



BEDFORD COLDWATER
Groundwater Sustainability Authority

**BOARD MEETING
AGENDA
August 20, 2020
4:00 PM**

*Temescal Valley Water District Administrative Offices
22646 Temescal Canyon Road, Temescal Valley, California 92883

1. Call to Order and Roll Call

2. Public Comment

Any person may address the Board at this time upon any subject not identified on this Agenda, but within the jurisdiction of Bedford Coldwater Groundwater Sustainability Authority; however, any matter that requires action will be referred to staff for a report and action at a subsequent Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered

3. Appointment of Chairperson and Vice-Chairperson

4. Consent Calendar

A. Approval of Minutes of the May 21, 2020 Regular Meeting

B. Financial Statement

C. Ratification of Demands

D. Back-up Information for Major Contracts

E. Outside Contract Summary Report

5. Business Calendar

A. Adoption of a Resolution Amending the Bedford-Coldwater Groundwater Sustainability Authority's Conflict of Interest Code

6. Administrator's Update

7. Legal Counsel Report

8. Comments of Board

9. Adjourn

*Pursuant to the Governor's Executive Order N-25-20, and in the interest of public health and safety, this meeting will be held telephonically. Participation information is listed on Page 2 of this Agenda.

Bedford Coldwater Groundwater Sustainability Authority
Meeting Agenda

August 20, 2020

Page 2

Remote public participation is encouraged in one of the following ways:

For Online Participation:

Go to: www.webex.com and select Join
Enter Meeting ID: 126 245 3693
Meeting Password: 92530

For Call-in Only:

Call: 213-306-3065
Enter Meeting ID: 126 245 3693
Meeting Password: 92530

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Authority's Administrative offices not less than 72 hours prior to the meeting date and time above. All public records relating to each agenda item, including any public records distributed less than 72 hours prior to the meeting to all, or a majority of all, of the members of Authority's Board, are available for public inspection in the office at 22646 Temescal Canyon Road, Temescal Valley, California 92883
To request a disability-related modification or accommodation regarding agendas or attendance, contact Terese Quintanar, at (951) 674-3146, extension 8223 at least 48 hours before the meeting.



Date: August 20, 2020
To: Board of Directors
From: Deputy Treasurer

ITEM 3: ELECT CHAIRPERSON AND VICE-CHAIRPERSON

RECOMMENDATION:

That the Board of Directors:

1. Nominate and elect a Chairperson and Vice-Chairperson to serve throughout the 2020-21 fiscal year.

DISCUSSION:

In accordance with Article 4, Section 5.2 and 5.2.1 of the By-laws and Section 9 of the Agreement, the officers of the Board shall consist of a Chairperson, Vice-Chairperson, and such other officers as the Board may designate. The Chairperson shall preside at all meetings of the Board and exercise such other powers and duties as may from time to time be assigned to the Chairperson. The Chairperson shall have the power to enforce meeting decorum and rules of order. The Vice-Chairperson shall perform the duties of the Chairperson in the absence of the Chairperson. The Chairperson and/or Vice-Chairperson shall exercise and perform such other powers and duties as may be assigned by the Board.

Each year, at the first meeting following July 1st, the Board shall elect the Chairperson and Vice-Chairperson from among the Directors.

By Resolution 17-02, Phil Williams was appointed as the Treasurer of the Authority, and by formal Board action on August 30, 2017, Phil Williams was appointed as Secretary to the Authority.

FISCAL IMPACT:

None.

ENVIRONMENTAL REQUIREMENTS:

Not applicable

EXHIBITS/ATTACHMENTS:

None.



Date: August 20, 2020
To: Board of Directors
From: Deputy Treasurer

ITEM 4.A.: APPROVAL OF MINUTES OF THE REGULAR MEETING OF MAY 21, 2020

RECOMMENDATION:

That the Board of Directors:

1. Approve the Minutes of the Bedford-Coldwater Groundwater Sustainability Authority Regular Meeting of May 21, 2020.

DISCUSSION:

Draft meeting minutes are presented for consideration for approval.

FISCAL IMPACT:

Not applicable.

