXPENSES	28,177	88,420	32
GSP PREPARATION EXPENSES			
Stantec	37,033	121,180	31
Todd Groundwater	115,594	800,000	14
TOTAL GSP PREPARATION EXPENSES	152,627	921,180	17
TRANSFERS			
Transfer to Operating Reserve	52,400	52,400	100
Transfer to Non-Operating Reserve	200,000	200,000	100
TOTAL TRANSFERS	252,400	252,400	100
TOTAL EXPENSES	433,204	1,262,000	34
MEMBER CONTRIBUTION CARRY OVER	\$ 789,272	\$ -	

#### **Bedford Coldwater Groundwater Sustainability Authority CASH RESERVE REPORT** as of March 31, 2020

OPERATING RESERVE	
Operating Budget (FY 20)	209,600
Operating Reserve Target	25%
TOTAL OPERATING RESERVE BALANCE	 52,400
NON-OPERATING RESERVE	
Non-Operating Budget (FY 20)	800,000
Non-Operating Reserve Target	 25%
TOTAL NON-OPERATING RESERVE BALANCE	200,000
TOTAL RESERVE BALANCE	\$ 252,400

## Bedford Coldwater Groundwater Sustainability Authority STATEMENT OF NET POSITION As of March 31, 2020

ASSETS	20	<u>)20</u>	<u>2019</u>
Current Assets:			
Cash and Cash Equivalents	\$ 1,0	058,008	\$ 110,767
Total Assets	1,0	058,008	 110,767
LIABILITIES & NET POSITION			
Current Liabilities:			
Accounts Payable		15,616	5,880
Member Deposits		789,992	 104,887
Total Liabilities	8	805,608	110,767
Net Position:			
Restricted for:			
Operating Reserve		52,400	-
Non-Operating Reserve		200,000	-
Total Net Position	2	252,400	-
Total Liabilities & Net Position	1,0	058,008	110,767



Date: May 21, 2020

To: Board of Directors

From: Deputy Treasurer

#### ITEM 3.C.: RATIFICATION OF DEMANDS

#### **RECOMMENDATION:**

That the Board of Directors:

1. Ratify the demands listed on the Cash Disbursement Report for the period of February 1, 2020 through April 30, 2020.

#### **DISCUSSION:**

The Cash Disbursement Report for the period of February 1, 2020 through April 30, 2020 is attached for consideration for approval.

#### **FISCAL IMPACT:**

Not applicable.

#### **ENVIRONMENTAL REQUIREMENTS:**

Not applicable

#### **EXHIBITS/ATTACHMENTS:**

1. Cash Disbursement Report – February 1, 2020 - April 30, 2020.



**AP Disbursement Report** 

Print Date: 05/05/2020

Cash Disbursements for 02/01/2020 through 04/30/2020

		3	cash Disbursements for 02/01/2020 through 04/30/2020			
Check or Reference #	Payment Date	Check or Reference # Payment Date Paid to Vendor	Payment Description Into	Interim Justification	Pmt Type	Payment Amount
INTERIMS						
151	02/20/2020	ELSINORE VALLEY MWD	JANUARY ADMINISTRATIVE FEE		CHECK	1,000.00
152	03/12/2020	ELSINORE VALLEY MWD	FEBRUARY ADMINISTRATIVE FEE		CHECK	1,000.00
153	03/12/2020	STANTEC CONSULTING SERVICES	BCGSA ADMINISTRATOR		CHECK	1,704.30
154	03/12/2020	TODD GROUNDWATER	BEDFORD COLDWATER GSP		CHECK	1,955.30
155	03/19/2020	ELSINORE VALLEY MWD	DECEMBER ADMINISTRATIVE FEE		CHECK	1,000.00
156	03/19/2020	OLIVAREZ MADRUGA LEMIEUX ONEIL	LEGAL FEES		CHECK	1,300.00
157	03/26/2020	STANTEC CONSULTING SERVICES	BCGSA-ADMINISTRATOR		CHECK	4,638.32
158	03/26/2020	TODD GROUNDWATER	BEDFORD COLDWATER GSP		CHECK	12,025.00
159	04/09/2020	TODD GROUNDWATER	BEDFORD COLDWATER GSP		CHECK	30,821.25
160	04/16/2020	OLIVAREZ MADRUGA LEMIEUX ONEIL	LEGAL FEES		CHECK	00'09
161	04/30/2020	ELSINORE VALLEY MWD	MARCH ADMINISTRATIVE FEES		CHECK	1,000.00
16291	04/30/2020	STANTEC CONSULTING SERVICES	BCGSA ADMINISTRATOR		CHECK	2,933,90

Current Payments Issued:

\$59,438.07

Reviewed By: My Rlades

Date: May 5, 2020



Date: May 21, 2020

To: Board of Directors

From: Deputy Treasurer

#### **ITEM 3.C.i:** BACKUP INFORMATION FOR MAJOR CONTRACTS

Information is being provided for reference purposes.

#### **Back-up Information for Major Contracts**

Shown on Cash Disbursements for 02/01/2020 through 04/30/2020

Check #	<b>Payment Date</b>	Paid to Vendor	Invoice #	<b>Invoice Date</b>	<b>Payment Amount</b>
153	3/12/2020	Stantec Consulting Services	1624369	2/18/2020	1,704.30
154	3/12/2020	Todd Groundwater	80801518	6/8/2018	1,955.30
157	3/26/2020	Stantec Consulting Services	1635259	3/19/2020	4,638.32
158	3/26/2020	Todd Groundwater	80802220	3/8/2020	12,025.00
159	4/9/2020	Todd Groundwater	80802120	2/8/2020	15,616.25
159	4/9/2020	Todd Groundwater	80802420	4/8/2020	15,205.00
162	4/30/2020	Stantec Consulting Services	1647322	4/17/2020	2,933.90

**Total Amount** 

\$54,078.07

Check Date: 3/12/20

nvoice No.	Descripti	CES, 13980 COLLECTION	Date	O1000 Milloune		Net Amount Paid
.624369	BCGSA	ADMINISTRATOR	01/31/20	\$1,704.30	\$0.00	\$1,704.3
					=	
					1	
ch at Perforation Be	iora Donositina C	hack	TOTALS:	\$1,704.30	\$0.00	\$1,704

Page 1 of 1



**BEDFORD COLDWATER** Groundwater Sustainability Authority
A PUBLIC AGENCY 31315 Chaney Street Lake Elsinore, CA 92531

Bank of America Inland Empire RCBO P.O. Box 1072 Riverside, CA 92501 16-66 / 1220

Check Date 03/12/2020 Number 153

PAY VOID VOID VOID VOID VOID VOID VOID

Amount \$ \*\*\*\*1,704.30

PAY STANTEC CONSULTING SERVICES
TO THE ORDER
ORDER
CHICAGO II COSCO CHICAGO IL 60693 US

**NON-NEGOTIABLE** 



Page 1 of 4

RECEIVED

**Invoice Number** Invoice Date **Customer Number Project Number** 

1624369 February 18, 2020 147409 185865160

Finance Dept.

**Bill To** 

Bedford Coldwater Groundwater Sustainability Authority

Accounts Payable 31315 Chaney St Lake Elsinore CA 92531

US

Please Remit To

Stantec Consulting Services Inc. (SCSI)

13980 Collections Center Drive

Chicago IL 60693

United States

Federal Tax ID

11-2167170

**Project Description:** 

Bedford Coldwater GW Sustainability Authority - Administrator

Stantec Project Manager:

Contract No:

**Authorization Amount:** 

**Authorization Previously Billed:** 

**Authorization Billed to Date:** 

**Current Invoice Due:** 

For Period Starting:

For Period Ending:

Lapus, Kevin A

\$200,000.00

\$179,234.49

\$180,938.79

\$1,704.30

December 28, 2019

January 31, 2020

Attention:

Margie Armstrong

Title:

1

**Deputy Treasurer** 

Vendor# Pay Date

**Entered** Date

See Attacked Email 3-2-20 51 15 310 110 53140 \$616.34 51 15 310 110 53140 BCGSP \$ 1087.967 = 1,704.30



Page 1 of 4

RECEIVED

MAR 0 5 2020

**Invoice Number** Involce Date **Customer Number Project Number** 

1624369 February 18, 2020 147409 185865160

Finance Dept.

Bedford Coldwater Groundwater Sustainabllity Authority Accounts Payable 31315 Chaney St Lake Elsinore CA 92531

Please Remit To

Stantec Consulting Services Inc. (SCSI) 13980 Collections Center Drive

Chicago IL 60693 **United States** Federal Tax ID 11-2167170

**Project Description:** 

Bedford Coldwater GW Sustainability Authority - Administrator

Stantec Project Manager:

Lapus, Kevin A

**Contract No:** 

525

Authorization Amount:

\$200,000.00

\$179,234.49

**Authorization Previously Billed:** 

**Authorization Billed to Date:** 

\$180,938.79

**Current Involce Due:** 

\$1,704.30

For Period Starting:

December 28, 2019

For Period Ending:

January 31, 2020

Attention:

Margie Armstrong

Title:

Deputy Treasurer

51-15-310-110-53140 \$ 616.34 51-15-310-110-53140-BCGSP \$1,087.96 \$1,704.30

Invoice Number Project Number Page 2 of 4 1624369 185865160

Top Task 001	<b>Grant Administration</b>				
Low Task 001.1	Grant Administration				Current
Professional Services			Hours	Rate	Amount
Billing Level					
Junior Engineer/Scientist					
Shugart, Kelly K		-	5.00 5.00	98.00 _	490.00 <b>490.00</b>
<b>n</b>	ofessional Services Subtotal	-	5.00	-	490.00
Pro	ofessional Services Subtotal	-	3.00	-	
<u> Disbursements</u>		Date	Cost	%	Current Amount
Flat Rate Disbursement 8% of 490.00		2020-02-18			39.20
Dis	sbursements Subtotal				 39.20
Low Task 001.1 Subtotal	<				529.20
Top Task 001 Total					529.20
Top Task 002	Planning Activities				
Low Task 002.1	Project Management				
Professional Services			Hours	Rate	Current Amount
Billing Level					Amoun
enior Project Accountant			0.30	89.00	26.70
MacDonnell, Colle	en		0.30	37.00	 26.70
ь	rofessional Services Subtotal		0.30		 26.70

Invoice Number Project Number Page 3 of 4 1624369 185865160

7.84

Note: the line item highlighted below is only a comment line to reflect a correction. The 0.3 hrs billed above is a net of the 8 hr correction. MA 03/02/20

MA 03/02/20					
Junior Engineer/Scientist Shugart, Kelly K	These hours were removed d billing on the December invo		8.00	98.00	(784.00) (784.00)
<u>Disbursements</u>		Date	Cost	%	Current Amount
Direct - Other Direct Expense	es				
H & H Water Resource STBCGSA05 Flat Rate Disbursement	s LLC	2020-02-03	587.50	0.00	587.50
8% of 26.70		2020-02-18			2.14
Disbu	ursements Subtotal			=	589.64
Low Task 002.1 Subtotal					616.34
Low Task 002.6	Outreach Activities				
Professional Services					
Billing Level			Hours	Rate	Current Amount
Junior Engineer/Scientist Shugart, Kelly K		-	1.00	98.00	98.00 <b>98.00</b>
Profe	essional Services Subtotal	-	1.00	i. —	98.00
<u>Disbursements</u>		Date	Cost	%	Current
El I Duta Dida managa					Amount
Flat Rate Disbursement 8% of 98.00		2020-02-18			7.84

Disbursements Subtotal

Invoice Number Project Number Page 4 of 4 1624369 185865160

Low Task 002.6 Subtotal					105.84
Low Task 002.8	Subcontractor Management				
<u>Professional Services</u>					
Billing Level			Hours	Rate	Current
					Amount
Junior Engineer/Scientist			0.50	98.00	49.00
Shugart, Kelly K		<u> </u>	0.50	70.00	49.00
Prof	essional Services Subtotal	h-	0.50	Œ	49.00
1101		¥ <del>=</del>	·	-	
<u>Disbursements</u>		Date	Cost	%	Current
		2 2.0			Amount
Direct - Other Direct Expen	ses				
H & H Water Resource STBCGSA05 Flat Rate Disbursement	es LLC	2020-02-03	400.00	0.00	400.00
8% of 49.00		2020-02-18			3.92
Disb	oursements Subtotal			·-	403.92
Low Task 002.8 Subtotal					452.92
					1,175.10
Top Task 002 Total					
	Total Fees & Disi	bursements			\$1,704.30
	INVOICE TOTAL	(USD)			\$1,704.30

Billing Backup

Date	Project	Task	Task Expnd Category	Employee/Supplier	Quantity	Bill Rate	Quantity Bill Rate Bill Amount
2020-01-03	185865160	1.1	Direct Labor	SHUGART, KELLY K	4.00	98.00	392.00
2020-01-23	185865160	1.1	Direct Labor	SHUGART, KELLY K	1.00	98.00	98.00
2020-02-18	185865160		1.1 Direct Expenses	FLAT RATE DISBURSEMENT	39.20	1.00	39.20
		SCHOOL SECTION	THE RESERVE	Total subTask 1.1	44.20		529.20
2020-01-07		2.1	185865160 2.1 Direct Labor	MACDONNELL, COLLEEN	0:30	89.00	26.70
2020-02-18		2.1	185865160 2.1 Direct Expenses	FLAT RATE DISBURSEMENT	2.14	1.00	2.14
100000000000000000000000000000000000000	HOUSE SERVICE	1 600	18 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Total subTask 2.1	2.44	SPATISTISCO	28.84
2020-01-24	185865160		2.6 Direct Labor	SHUGART, KELLY K	1.00	98.00	98.00
2020-02-18	185865160		2.6 Direct Expenses	FLAT RATE DISBURSEMENT	7.84	1.00	7.84
III 53355	THE OWNER WHEN THE PARTY OF	NATURE OF THE PERSON.	STREET, STREET	Total subTask 2.6	8.84	ALCO POLICE	105.84
2019-12-30	185865160		2.8 Direct Labor	SHUGART, KELLY K	0.25	98.00	24.50
2020-01-23	185865160	2.8	Direct Labor	SHUGART, KELLY K	0.25	98.00	24.50
2020-02-18	185865160	2.8	Direct Expenses	FLAT RATE DISBURSEMENT	3.92	1.00	3.92
	A STATE OF THE STA		Chest Contract	Total subTask 2.8	4.42		52.92
CALL STATE	Same and the	0.00		Total Project 185865160	50 90		716.80



Stantec Consulting Services, Inc.
Stantec.Accounts.Payable.Invoices@Stantec.com

Remit to: H & H Water Resources, LLC

1446 Highland Ave. Glendale, CA 91202

For Professional Services Rendered during the Period of 01/01/2020 to 01/31/2020

Invoice Number:

STBCGSA-05

Date:

2/3/2020

Stantec Project No:

185865160

Authorization No:

S20182-N

Project Name:

Bedford Coldwater Groundwater Sustainability Authority-Administrator

Client:

Stantec

Billing Level Principal Project Administrator	Name Harris, Victor Howell, Belinda	<u>Rate</u> \$200.00 \$125.00	Hours 4.5 0.7	Amount \$900.00 \$87.50
		Labor Total		\$987.50
		Invoice Tota	ľ	\$987.50
Total Authorized Amount:		\$15,500.00		
Billed this Invoice:		\$987.50 \$10,611.37		
Total Invoiced to Date: Amt. Remaining:		\$4,888.63		
% Complete:		68%		
% of Authorized Amount Invoiced to Date:		68%		

Amount Description of Work Performed	Review budget projections and proposal. Plan for on-going \$ 500.00 meetings with BCGSA, review to-do list with Kelly (Pas)	\$ 62.50 financial administration and record keeping	financial administration and record keeping		200 \$ 400.00 progress.		
ount	00.00	62.50	25.00	\$ 587.50	00.00	\$ 400.00	\$ 987.50
Am	\$\ \$	\$	ψ.	\$ 5	\$	\$	\$
	200	125	125		200		
Rate			72740	Vi by			
	\$ · · ·	0.5 \$	\$ 2		2.0 \$		
Hours	2.5	0.5	0.2		2.0		
	tor	inda	inda		tor		
	Harris, Victor	Howell, Belinda	Howell, Belinda		Harris, Victor		
Name	Нап	Howe	Howe		Har		
Task	2.1	2.1	2.1	2.1 Total	2.8	2.8 Total	Grand Total
187	185865160	185865160	01/05/20 185865160		01/24/20 185865160		
Date Project	01/31/20 185865160	01/03/20 185865160	01/02/20		01/24/20		

Billing Backup for Stantec Invoice Number:

STBCGSA-05

Services Performed During the Invoice Period of (12/28/2019-1/31/2020)

		Staff Totals	4.5	5.5	0.7	0.3	11
멑		_	-	_	_		0
3. GSP Development	3.1 GSP	Development					0
	2.13 Well	Canvass					
	2.12 Develop	GSA Logo					0
	2.11 Develop	Data Gap List					0
	2.10 Compile	rtion					0
							0
fties	2.8 Subcontractor	Management Sections	2	0.5			2.5
2. Planning Activities	2.7 RFP	Development					0
		Activities		1			1
	oint.	(monthly					0
	2.4 GSA Web Site	(monthly					0
	2,3 Meetings	at TVWD					0
	2.2 Monthly Conference	Calls (plus 2					0
	2.1 Project Conference 2.3 Meetings Site	Management	2.5		7'0	6.0	3.5
1. Grant Administration	1.1 Grant	Administration Management Calls (plus 2 at TVWD		4			4
		Her.	rictor Harris	Kelly Shugart	Belinda Howell	Colleen MacDonnell	Task Totals

The Following Services Were Performed During the Performance Period of (12/78/7019-1/31/2020)

During this period, the following activities were completed during this invoice period for As-Needed Services for the GSA:

• Prepare Q3 grant progress report and invoice packet

• Conference call with Todd Groundwarter to review project progress

• Subcontractor management and coordination

• Monthly financial accounting and reporting

Check Date: 3/12/20

voice No	ATER, 2490 MARINER SQUARE LOOP, Description	Date	GIUSS AIIIUUIIL	Discount Amount	Net Amount Paid
ovoice No. 0801518	BEDFORD COLDWATER GSA	06/08/18	\$1,955.30	\$0.00	\$1,955.3
				,	
				-	
	V				
		1			
		İ			
					\$1,955

Page 1 of 1



**BEDFORD COLDWATER** Groundwater Sustainability Authority A PUBLIC AGENCY 31315 Chaney Street Lake Elsinore, CA 92531

Bank of America Inland Empire RCBO P.O. Box 1072 Riverside, CA 92501 16-66 / 1220

Check Date 03/12/2020 Number 154

Amount \$ \*\*\*\*\*1,955.30

PAY TO THE ORDER 2490 MARINER SQUARE LOOP **SUITE 215** ALAMEDA CA 94501 US

**NON-NEGOTIABLE** 



2490 Mariner Square Loop, Suite 215 Alameda, CA 94501

510/747-6920

Federal ID# 94-2490748

RECEIVED

**Invoice** 

FEB 17 2020

Finance Dept.