ENVIRONMENTAL REQUIREMENTS:

Not applicable

EXHIBITS/ATTACHMENTS:

Draft Meeting Minutes

**MINUTES OF THE
REGULAR MEETING OF THE
BEDFORD-COLDWATER
GROUNDWATER SUSTAINABILITY AUTHORITY**

May 21, 2020

Board Present

Paul Rodriguez, TVWD
Jacque Casillas, City of Corona
Phil Williams, EVMWD

Staff Present

Jeff Pape, TVWD
Greg Thomas, EVMWD
Ganesh Krishnamurthy, EVMWD
Tom Moody, City of Corona
Margie Armstrong, EVMWD
Parag Kalaria, EVMWD
Terese Quintanar, EVMWD
Christy Gonzalez, EVMWD
Victor Harris, Stantec
Steve O'Neill, Olivarez Madruga Lemieux O'Neill, LLP
Katie Hockett, City of Corona

1. CALL TO ORDER AND ROLL CALL

The meeting of the Bedford-Coldwater Groundwater Sustainability Authority was held via teleconference allowed under the waivers of the Brown Act in response to the COVID19 epidemic. Participants joined by accessing information posted on the meeting Agenda, posted at least 72 hours prior to the meeting start time. The meeting was called to order by Chairman Rodriguez at 4:03 p.m.

2. PUBLIC COMMENT – None.

3. CONSENT CALENDAR

A. Approval of Minutes of the February 20, 2020 Regular Meeting

B. Financial Statement

C. Ratification of Demands

i. Back-up Information for Major Contracts

D. Outside Contract Summary Report

Chairman Rodriguez commented on Page 13 of the meeting packet, the Statement of Revenues and Expenditures to clarify the timeframe the information is reflecting. Ms.

Armstrong responded that it represents year to date, this fiscal year only, and at this point is nine months into the fiscal year. She reported that each agency contributed \$369,555, previously, as approved in last year's Budget.

Chairman Rodriguez asked about the Backup Information for Major Contracts. Referencing Page 18, he asked about the dates of Todd Groundwater's invoices and payments. The second invoice dated 2018 was not submitted to us until February of this year and was paid in March. In regard to Todd Groundwater Invoice No. 80802, Ms. Armstrong will look into the inconsistent date and why the invoice date was changed and will also provide more legible backup for that invoice. Chairman Rodriguez referenced Page 24, asking if Mr. Harris is now sub-contracting with Stantec. Mr. Harris responded that he retired from Stantec last August but has continued the work under H&H Water Resources at the same rate. He added that Stantec remains as the contractor to the JPA and he remains as a sub-contractor of Stantec and the backup support of other Stantec staff remains available, as it was. Chairman Rodriguez commented that changes such as these should be brought to the attention of the Board, for continuity of invoices and as a courtesy. Director Williams echoed the same.

ACTION: Vice-Chairperson Casillas made a motion, Director Williams seconded, and the motion carried unanimously to approve the Consent Calendar.

4. BUSINESS Calendar

A. Approval of FY 2020-2021 Budget (MO# 29)

Ms. Armstrong reported that the proposed FY 2021 Budget and a projection for the next four years is presented. The Operating Budget is consistent from last year. There is a series of expenses which occur on an annual basis, starting with the GSP Administrator, which is the portion of Stantec that does not pertain to the GSP development that are grant reimbursable. The JPA Oversight and Management is the JPA's contract with EVMWD. Other elements of the Operating Budget consist of website software and domain, website content and maintenance, legal expenses, audit expenses, bank fees, dues, and memberships. She reminded the Board that ACWA dues are required for our insurance to be provided by ACWA JPIA. The proposed Operating Budget totals \$96,900.

Chairman Rodriguez asked about audit expenses; if the decline in future years is because we are doing a more intensive audit right now. Ms. Armstrong noted that the \$7,000 amount should be carried to Fiscal Year 2021-22 because it is assuming that we will need a single audit because of the anticipated amount of grant reimbursement. The amount of grant reimbursement received so far and anticipated through the end of year will not trigger the single audit, so we mostly likely incur that cost in Fiscal Year 2021-22.

Mr. Harris reported on the proposed Non-Operating Budget, the bulk of which is the development of the GSP, which includes all of Todd Groundwater's work, with a

matching share of the agencies being \$300,000. Next year, more will be grant funded, and the combined total Budget is \$896,900.

Ms. Armstrong presented the Proposed Member Contribution information. Income revenue consists of Grant Reimbursement of \$500,000, Operating Reserves of \$28,175, and interest income of \$1,500. The Operating Budget has decreased this year as compared to last year, so we are reducing our reserves. Funds has now been transferred into the LAIF account, and more interest is anticipated from that investment in the future. The total incoming revenue projected is \$529,675. The proposed Budget is \$896,900, so the Total Member Contribution is \$367,225, or just over \$122,000 per agency. However, to ensure we do not accumulate to much in the JPA, as we still have funds carried over from the current year that have not been utilized, we will not bill for the Member Contributions until we are about sixty days from hitting our reserves.