DATE

INVOICE NO.

6/8/2018

80801 5-18 80801518

BILL TO:

Bedford Coldwater Groundwater Sustainability Agency Attn: Victor Harris, Stantec 300 North Lake Ave., Suite 400 Pasadena, CA 91101

Project No: 80801 - Bedford Coldwater GSA

DESCRIPTION	HOURS	RATE	AMOUNT
Professional services in connection with Data collection and compilation for the Bedford-Coldwater Groundwater Sustainability Agency.  Chad Taylor  Professional Services Subtotal	9	210.00	1,890.00 1,890.00
Communications Fee @ 2% of Professional Services	1,890	0.02	37.80
Administrative/Secretarial: Sheila Gould	0.25	110,00	27.50

Voucher # 51- 181 Vendor# Pay Date

MAR 1/2 2020 V 5 / 15 310 110 53140 BCGSP Acct# Entered Date 3 - 1/ 20

May 1 - 31, 2018

\$1,955.30

No. 157

Check Date: 3/26/20

nvoice No.	TING SERVICES, 13980 COLLECTION Description	Date	Gross Amount	Diacodile Alliodile	Net Amount Paid
L635259	BCGSA-ADMINISTRATOR	02/28/20	\$4,638.32	\$0.00	\$4,638.3
				38	
				ľ	
			1		
					\$4,638

Page 1 of 1



BEDFORD COLDWATER Groundwater Sustainability Authority A PUBLIC AGENCY 31315 Chaney Street Lake Elsinore, CA 92531

Bank of America Inland Empire RCBO P.O. Box 1072 Riverside, CA 92501 16-66 / 1220

Check Date 03/26/2020 Number 157

Amount \$ \*\*\*\*4,638.32

PAY TO THE ORDER OF CHICAGO IL 60693

STANTEC CONSULTING SERVICES 13980 COLLECTIONS CENTER DRIVE CHICAGO IL 60693 US

**NON-NEGOTIABLE** 

RECEIVED

MAR 25 2020

Invoice Number Invoice Date Customer Number Project Number 1635259 March 19, 2020 147409 185865160

Finance Dept.

**Bill To** 

Bedford Coldwater Groundwater Sustainability Authority

Accounts Payable 31315 Chaney St Lake Elsinore CA 92531

US

Please Remit To

Stantec Consulting Services Inc. (SCSI)

13980 Collections Center Drive

Chicago IL 60693 United States Federal Tax ID 11-2167170

Project Description: Bed

Bedford Coldwater GW Sustainability Authority - Administrator

Stantec Project Manager:

Contract No:

Authorization Amount:

Authorization Previously Billed: Authorization Billed to Date:

**Current Invoice Due:** 

For Period Starting:

For Period Ending:

Lapus, Kevin A

525

\$200,000.00

\$180,938.79

\$185,577.11

\$4,638.32

January 31, 2020

February 28, 2020

Attention:

Margie Armstrong

Title:

Deputy Treasurer

51-15-310-110-53140

\$2,241.96

51-15-310-110-53140-BCGSP

\$2,396.36

\$4,638.32

VOUCHER# VENDOR# PAY DATE:

51-185 21 POOS

3-25-2020

MAR 2 6 2020

Acct#

**Entered Date:** 

POSTED FEB 2 9 2020

Amt.

Date

Acct. No.

#### Invoice Number Project Number

1635259 185865160

Top Task 001	Grant Administration				
Low Task 001.1	Grant Administration				
Professional Services					
Billing Level			Hours	Rate	Current Amount
Junior Engineer/Scientist			12.50	98.00	1,225.00
Shugart, Kelly K		S <del>7</del>	12.50		1,225.00
Pro	fessional Services Subtotal	y <del>-</del>	12.50	_	1,225.00
<u>Disbursements</u>		Date	Cost	%	Current Amount
Flat Rate Disbursement					
8% of 1,225.00		2020-03-05			98.00
				9 <del></del>	98.00
Dis	bursements Subtotal			8	
					1,323.00
Low Task 001.1 Subtotal					
Top Task 001 Total					1,323.00
Top Task 002	Planning Activities				
Low Task 002.1	Project Management				
<u>Professional Services</u>					
Billing Level			Hours	Rate	Current Amount
Junior Engineer/Scientist			2.75	98.00	269.50
Shugart, Kelly K		5.	2.75 2.75	70.00	269.50
Project Accountant	Actio)		0.25	68.00	17.00
Cutts, Matteson J (M	name <sub>f</sub>				

Invoice Number Project Number Page 3 of 5 1635259 185865160

Professional Services Subtotal	- - -	3.00	· .	17.00 286.50
<u>Disbursements</u>	Date	Cost	%	Current Amount
Direct - Other Direct Expenses				
H & H Water Resources LLC STBCGSA06 Flat Rate Disbursement	2020-03-05	425.00	0.00	425.00
8% of 286.50	2020-03-05			22.92
Disbursements Subtotal			3	447.92
Low Task 002.1 Subtotal				734.42
Low Task 002.2 Monthly Conference Calls				
Professional Services				
Billing Level		Hours	Rate	Current Amount
Junior Engineer/Scientist Shugart, Kelly K		5.50 <b>5.50</b>	98.00	539.00 <b>539.00</b>
Professional Services Subtotal	,	5.50		539.00
<u>Disbursements</u>	Date	Cost	%	Current Amount
Direct - Other Direct Expenses				
H & H Water Resources LLC STBCGSA06 Flat Rate Disbursement	2020-03-05	300.00	0.00	300.00
8% of 539.00	2020-03-05			43.12
Disbursements Subtotal				343.12

Invoice Number Project Number Page 4 of 5 1635259 185865160

Low Task 002.2 Subtote	al				882.12
Low Task 002.3	TVWD Meetings				
<u>Professional Services</u>					
Billing Level			Hours	Rate	Current Amount
Junior Engineer/Scient Shugart, Kelly K	ist	0 <b>-</b>	2.00	98.00	196.00 <b>196.00</b>
-			2.00	-	176.00
	Professional Services Subtotal	25 25	2.00	_	196.00
<u>Disbursements</u>		Date	Cost	%	Current Amount
Direct - Other Direct E	xpenses				
H & H Water Res STBCGSA06 Flat Rate Disbursemen		2020-03-05	869.58	0.00	869.58
8% of 196.00		2020-03-05			15.68
	Disbursements Subtotal			8. <del></del>	885.26
Low Task 002.3 Subtot	al				1,081.26
Low Task 002.8	Subcontractor Management				
Professional Services					
Billing Level			Hours	Rate	Current Amount
Junior Engineer/Scien	tist		2.00	98.00	294.00
Shugart, Kelly K		9	3.00	70.00	294.00
	Professional Services Subtotal	ĝ 3	3.00	=	294.00
<u>Disbursements</u>		Date	Cost	%	Current Amount

#### Page 5 of 5 INVOICE 1635259 **Invoice Number** 185865160 **Project Number** Direct - Other Direct Expenses 300.00 300.00 0.00 2020-03-05 H & H Water Resources LLC STBCGSA06 Flat Rate Disbursement 8% of 294.00 23.52 2020-03-05 323.52 Disbursements Subtotal 617.52 Low Task 002.8 Subtotal 3,315.32 Top Task 002 Total

Total Fees & Disbursements

INVOICE TOTAL (USD)

\$4,638.32

\$4,638.32

Billing Backup

Date	Project	Task	Expnd	Employee/Supplier	Quantity	Bill Rate	Bill Amount
222 45 57	405055160	1.1	Direct Labor	SHUGART, KELLY K	2.00	98.00	196.00
2020-02-07	185865160		Direct Labor	SHUGART, KELLY K	1.50	98.00	147.00
2020-02-19	185865160	1.1	Direct Labor	SHUGART, KELLY K	8.00	98.00	784.00
2020-02-24	185865160	1.1	10.000000000000000000000000000000000000	SHUGART, KELLY K	1.00	98.00	98.00
2020-02-25	185865160	1.1	Direct Labor	Total subTask 1.1	12.50	STEAT OF	1,225.00
			Direct Labor	SHUGART, KELLY K	2.00	98.00	196.00
2020-02-04	185865160	2,1	Direct Labor	SHUGART, KELLY K	0,25	98.00	24,50
2020-02-06	185865160	2,1		CUTTS, MATTESON J (MATTIE)	0,25	68.00	17.00
2020-02-17	185865160	2.1	Direct Labor	SHUGART, KELLY K	0.50	98.00	49.00
2020-02-18	185865160	2.1	Direct Labor	Total subTask 2.1	3.00	V- 10-00	286.50
The second		11 (2)3			1.50	98,00	147.00
2020-02-07	185865160	2.2	Direct Labor	SHUGART, KELLY K	4.00	98.00	392,00
2020-02-18	185865160	2.2	Direct Labor	SHUGART, KELLY K Total subTask 2.2	5.50	A TOWNS	539.00
CHILDRICH			Marine A. L. Co.	SHUGART, KELLY K	1.50	98.00	147.00
2020-02-05	185865160	2.3	Direct Labor		0.50	98.00	49.00
2020-02-20	185865160	2.3	Direct Labor	SHUGART, KELLY K Total subTask 2.3	2.00	A LANGE	196.00
4800		- T- 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Direct Labor	SHUGART, KELLY K	0.50	98.00	49.00
2020-02-04	185865160	2.8		TEACHER STATE OF THE STATE OF T	1.00	98.00	98.00
2020-02-18	185865160	2.B	Direct Labor	SHUGART, KELLY K	1,50	98.00	147.00
2020-02-25	185865160	2,8	Direct Labor	SHUGART, KELLY K Total subTask 2.8	3.00	LW MAN	294.00
(N) N N	THE RESERVE						
	4/13/11/4/11	SE245 0	- C- CAV1-7	Total Project 185865160	26.00		2,540.50

Page 1 of 1 3/18/2020 8:06 AM



Stantec Consulting Services, Inc.
Stantec.Accounts.Payable.Invoices@Stantec.com

Remit to: H & H Water Resources, LLC

1446 Highland Ave. Glendale, CA 91202

For Professional Services Rendered during the Period of 02/01/2020 to 02/29/2020

Invoice Number:

STBCGSA-06

Date:

3/5/2020

Stantec Project No:

185865160

Authorization No:

S20182-N

Project Name:

Bedford Coldwater Groundwater Sustainability Authority-Administrator

Client:

Stantec

Billing Level Principal Project Administrator	<u>Name</u> Harris, Victor Howell, Belinda	Rate \$200.00 \$125.00	Hours 8.5 1.0	<u>Amount</u> \$1,700.00 \$125.00
, roject / turnimen ener	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Labor Total		\$1,825.00
Mileage		ODC Total		\$69.58 <b>\$69.58</b>
		Invoice Tota	I	\$1,894.58
Total Authorized Amount:		\$15,500.00		
Billed this Invoice:		\$1,894.58 \$12.505.05		
Total Invoiced to Date:		\$12,505.95 \$2,994.05		
Amt. Remaining: % Complete:		81%		
% of Authorized Amount Invoiced to Date:		81%		

Date	Project	Task	Name	Hours	988	Rate	A	mount	Description of Work Performed
	185865160	2.1	Harris, Victor	1.5	\$	200	\$	300.00	Review board report and status with Kelly. Review and commen on stakeholder notes. (Pas)
02/01/20	185865160	2.1	Howell, Belinda	0.8	\$	125	\$	100.00	financial administration and record keeping
02/03/20	185865160	2.1	Howell, Belinda	0.2	\$	125	\$	25.00	financial administration and record keeping
4,800		2.1 Total			3	>	\$	425.00	
02/13/20	185865160	2.2	Harris, Victor	0.5	\$	200	\$	100.00	Prepare meeting agenda and materials for upcoming telecon. Discuss new wells with Jeff Pape and Chad Taylor. (Pas)
02/18/20	185865160	2.2	Harris, Victor	1.0	\$	200	\$	200.00	Prepare for and facilitate monthly call with GSA Group
		2.2 Total					\$	300.00	
02/20/20	185865160	2.3	Harris, Victor	4.0	\$	200	\$	800.00	Prepare for and attend quarterly BCGSA Board meeting in Temescal (121 miles)
02/20/20	185865160	2.3	Other Direct Costs - Mileage		\$	0.575	\$	69.58	Board meeting in Temescal - 121 miles
		2.3 Total		N Sale			\$	869.58	
02/18/20	185865160	2.8	Harris, Victor	0.5	\$	200	\$	100.00	Discuss scope of work with Todd Groundwater based on BCGSA group and need for more information for field efforts
	185865160	2.8	Harris, Victor	1.0	\$	200	\$	200.00	Conference call with Chad Taylor to review new wells, mapping, water quality and GSP development
		2.8 Total	7. OF 12. OF 12.				\$	300.00	
		Grand Total					\$	1,894.58	

Billing Backup for Stantec Invoice Number:

STBCGSA-06

### Services Performed During the Invoice Period of (1/23/2020-2/28/2020)

	1. Grant Administration							2. Planning Act	tivitles						3. GSP Development	
	1.1 Grant			2.3 Meetings at TVWD	2.4 GSA Web Site (monthly maintenance)	2.5 SharePoint Site (monthly maintenance)	2.6 Outreach Activities	2,7 RFP Development	2.8 Subcontractor Management		2.10 Compile Basin Information	2.11 Develop Data Gap List	2.12 Develop GSA Logo	2.13 Well Canvass	3.1 GSP Development	Staff Totals 8.5
Victor Harris		1.5	1.5	5			_		4-1		_	_				25.75
Kelly Shugart	12.5	2.75	5.5	5	ž į				-	-	_	-				0,25
Mattle Cutts	- ·	0.25								_		_				
Belinda Howell									-		0	0	0	0	0 0	35.5
Task Totals	12.5	5.5		7	5	0	0	0	9	1	4			-		

The Tellowing Services Were Performed During the Performance Period of 11/31/1020-2788/2020 |
During this period, the following attivities were completed during this invoire period for As-Needed Services for the GSA: Task 1.1

Prepare final edits to Q3 v2 grant packet and submit for upload to DWR
 Call with Paktra from DWR to discuss Q3 edits
 Prepare Q4 grant packet and submit for upload to DWR

Task 2.1

Ferpare doodle poll and schedule monthly Staff meetings
 Monthly financial accounting and reporting

Task 2 2

Preparation for and attendance at one Staff meeting via conference rall, including preparation of meeting materials for review, participation in the meeting, and submittal of meeting materials and summaries
 Discussion of next steps to do list after Staff meeting
 Discuss new wells with Jeff Pape and Chad Taylor

Task 2.3

Prepare and review administrator update for JPA Board meeting Prepare and print materials for JPA Board meeting Attendance at and preparation for one JPA Board meeting

Task 2.8

Call with Todd (2/18/2020) to discuss potential monitoring well focations and to finalize Resolution of Fieldwork TM Call with Todd (2/25/2020) to discuss decisions from Staff call Subcontractor management and coordination

Check Date: 3/26/20

nvoice No.	TER, 2490 MARINER SQUARE LOOP, SUIT Description	Date	Gross Amount	Discount Amount	Net Amount Paid
30802220	PREP OF THE GROUNDWATER SUSTAINABILITY PLAN	01/31/20	\$12,025.00	\$0.00	\$12,025.0
		1			
			*		
1 D 6 U D1	ore Depositing Check	TOTALS:	\$12,025.00	\$0.00	\$12,025

Page 1 of 1



BEDFORD COLDWATER
Groundwater Sustainability Authority
A PUBLIC AGENCY
31315 Chaney Street

31315 Chaney Street Lake Elsinore, CA 92531 Bank of America Inland Empire RCBO P.O. Box 1072 Riverside, CA 92501 16-66 / 1220 O3/26/2020

Number 158

Amount \$ \*\*\*\*12,025.00

PAY TO THE 2490 MARINER SQUARE LOOP SUITE 215
ALAMEDA CA 94501
US

**NON-NEGOTIABLE** 



2490 Mariner Square Loop, Suite 215

Alameda, CA 94501 510/747-6920

Federal ID# 94-2490748

**BILL TO:** 

Bedford-Coldwater Groundwater Agency Attn: Margie Armstrong 31315 Chaney Street Lake Elsinore, CA 92530

Project No: 80802- Bedford-Coldwater GSP

## RECEIVED MAR 25 2020

Finance Dept.

**Invoice** 

DATE

INVOICE NO.

3/8/2020

80802 220

1-31.20

DESCRIPTION	HOURS	RATE	AMOUNT
Professional Services in connection with the preparation of the Groundwater Sustainability Plan for the Bedford-Coldwater Groundwater Basin			
Chad Taylor Gus Yates Maureen Reilly Professional Services Subtotal	32.5 11 5	245.00 255.00 245.00	7,962.50 2,805.00 1,225.00 11,992.50
Administrative/Secretarial: Cynthia Obuchi	0.25	130.00	32.50

VOUCHER# VENDOR# PAY DATE:

Acct. No.

Feb. 1 - Feb. 29

\$12,025.00

### Bedford Coldwater Basin Groundwater Sustainability Plan Budget Status Summary Budget Summary as 01: January 31, 2020

TODD	山道
GROUNDWAT	ER

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Check Date: 4/9/20

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0802120 0802420	03/31/20	\$15,205.00	\$0.00	\$15,205.0
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ch at Perforation Before Depositing Check	TOTALS:	\$30,821.25	\$0.00	\$30,821.

Page 1 of 1

Bank of America Inland Empire RCBO P.O. Box 1072

Riverside, CA 92501

16-66 / 1220



**BEDFORD COLDWATER** Groundwater Sustainability Authority A PUBLIC AGENCY 31315 Chaney Street

Lake Elsinore, CA 92531  Check Date 04/09/2020 Number 159

Amount \$ \*\*\*\*30,821.25

PAY TODD GROUNDWATER
TO THE 2490 MARINER SQUARE LOOP
OF SUITE 215 ALAMEDA CA 94501 US

**NON-NEGOTIABLE** 

# GROUNDWATER

RECEIVED

**Invoice** 

Finance Dept.

DATE

INVOICE NO.