Vice-Chairperson Casillas asked how much the Member Contribution may be reduced by. Ms. Armstrong opined that we have sufficient funds at this time and may not be billing at all for Fiscal Year 2021. Chairman Rodriguez expressed concerns for reimbursements taking place only after the JPA has met its match funds of \$1M. Ms. Armstrong agreed that we must extend local funds first, by category. Referencing Page 66, she explained that the JPA is receiving funds from Category C, Stakeholder Engagement. The numbers represented are up until March, and we have submitted billings for April and May that will increase the local share amount, bringing it close to the maximum amounts for local contribution and resulting in more reimbursement next year. Chairman Rodriguez expressed his comfort with the estimated Member Contributions.

Vice-Chairperson Casillas asked if we anticipate any impacts of COVID19. Ms. Armstrong answered that she has not seen a change in timeliness of DWR review and does not anticipate an effect on the JPA. Mr. Harris reported that there are impacts in the schedule, partly due to COVID19. Chairman Rodriguez followed with a question about impacts to the State budget and grant revenue sources. Ms. Armstrong answered that she would confirm but believes the money has already been allocated and does not anticipate an issue with their ability to reimburse the JPA.

ACTION: Director Williams made a motion, Vice-Chairperson Casillas seconded, and the motion carried unanimously to approve the Approval of FY 2020-2021 Budget

5. Grant Update

Mr. Harris reported that the report is the same information reported to the State, by category. The last invoice for Quarter 1 was submitted in April and is under review. The bulk of progress has been in the GSP development. Todd Groundwater has begun the water budget analysis and has completed the major portions of the GSP, consisting of Chapters 3 and 4, the Hydrogeologic Conceptual Model and Groundwater Conditions. They have also finalized recommendations for well siting. Feasibility of locating those

wells is under review. The Model Strategy document is complete and groundwater modeling and budget will be the focus moving forward.

Chairman Rodriguez inquired about progress on Task 2. Mr. Harris responded that this is sampling of wells and that he believes it can be done within the estimated schedule. Referencing Page 48 of the meeting materials, Chairman Rodriguez explained that his concern is that we are slipping in the schedule and being realistic in our expectations for completion.

Mr. Harris continued his report, that we have met our Stakeholder Engagement match and are eligible for grant reimbursement for costs, moving forward. We have received \$1,200 to date and are expecting another \$11,000. We are also getting close to our match for Category A, Grant Administration and will be able to start billing for reimbursement in that area. He was advised by Todd Groundwater that they predict a delay in schedule by two months, in part related to COVID19 and groundwater modeling. He confirmed for Chairman Rodriguez that the schedule provided takes the schedule extension into consideration. The modeling is a large portion of the GSP and will be finished prior to the completion of the GSP, and they anticipate comments and review to extend the completion of the modeling.

6. Legal Counsel Report

Steven O'Neill had no report.

7. Comments of Board

There were no comments from the Board.

8. Closed Session

The Board adjourned to Closed Session at 4:46 p.m.

- A. Conference with Legal Counsel – Anticipated Litigation Significant exposure to litigation pursuant to § 54956.9(b): 1 case

The Board reconvened to open session at 4:58 p.m., and reported no action was been taken in Closed Session.

9. Adjourn

There being no further business, the May 21, 2020 Regular meeting of the Bedford-Coldwater Groundwater Sustainability Authority was adjourned at 4:58 p.m.

ATTEST:

APPROVED:

Jacque Casillas, Vice-Chairperson

Paul Rodriguez, Chairman

Date: _____

Date: _____



Date: August 20, 2020
To: Board of Directors
From: Deputy Treasurer

**ITEM 4.B.: RECEIVE AND FILE JUNE 30, 2020 FINANCIAL STATEMENTS
AND CASH RESERVE REPORT**

RECOMMENDATION:

That the Board of Directors:

1. Take action to Receive and File the June 30, 2020 Financial Statements and Cash Reserve Report.

DISCUSSION:

The June 30, 2020 Financial Statements and Cash Reserve Report are attached for review.

FISCAL IMPACT:

Not applicable.