2/8/2020

80802 120

2490 Mariner Square Loop, Suite 215 Alameda, CA 94501

510/747-6920

Federal ID# 94-2490748

**BILL TO:** 

Bedford-Coldwater Groundwater Agency Attn: Margie Armstrong 31315 Chaney Street Lake Elsinore, CA 92530

Project No: 80802- Bedford-Coldwater GSP

DESCRIPTION	HOURS	RATE	AMOUNT
Professional Services in connection with the preparation of the Groundwater Sustainability Plan for the Bedford-Coldwater			
Groundwater Basin		12	
Chad Taylor	40.75	245.00	9,983.75
Brent Johnson	28	185.00	5,180.00
Professional Services Subtotal			15,163.75
Drafting, GIS & Support Services:	3	140.00	420.00
Mike Wottrich	3	110.00	
Administrative/Secretarial:	0.25	130.00	32.50
Cynthia Obuchi			
VOUCHER# 57-787 VENDOR# 875 POSTED	00.		
PAY DATE:	APPROVE	15 Mars	,
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APR - 9 2020	Amt.	Date	1
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Jan. 1 - Jan. 31

\$15,616.25



# Bedford Coldwater Basin Groundwater Sustainability Plan Budget Status Summary Budget Summary as of: January 31, 2020

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Present for word in October 2019	n	00 STLD	9000	8	91,15.00	Well sting recommendation review, technical memoration properation, and response to comments (organizy throughout month)
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National Park		Menny	St. ember	Date:	CHAME IS	
Pellog					-	
Statement for water in September 2019	-	52,433,00	000	9000	\$2,630.00	Outs review, model agrams, the database, and model to stategy development (100-100) (100-100).
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myace for work in August 204.	0	scm s	88	95103	S.M.R	ISP preparation planning, initial preparation of GSP chapters - Plan Area (started 8/16/19) and Hydrogeologic Conceptual Model (started
The second second second	,	100 000 000	Crantel	40.00	4110900	A27729)  Cold Star Associated Charles of management in 1870A NVCO and well on 1974 (consider the arrives mention)
meter for wath in October 2018		313,506.71	20.00	2000	530,366,25	Work on HOA disper jugging thoughost month and beginning work on Groundwater Condition draft chapter Islands 105/19]
Pleases for ward in American 2019	# 1	214,040,00	1800	800	\$34,540,000 in 146 m	West on ICM and Computerer Condition (Felt Courses Temporal Recognics months).  Note to ICM and Discounting Condition to the Course and Indian Market Andreas and President for the Discount of
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(model for worse in Lentury 2020)	3	Stephen	Section	50.05	STATE STATE OF	Work on HCM and Groundwarer Conditions draft chapters (ongoing droughout month), start on Weter Budget data analysis (sourced 1727) provided by the property of the Conditions of 1737).
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Comments on the Draft GSP						
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of in September 2019 (See of Courbor A, 2019)	2	H INCOL	88960	SALES	STATE OF	And the second control review and sectional removation between the language transport morns)  - Section sections are provided by the section of the section
						Project management
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Total Budget	8,185	\$77.8.725	\$38,200	\$3,250	עות	
Total Emmelibure	Agy G 4	NOO RES TS	200000	195.00	\$ 101,613,75	
Total Remaining	2,678,501 \$	627,346,25	2 187	5 3,055,00	5 668,361.25	
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2490 Mariner Square Loop, Suite 215

Alameda, CA 94501 510/747-6920

Federal ID# 94-2490748

RECEIVED

APR -8 2020

Finance Dept.

**Invoice** 

DATE

INVOICE NO.

4/8/2020

80802 420

3.31.2020

### BILL TO:

Bedford-Coldwater Groundwater Agency

Attn: Margie Armstrong 31315 Chaney Street Lake Elsinore, CA 92530

Project No:

80802- Bedford-Coldwater GSP

DESCRIPTION	HOURS	RATE	AMOUNT
Professional Services in connection with the preparation of the Groundwater Sustainability Plan for the Bedford-Coldwater Groundwater Basin			
Chad Taylor Gus Yates Maureen Reilly Professional Services Subtotal	35.25 22.75 3	245.00 255.00 245.00	8,636.25 5,801.25 735.00 15,172.50
Administrative/Secretarial: Cynthia Obuchi	0.25	130.00	32.50

VOUCHER# **VENDOR#** PAY DATE:

APR 9 2020 /

Acct# 51-15-310-110 53140 BCGSP **Entered Date:** 

4-X-2020

Acct. No.

\$15,205.00

Mar 1 - Mar 31

# Bedford Coldwater Basin Groundwater Sustainability Plan Budget Status Summary Budget Summary as of: March 31, 2020

	Technical L	abor Totals	GIS / Graphics Costs	Admin Costs	Total	Description of Work
Tasks	hours	,	GIS / Graphics Costs	Rainii assa		
Task 1 Resolution of Recommended Field Work Invoice for work in August 2019	15	\$3,375.00	\$0.00	\$0.00	\$3,375.00	Data and information review and technical memorandum Well siting recommendation review and technical memora
Invoice for work in September 2019	13	\$3,246.25	\$0.00	\$0.00	\$3,246.25	Well siting recommendation review, technical memorands
Invoice for work in October 2019	15	\$3,375.00	\$0.00	\$0,00	53,373.00	Response to well siting recommendation comments and m
Invoice for work in February 2020	13	\$3,062,50	\$0.00	\$0,00 \$260	\$20,090	Response to well stang recommendation comments and
Task 1 Budget	84	\$18,430	51,400	\$0.00	\$13,058.75	
Task 1 Expenditures	56	\$13,058.75	\$0.00	\$260.00	\$7,031.25	WHITE THE STATE OF
Task 1 Remaining	28	55,371.25	31,400.00	720000		
Task 2 Groundwater Modeling	11	\$2,630.00	\$0.00	\$0.00	\$2,630,00	Data review, model options discussions, and model strate
Invoice for work in September 2019 Invoice for work in October 2019	38	\$9,655.00	\$0.00	\$0.00	\$9,655.00	Data review and model strategy technical memorandum
Invoice for work in October 2019 Invoice for work in November 2019	25	\$6,097.50	\$0.00	\$0,00	\$6,097.50	Model strategy technical memorandum preparation and o
Invoice for work in February 2020	12	\$3,050.00	\$0,00	\$0.00	\$3,050,00	Model strategy comment review and model data develops
MADICE IOI ADICIII TATA	-					construction (ongoing throughout month)
Invoice for work in March 2020	18	\$4,476.25	\$0.00	\$0.00	\$4,476.25 \$376,955	Recharge data assessment and quantification for model c
Task 2 Budget	1,528	\$372,235	\$4,200	\$520	\$25,908.75	
Task 2 Expenditures	103	\$25,908.75	\$0.00	\$0.00 \$520.00	\$351,046.25	SECULATION OF THE PROPERTY OF
Task 2 Remaining	1,525	\$346,326.25	\$4,200.00	5520.00	\$1540-0125	
Task 3 Prepare Draft GSP		40 004 05	\$0.00	\$32.50	\$8,363,75	GSP preparation planning, initial preparation of GSP chap
Invoice for work in August 2019	40	\$8,331,25	\$0,00	<b>432.35</b>		8/27/19)
	54	\$12,852.50	\$140.00	\$32.50	\$13,025,00	Draft Plan Area GSP chapter (Chapter 2) preparation and
Invoice for work in September 2019	54	312,832,30	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	W2==		topography, soils, surficial geology, basin depth, and wate
Invoice for work in October 2019	49	\$10,566.25	\$0.00	\$0.00	\$10,566.25	Work on HCM chapter (ongoing throughout month, creat
MYDICE (OF WORK III OCTOBER 2015	7.5	,				and beginning work on Groundwater Conditions draft cha
Invoice for work in November 2019	72	\$14,040,00	\$0,00	\$0.00	\$14,040.00	Work on HCM and Groundwater Conditions draft chapte
STORTER I						cross sections, modifying basin depth dataset, evaluating
						month)
Invoice for work in December 2019	46	\$9,198.75	\$0,00	\$0.00	\$9,198.75	Work on HCM and Groundwater Conditions draft chapter
1002001/11/0000100000000000000000000000		- 1				water level, and water quality data analysis, and evaluatin
				20.00	é1C 230 7C	month) Work on HCM and Groundwater Conditions draft chapter
Invoice for work in January 2020	68	\$14,918.75	\$420.00	\$0.00	213,536,73	level analysis and continuing work on water quality analys
		- 1				drafting related sections of HCM and GW Conditions chap
		- 1				1/27/20), provided background and recommendations reg
			\$0,00	50.00	\$5.512.50	Work on HCM and Groundwater Conditions draft chapter
Invaice for work in February 2020	23	\$5,512,50	\$0,00	30.00	02,022.03	finalizing water level and water quality GW Conditions cha
						species (ongoing throughout month), work on Water Bud
						surface water flow (ongoing throughout month), discussion
1		ł.				2/27/20), preparation of a GSP outline for Stantec to use i
1						Finished draft of HCM and Groundwater Conditions chap
Invoice for work in March 2020	42	\$10,267.50	\$0.00	\$0,00	\$10,267.50	water, GDEs, and endangered species and completing rela
						Budget data analysis, specifically continuing to assess wat
2						month)
		\$216,065	\$22,400	\$1,040	\$239,505	
Task 3 Budget	927 393	\$85,687.50	\$560.00	\$65.00	\$86,312.50	
Task 3 Expenditures Task 3 Remaining	535	\$130,377.50	\$21,840.00	\$975.00	\$153,192.50	Milke Williams
Task 4 Comments on the Draft GSP						
Task 4 Budget	9	\$2,230	\$0	\$0	\$2,230	
Task 4 Expenditures	0	\$0.00	\$0.00	\$0.00	\$0.00	
Task 4 Remaining	9	\$2,230.00	\$0.00	\$0.00	\$2,230.00	
Task 5 Revised Draft GSP				\$130	\$28,305	
Task 5 Budget	105	\$25,375	\$2,800	\$0.00	\$0.00	
Task 5 Expenditures	0	\$0.00 \$25,375.00	\$2,800.00	\$130.00	\$28,305.00	hill converse to the second
Task 5 Remaining	105	\$23,373.00	71,0000			
Task 6 Final Draft GSP Based on Public Comments	70	\$16,875	\$4,200	\$130	\$21,205	
Task 6 Budget Task 6 Expenditures	0	\$0.00	\$0.00	\$0.00	\$0.00	Shawka haran bulgara a has
Task 6 Expenditures Task 6 Remaining	70	\$16,875.00	\$4,200.00	\$130.00	\$21,205.00	SUNSCIPLIES TO THE RESERVED
Task 7 Project Management and Meetings						
Task 7 Project Management and Meetings Invoke for work in September 2019	3	\$612.50	\$0,00	\$0.00		Project management
	2	\$490.00	\$0,00	\$32.50		Project management
	-					Project management
Invoice for work in October 2019 Invoice for work in November 2019	4	\$980,00	\$0.00	\$32.50		Project management
Invoice for work in October 2019	4	\$980,00 \$245.00	\$0.00	\$32.50	\$277.50	Project management
Invoice for work in October 2019 Invoice for work in November 2019	4	\$980,00 \$245,00 \$245,00	\$0.00 \$0.00	\$32.50 \$32.50	\$277.50 \$277.50	
Invoice for work in October 2019 Invoice for work in November 2019 Invoice for work in December 2019 Invoice for work in January 2020 Invoice for work in February 2020	1 1 2	\$980,00 \$245,00 \$245,00 \$367,50	\$0.00 \$0.00 \$0.00	\$32.50 \$32.50 \$32.50	\$277.50 \$277.50 \$400,00	Project management
Invoice for work in October 2019  Invoice for work in November 2019   Invoice for work in December 2019   Invoice for work in January 2020	4 1 1 2 2	\$980,00 \$245,00 \$245,00 \$367,50 \$428,75	\$0.00 \$0.00 \$0.00 \$0.00	\$32.50 \$32.50 \$32.50 \$32.50	\$277.50 \$277.50 \$400.00 \$461.25	Project management
Invoice for work in October 2019 Invoice for work in November 2019 Invoice for work in December 2019 Invoice for work in December 2019 Invoice for work in February 2020 Invoice for work in February 2020 Invoice for work in March 2020 Task 7 Budget	4 1 1 2 2 2 312	\$980,00 \$245,00 \$245,00 \$367,50 \$428,75 \$77,\$15	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$4,200	\$32.50 \$32.50 \$32.50 \$32.50 \$32.50	\$277.50 \$277.50 \$400.00 \$461.25 \$82,883	Project management
Invoice for work in October 2019 Invoice for work in November 2019 Invoice for work in December 2019 Invoice for work in January 2020 Invoice for work in February 2020 Invoice for work in Karch 2020 Text's Rudget Task 7 Expanditures	4 1 1 2 2 2 312 14	\$980.00 \$245.00 \$245.00 \$367.50 \$428.75 \$77,515 \$3,368.75	\$0.00 \$0.00 \$0.00 \$0.00 \$4,200 \$0.00	\$32.50 \$32.50 \$32.50 \$32.50 \$31,170 \$195.00	\$277.50 \$277.50 \$400.00 \$461.25 \$82,883 \$3,569.75	Project management
Invoice for work in October 2019 [Invoice for work in November 2019 Invoice for work in December 2019 Invoice for work in January 2020 Invoice for work in February 2020 Invoice for work in March 2020 Invoice for work in March 2020 Task 7 Budget Task 7 Expenditures Tosk 7 Remaining	4 1 1 2 2 2 312 14 298	\$980.00 \$245.00 \$245.00 \$367.50 \$428.75 \$77,515 \$3,368.75 \$74,146.25	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$4,200 \$6.00	\$32.50 \$32.50 \$32.50 \$32.50 \$1,170 \$195.00	\$277.50 \$277.50 \$400.00 \$461.25 \$82,883	Project management Project management  - Data and Information review and technical memorandu
Invoice for work in October 2019 Invoice for work in November 2019 Invoice for work in December 2019 Invoice for work in January 2020 Invoice for work in February 2020 Invoice for work in March 2020 Invoice for work in March 2020 Test's Rudget Task 7 Expanditures	4 1 1 2 2 2 312 14	\$980.00 \$245.00 \$245.00 \$367.50 \$428.75 \$77,515 \$3,368.75	\$0.00 \$0.00 \$0.00 \$0.00 \$4,200 \$0.00	\$32.50 \$32.50 \$32.50 \$32.50 \$31,170 \$195.00	\$277.50 \$277.50 \$400.00 \$461.25 \$62,883 \$3,563.78 \$79,321.25	Project management Project management  - Data and Information review and technical memorandu - GSP preparation planning, initial preparation of GSP cha
Invoice for work in October 2019 [Invoice for work in November 2019 Invoice for work in December 2019 Invoice for work in January 2020 Invoice for work in February 2020 Invoice for work in March 2020 Invoice for work in March 2020 Task 7 Budget Task 7 Expenditures Tosk 7 Remaining	4 1 1 2 2 2 312 14 298	\$980.00 \$245.00 \$245.00 \$367.50 \$428.75 \$77,515 \$3,368.75 \$74,146.25	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$4,200 \$6.00	\$32.50 \$32.50 \$32.50 \$32.50 \$1,170 \$195.00	\$277.50 \$277.50 \$400.00 \$461.25 \$82,883 \$3,563.75 \$79,321.25 \$11,738.75	Project management Project management  - Data and Information review and technical memorandu GSP preparation planning, initial preparation of GSP cha
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No. 162

Check Date: 4/30/20

nvoice No.	LTING SERVICES, 13980 COLLECTION: Description	Date	<b>Gross Amount</b>	Discount Amount	<b>Net Amount Paid</b>
L647322	BCGSA - ADMINISTRATOR	03/27/20	\$2,933.90	\$0.00	\$2,933.9
04/322	DOODA ADMINISTRATOR	03/2//20	42/300.30	7	, . ,
		23.			
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		TOTALO	£0.000.00	\$0.00	\$2,933
ach at Perforation B	efore Depositing Check	TOTALS:	\$2,933.90	φ0.00	Ψ2,333

Page 1 of 1



Groundwater Sustainability Authority A PUBLIC AGENCY 31315 Chaney Street Lake Elsinore, CA 92531

Bank of America Inland Empire RCBO P.O. Box 1072 Riverside, CA 92501 16-66 / 1220

Check Date 04/30/2020

Number 162

Amount \$ \*\*\*\*2,933.90

ORDER OF

PAY TO THE ORDER 13980 COLLECTIONS CENTER DRIVE CHICAGO IL 60693 US

**NON-NEGOTIABLE** 

RECEIVED

**Invoice Number Invoice Date Customer Number Project Number** 

1647322 April 17, 2020 147409

185865160

APR 2-2 2020

Finance Dept.

Bill To

Bedford Coldwater Groundwater Sustainability Authority Accounts Payable 31315 Chaney St Lake Elsinore CA 92531

Please Remit To

Stantec Consulting Services Inc. (SCSI) 13980 Collections Center Drive Chicago IL 60693 United States

Federal Tax ID 11-2167170

**Project Description:** 

Bedford Coldwater GW Sustainability Authority - Administrator

Stantec Project Manager:

**Contract No:** 

**Authorization Amount:** 

**Authorization Previously Billed:** Authorization Billed to Date:

**Current Invoice Due:** For Period Starting:

For Period Ending:

Lapus, Kevin A

525

\$200,000.00

\$185,577.11

\$188,511.01

\$2,933.90

February 29,2020

March 27, 2020

Attention:

Margie Armstrong

Title:

Deputy Treasurer

51-15-310-110-53140-BCGSP

51-15-310-110-53140

\$1,825.20 \$1,108.70

Total

\$2,933.90

VOUCHER#

Acct# **Entered Date:** 

17-18-5

### INVOICE

Page 2 of 4 1647322 185865160

### Invoice Number Project Number

Ton Task 001	Grant Administration				
Top Task 001	Gram Administration				
Low Task 001.1	Grant Administration				
Professional Services					
Billing Level			Hours	Rate	Current
Jiiiiig 2010.			110013	Kaic	Amount
Junior Engineer/Scientist			14.00	104.00	1,456.00
Shugart, Kelly K		-	14.00	104.00	1,456.00
		_		_	1.457.00
Pro	ofessional Services Subtotal	-	14.00	_	1,456.00
<u>Disbursements</u>		Date	Cost	%	Current
					Amount
Flat Rate Disbursement 8% of 1,456.00					
		2020-04-17			116.48
				_	
Dis	bursements Subtotal			-	116.48
Low Task 001.1 Subtotal					1,572.48
Top Task 001 Total					1,572.48
Top Task 002	Planning Activities				
Low Task 002.1	Project Management				
<u>Professional Services</u>					Current
Billing Level			Hours	Rate	Amount
Junior Engineer/Scientist Shugart, Kelly K		_	2.75	104.00	286.00
51.15g.3117 No.17 N			2.75		286.00
Pro	ofessional Services Subtotal	-	2.75		286.00
		•			

### INVOICE

Invoice Number Project Number Page 3 of 4 1647322

185865160

<u>Disbursements</u>	Date	Cost	%	Current Amount
Direct - Other Direct Expenses				
H & H Water Resources LLC STBCGSA07 Flat Rate Disbursement	2020-04-07	387.50	0.00	387.50
8% of 286.00	2020-04-17			22.88
Disbursements Subtotal			-	410.38
Low Task 002.1 Subtotal				696.38
Low Task 002.2 Monthly Conference Calls				
<u>Professional Services</u>				
Billing Level		Hours	Rate	Current Amount
Junior Engineer/Scientist		3.00	104.00	312.00
Shugart, Kelly K	_	3.00		312.00
Professional Services Subtotal	-	3.00		312.00
Disbursements	Date	Cost	%	Current Amount
Direct - Other Direct Expenses				
H & H Water Resources LLC  STBCGSA07  Flat Rate Disbursement	2020-04-07	200.00	0.00	200.00
8% of 312.00	2020-04-17			24.96
Disbursements Subtotal			-	224.96
Low Task 002.2 Subtotal				536.96

**Outreach Activities** 

Low Task 002.6

### INVOICE

Invoice Number Project Number Page 4 of 4 1647322 185865160

<u>Disbursements</u>	Date	Cost	%	Current Amount						
Direct - Other Direct Expenses										
H & H Water Resources LLC STBCGSA07	2020-04-07	100.00	0.00	100.00						
Disbursements Subtotal				100.00						
Low Task 002.6 Subtotal				100.00						
Low Task 002.8 Subcontractor Management										
Professional Services										
Billing Level		Hours	Rate	Current Amount						
Junior Engineer/Scientist Shugart, Kelly K	_	0.25	104.00	26.00 <b>26.00</b>						
Professional Services Subtotal	-	0.25		26.00						
<u>Disbursements</u>	Date	Cost	%	Current Amount						
Flat Rate Disbursement 8% of 26.00	2020-04-17			2.08						
Disbursements Subtotal				2.08						
Low Task 002.8 Subtotal				28.08						
Top Task 002 Total				1,361.42						
Total Fees & Disb	pursements			\$2,933.90						
INVOICE TOTAL (	INVOICE TOTAL (USD)									

Billing Backup

Date	Project	Task	Expnd Category	Employee/Supplie	The second second	Quantity	Bill Rate	Bill Amount
2020-03-24	185865160	1.1	Direct Labor	SHUGART, KELLY K		1.00	104.00	104.00
2020-03-25	185865160	1.1	Direct Labor	SHUGART, KELLY K		6.00	104.00	624.00
2020-03-26	185865160	1.1	Direct Labor	SHUGART, KELLY K		7.00	104.00	728.00
0.00		are managed to the		The Commission of the	Total subTask 1.1	14.00	A STATE OF THE STATE OF	1,456.00
2020-03-17	185865160	2.1	Direct Labor	SHUGART, KELLY K		0.50	104.00	52.00
2020-03-19	185865160	2.1	Direct Labor	SHUGART, KELLY K		0.25	104.00	26.00
2020-03-23	185865160	2.1	Direct Labor	SHUGART, KELLY K		2.00	104.00	208.00
	San and Chrose	Contons	Protesta established	and the state of t	Total subTask 2.1	2.75	Philippedicul	286.00
2020-03-23	185865160	2.2	Direct Labor	SHUGART, KELLY K		1.50	104.00	156.00
2020-03-24	185865160	2.2	Direct Labor	SHUGART, KELLY K		1.50	104.00	156.00
3.500 F	General States	1000	AND THE STATE OF T	CHECK PROPERTY.	Total subTask 2.2	3.00	a Contract Charles	312.00
2020-03-23	185865160	2.8	Direct Labor	SHUGART, KELLY K		0.25	104.00	26.00
Market Street			1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	ACOM \$14400000000000000000000000000000000000	Total subTask 2.8	0.25	in a harman	26.00
		estation of body			Total Project	20.00		2,080.00



Stantec Consulting Services, Inc.
Stantec.Accounts.Payable.Invoices@Stantec.com

Remit to: H & H Water Resources, LLC

1446 Highland Ave. Glendale, CA 91202

For Professional Services Rendered during the Period of 03/01/2020 to 03/31/2020

Invoice Number:

STBCGSA-07

Date:

4/7/2020

Stantec Project No:

185865160

Authorization No:

S20182-N

Project Name:

Bedford Coldwater Groundwater Sustainability Authority-Administrator

Client:

Stantec

Billing Level Principal Project Administrator	Name Harris, Victor Howell, Belinda	Rate \$200.00 \$125.00	3.0 0.7	<u>Amount</u> \$600.00 \$87.50
		Labor Total		\$687.50
		Invoice Tota	ıl	\$687.50
To the district description		\$15,500.00		
Total Authorized Amount: Billed this Invoice:		\$687.50		
Total Invoiced to Date:		\$13,193.45		
Amt. Remaining:		\$2,306.55		
% Complete:		85%		
% of Authorized Amount Invoiced to Date:		85%		

Date	Project	Task	Name	Hours	F	Rate	Α	mount	Description of Work Performed
03/23/20	185865160	2.1	Harris, Victor	1.5	\$	200	\$	300.00	Develop budget projections and send to Margie
03/04/20	185865160	2.1	Howell, Belinda	0.5	\$	125	\$	62.50	financial administration and record keeping
03/06/20	185865160	2.1	Howell, Belinda	0.2	\$	125	\$	25.00	financial administration and record keeping
03/24/20	185865160	2.2	Harris, Victor	1.0	\$	200	\$	200.00	Monthly call with BGSA group
03/25/20	185865160	2.6	Harris, Victor	0.5	\$	200	\$	100.00	Review monthly meeting notes, respond to Ray Alvarez per group instructions.

**Billing Backup for Stantec Invoice Number:** 

STBCGSA-07

### Services Performed During the Invoice Period of (2/29/2020-3/27/2020)

	1. Grant Administration		2. Planning Activities								
		2.1 Project	2.2 Monthly Conference Calls (plus 2	2.3 Meetings			2.6 Outreach	Develonment	2.8 Subcontractor Management		
Staff			extra)		maintenance)	maintenance)			Wanagement	Sections	Staff Totals
Victor Harris		1.5	1				0.5				3
Kelly Shugart	14	2.75	3						0.25		20
Belinda Howell		0.7									0.7
Task Totals	14	4.95	4	0	0	0	0.5	0	0.25	0	23.7

### The Following Services Were Performed During the Performance Period of (2/29/2020-3/27/2020)

During this period, the following activities were completed during this invoice period for As-Needed Services for the GSA:

Task 1.1

- Prepare Q1 2020 grant packet
- Q4 2019 invoice packet and progress report edits
- Call with Pakiza from DWR to discuss grant packet submittal timing

Task 2.1

- Develop budget projections for FY20
- Monthly financial accounting and reporting

Task 2.2

Preparation for and attendance at one Staff meeting via conference call (3/24/2020), including preparation of meeting materials for review, participation in the meeting, and submittal of meeting materials and summaries

Task 2.6

Prepare response to Glen Ivy Hot Springs regarding new well inquiry

Task 2.8

Subcontractor management and coordination



Date: May 21, 2020

To: Board of Directors

From: Deputy Treasurer

### **ITEM 3.D.:** OUTSIDE CONTRACT SUMMARY REPORT

### **RECOMMENDATION:**

That the Board of Directors:

1. Receive and File the Outside Contract Summary Report.

### **DISCUSSION:**

The Outside Contract Summary Reports are attached for review.

### **FISCAL IMPACT:**

Not applicable.

### **ENVIRONMENTAL REQUIREMENTS:**

Not applicable

### **EXHIBITS/ATTACHMENTS:**

1. Outside Contracts Summary Report



### **Outside Contracts Summary Report**

	Start	End		<b>Total Contract</b>	Cost to	Contract	Balance
Consultant Name	Date	Date	Project Description	Amount	Date	Balance	Remaining
Stantec	11/16/2017	06/30/2022	JPA Administrator	401,659.00	188,511.01	213,147.99	53%
Todd Groundwater	06/01/2019	03/31/2021	GSP Preparation	771,175.00	128,843.75	642,331.25	83%



Date: May 21, 2020

To: Board of Directors

From: Deputy Treasurer

### ITEM 4.A.: ADOPTION OF PROPOSED FISCAL YEAR 2020-21 BUDGET

### **RECOMMENDATION:**

That the Board of Directors:

1. Approve the proposed BCGSA FY 2020-21 Budget.

### **DISCUSSION:**

Annually, BCGSA analyze and determine budget requirements in order to develop a proposed budget for the following year. The total proposed budget for FY 2020-21 is \$896,900, with \$96,900 in Operating and \$800,000 in Non-Operating expenses.

All expenditures in the proposed FY 2020-21 Budget, net of grant reimbursements, are recoverable by member-agency contributions. The member contribution carryover for FY 2020-21 budget is estimated at \$740,899 by year end. The proposed member contribution for FY 2020-21 is \$367,225 or \$122,408 for each of the member agencies. However, the proposed member contribution will not be invoiced until 60 days prior to the depletion of the member contribution carryover.

As per the reserve policy adopted by the Board on May 16, 2019, the Operating and Non-Operating Reserves have both been set at 25% of the proposed budgets. The reserve requirements for FY 2020-21 have been incorporated in the proposed budget.

### FISCAL IMPACT:

Established in the attached proposed Budget.

### **ENVIRONMENTAL REQUIREMENTS:**

Not applicable

### **EXHIBITS/ATTACHMENTS:**

Proposed FY 2020-21 Budget
Proposed FY 2020-21 Member Contribution

### Bedford-Coldwater Groundwater Sustainability Agency Proposed Budget - FY 2020-21

	Proposed		Projecte	ed		
	2020-21	2021-22	2022-23	2023-24	2024-25	5 Yr Total
Operating Budget		·				
GSP Administrator	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$ 300,000
JPA Oversight/Management	12,000	12,000	12,000	12,000	12,000	60,000
Website Domain & Software	1,500	1,500	1,500	1,500	1,500	7,500
Website Content Design and Maintenance	3,000	2,000	2,000	2,000	2,000	11,000
Legal Expenses	5,500	5,700	5,900	6,100	6,300	29,500
Auditor	7,000	2,000	2,100	2,200	2,300	15,600
Insurance	2,500	2,600	2,700	2,800	2,900	13,500
Bank Fees	2,500	2,500	2,500	2,500	2,500	12,500
Dues/Memberships	2,900	3,000	3,100	3,200	3,300	15,500
Total Operating Budget	96,900	91,300	91,800	92,300	92,800	\$ 465,100
Non-Operating Budget (1) GSP Development & Preparation						
(1) GSP Development & Preparation  Matching Local Share	\$300,000					\$ 300,000
(2) Grant Funded	500,000	450,000	_			950,000
(3) GSP Implementation	-	350,000	600,000	600,000	600,000	2,150,000
Total Non-Operating Budget	800,000	800,000	600,000	600,000	600,000	\$ 3,400,000
Reserve Requirement						
Operating Reserve (25%)			125	125	125	375
Total Budget	\$ 896,900	\$ 891,300	\$ 691,925	\$ 692,425	\$ 692,925	\$ 3,865,475

### (1) GSP Development & Preparation

- Description of Plan area and maps showing the area covered by the plan, jurisdictional boundaries of federal and tribal lands, entities with water management responsibilities.
- · Review density of existing wells and existing monitoring and management programs and summarize programs that will be incorporated into the GSP
- Based on the evaluation of above tasks, identify the need and potential locations of new monitoring wells.
- Develop hydrogeologic conceptual model, including water budget, maps, land use, aquifer parameters, management areas, and groundwater conditions
- Coordinate with stakeholders to select locations that will be most beneficial to the development of basin characterization, future groundwater model and GSP

### (2) Grant Funded

• Grant funded portion of the project is reimbursed after matching local cost share is fully spent (by task)

### (3) GSP Implementation

• This amount is a placeholder for the projects that may be implemented, including construction and land acquisition costs for production wells, monitoring wells, and/or surface water gaging stations. These high-level estimates will become more refined as the GSP components progresses.

# Bedford-Coldwater Groundwater Sustainability Agency Proposed Member Contribution

	Proposed					
	2020-21	2021-22	2022-23	2023-24	2024-25	5 Yr Total
Revenue						
Grant Reimbursement	\$500,000	\$450,000	\$0	\$0	\$0	\$ 950,000
Operating Reserves	28,175	1,400				29,575
Non-Operating Reserves	-	-	50,000	-	-	50,000
Interest Income	1,500	1,500	1,500	1,500	1,500	7,500
Total Revenue	\$529,675	\$452,900	\$51,500	\$1,500	\$1,500	\$1,037,075
Total Budget	\$896,900	\$891,300	\$691,925	\$692,425	\$692,925	\$3,865,475
Total Member Contribution	\$367,225	\$438,400	\$640,425	\$690,925	\$691,425	\$2,828,400
Member Contribution per Agency	\$122,408	\$146,133	\$213,475	\$230,308	\$230,475	\$942,800

### **Prop 1 SGWP Grant Update**

**Reporting Period:** 01/01/2020 to 03/31/2020

### **Grant Administration**

Estimated Percent Complete: 29%

### **Task: Grant Administration**

- Quarter 3 of 2019 grant packet was prepared and submitted to DWR on 1/9/2020.
- o Conducted conference calls with Todd Groundwater:
  - 01/24/2020 discussed GSP progress
  - 02/18/2020 discussed field efforts and scope of work for GSP development
  - 02/25/2020 discussed new wells, mapping, water quality, and GSP development
- o Revisions were made to the Q3 2019 (v2) invoice packet and submitted to DWR on 2/7/2020.
- o The Q4 2019 grant packet was prepared and submitted to DWR on 2/25/2020.
- o Began preparing the Q1 2020 grant packet on 3/24/2020.
- o Received Q4 2019 comments from DWR on 3/26/2020 and began edits.
- Monthly invoice processing for Administrator (Stantec) and subconsultants from 1/1/2020 to 3/31/2020.

### **GSP Development**

Estimated Percent Complete: 23%

### **Task 1: Previously Completed Studies**

Estimated Percent Complete: 100%

### Task 2: Baseline Sampling and Analysis to Support Groundwater Quality Monitoring Program

Estimated Percent Complete: 0%

### Task 3: BCGSA Data Management System (DMS)

Estimated Percent Complete: 63%

### **Task 4: GSP Development**

Estimated Percent Complete: 17%

- Todd Groundwater prepared draft sections of the GSP:
  - Provided background and recommendations regarding management areas (started 1/24/2020)
  - Began Water Budget data analysis (started 1/27/2020) to assess watershed soil moisture balances and surface water flow
    - Assess watershed soil moisture balances and surface water flow
  - Continued preparation of draft GSP Chapters 3 and 4 Hydrogeologic Conceptual Model (HCM) and Groundwater Conditions (started 8/27/2019)
    - Finalized basin depth/bedrock depth modifications, water level analysis, and water quality analysis
    - Began subsidence analysis and evaluation of endangered species

- Completed draft HCM and Groundwater Conditions chapters and provided to Staff for review on 3/19/2020
- Conducted recharge data assessment and quantification for model construction (started 3/1/2020)
- Todd Groundwater responded to well siting recommendation comments and draft Resolution of Fieldwork TM revisions
- Todd Groundwater integrated comments into modeling strategy and planning for model construction
- o Todd Groundwater provided Final Resolution of Fieldwork TM for review by Staff on 2/27/2020
- o Staff review of draft Chapters 3 and 4 HCM and Groundwater Conditions

### **Stakeholder Engagement**

Estimated Percent Complete: 39%

### Task 5: Stakeholder Outreach Plan, Website, and Coordination Meetings

- o Formalize stakeholder meeting summary to be included in the Q4 2019 grant packet
- Prepare response to a stakeholder inquiry requesting guidance on installing a new well within the GSA boundary
- Attended JPA Board meeting (draft meeting minutes are included in Appendix B):
  - 02/20/2020; Eligible topics discussed: Administrator's GSP development update
- Conducted BCGSA Staff meetings (meeting summaries are included in Appendix B):
  - 02/18/2020; Eligible topics discussed: SGMA workshop on 2020 GSP submittal guidelines, management areas within the Subbasin, draft Chapter 2 – Plan Area, plans for locations of future monitoring wells, groundwater sampling and water quality analysis
  - 03/24/2020; Eligible topics discussed: Q1 2020 personnel hours, initial review of final Resolution of Fieldwork TM, discuss question from stakeholder at Glen Ivy Hot Springs, discuss review of draft Hydrogeologic Conceptual Model and Groundwater Conditions chapters

### **Construction/Implementation**

Estimated Percent Complete: 0%

### Task 6: Monitoring Well Equipment Installation

Estimated Percent Complete: 0%

### **Task 7: New Monitoring Wells**

Estimated Percent Complete: 0%

### **Task 8: Project Monitoring Plan**

**Estimated Percent Complete: 0%** 

### Major activities for next reporting period:

Todd Groundwater will continue to work on technical chapters of the GSP.

# Status of Grant Invoicing Reporting Period: Inception to Date through 03/31/2020

	Budget I	nformation	_					
Funding Category Match Grant S		Grant Share	Total Invoiced	Local Contribution	Grant	Retention Withheld	Net Grant \$ to be Paid	Paid to Date
(A) Grant								
Administration	125,000	150,000	58,031	58,031	-	-	-	-
(B) GSP	725 500	675.000	452.026	452.026				
Development	725,500	675,000	452,936	452,936	-	-	-	-
(C) Stakeholder	24 500	F0 000	F4 C07	24 500	27.407	2.740	24.460	12.040
Engagement	24,500	50,000	51,687	24,500	27,187	2,719	24,468	12,040
(D) Construction/								
Implementation	125,000	125,000	-	-	-	-	-	-
	1,000,000	1,000,000	562,653	535,466	27,187	2,719	24,468	12,040

ID	Task Name	Start	Finish	Duration	Half 2, 2019         Half 1, 2020         Half 2, 2020         Half 1, 2021           J         A         S         O         N         D         J         F         M
1	Task 1 - Resolution of Recommended Field Work	7/24/2019	4/10/2020	188 days	
7	Task 2 - Groundwater Modeling	7/23/2019	8/28/2020	289 days	
17	Task 3 - Prepare Draft GSP	7/23/2019	8/7/2020	274 days	
30	Task 4 - Comments on the Draft GSP	8/10/2020	8/21/2020	10 days	
31	Meeting to receive GSA comments on draft GSP	8/28/2020	8/28/2020	0 days	♦ 8/28
32	Task 5 - Revised Draft GSP	8/31/2020	9/18/2020	15 days	
33	Revised Draft GSP and Comment/Response Form		9/18/2020	0 days	→ 9/18
34	Public Draft GSP Review	9/21/2020	1/22/2021	90 days	
35	Task 6 - Final Draft GSP Based on Public Comments	1/25/2021	2/26/2021	25 days	
36	Final Draft GSP	2/26/2021	2/26/2021	0 days	<b>♦</b> 2/26
37	Task 7 - Project Management and Meetings	7/23/2019	3/1/2021	420 days	
38	Monthly Progress Reports (16)	9/2/2019	3/1/2021	390 days	
58	Monthly Conference Calls (18)	9/15/2019	2/15/2021	370 days	
77	In-Person Meeting 1	6/19/2020	6/19/2020	0 days	♦ 6/19
78	In-Person Meeting 2	7/17/2020	7/17/2020	0 days	→ 7/17
79	In-Person Meeting 3	8/7/2020	8/7/2020	0 days	<b>♦</b> 8/7
80	In-Person Meeting for Task 6	2/26/2021	2/26/2021	0 days	<b>♦</b> 2/26