ENVIRONMENTAL REQUIREMENTS:

Not applicable

EXHIBITS/ATTACHMENTS:

June 30, 2020 (Unaudited) Statement of Revenues & Expenditures

June 30, 2020 Cash Reserve Report

June 30, 2020 (Unaudited) Statement of Net Position

Bedford Coldwater Groundwater Sustainability Authority
STATEMENT OF REVENUES & EXPENDITURES (Unaudited)
as of June 30, 2020

REVENUE	YTD Actual	FY Budget	% of Budget
Member Contributions	\$ 1,108,665	\$ 1,108,665	100
Member Contributions Carry over	104,887	114,835	91
Grant Reimbursement	22,939	38,000	60
Interest Income	3,713	500	743
TOTAL REVENUE	1,240,204	1,262,000	98
OPERATING EXPENSES			
EVMWD - JPA Oversight/Management	12,000	12,000	100
Stantec -GSP Administrator	14,008	44,820	31
ACWA Dues	1,954	2,200	89
Legal Expenses	3,760	6,200	61
Insurance Premium	1,508	2,200	69
Bank Fees	2,532	2,000	127
Auditing Services	1,000	7,000	14
Website Domain & Software	720	1,500	48
SharePoint Document Management	-	5,000	0
Website Content Design & Maintenance	625	5,500	11
TOTAL OPERATING EXPENSES	38,107	88,420	43
GSP PREPARATION EXPENSES			
Stantec	46,989	121,180	39
Todd Groundwater	209,864	800,000	26
TOTAL GSP PREPARATION EXPENSES	256,853	921,180	28
TRANSFERS			
Transfer to Operating Reserve	52,400	52,400	100
Transfer to Non-Operating Reserve	200,000	200,000	100
TOTAL TRANSFERS	252,400	252,400	100
TOTAL EXPENSES	547,359	1,262,000	43
MEMBER CONTRIBUTION CARRY OVER	\$ 692,845	\$ -	

Bedford Coldwater Groundwater Sustainability Authority
STATEMENT OF NET POSITION (Unaudited)
As of June 30, 2020

ASSETS	<u>2020</u>	<u>2019</u>
<u>Current Assets:</u>		
Cash and Cash Equivalents	\$ 969,283	\$ 110,767
Total Assets	<u>969,283</u>	<u>110,767</u>
 <u>LIABILITIES & NET POSITION</u>		
<u>Current Liabilities:</u>		
Accounts Payable	24,038	5,880
Member Deposits	<u>692,845</u>	<u>104,887</u>
Total Liabilities	716,883	110,767
 <u>Net Position:</u>		
Restricted for:		
Operating Reserve	52,400	-
Non-Operating Reserve	<u>200,000</u>	<u>-</u>
Total Net Position	252,400	-
Total Liabilities & Net Position	<u>969,283</u>	<u>110,767</u>

Bedford Coldwater Groundwater Sustainability Authority
CASH RESERVE REPORT
as of June 30, 2020

OPERATING RESERVE

Operating Budget (FY 20)	209,600
Operating Reserve Target	<u>25%</u>
TOTAL OPERATING RESERVE BALANCE	52,400

NON-OPERATING RESERVE

Non-Operating Budget (FY 20)	800,000
Non-Operating Reserve Target	<u>25%</u>
TOTAL NON-OPERATING RESERVE BALANCE	200,000

TOTAL RESERVE BALANCE	<u><u>\$ 252,400</u></u>
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Date: August 20, 2020
To: Board of Directors
From: Deputy Treasurer

ITEM 4.C.: RATIFICATION OF DEMANDS

RECOMMENDATION:

That the Board of Directors:

1. Ratify the demands listed on the Cash Disbursement Report for the period of May 1, 2020 through July 31, 2020.

DISCUSSION:

The Cash Disbursement Report for the period of May 1, 2020 through July 31, 2020 is attached for consideration for approval.

FISCAL IMPACT:

Not applicable.

ENVIRONMENTAL REQUIREMENTS:

Not applicable

EXHIBITS/ATTACHMENTS:

1. Cash Disbursement Report – May 1, 2020 through July 31, 2020.



BEDFORD COLDWATER
Groundwater Sustainability Authority

Date: August 20, 2020
To: Board of Directors
From: Deputy Treasurer

ITEM 4.D.: BACKUP INFORMATION FOR MAJOR CONTRACTS

Information is being provided for reference purposes.

Back-up Information for Major Contracts

Shown on Cash Disbursements for 05/01/2020 through 07/31/2020

<u>Check #</u>	<u>Payment Date</u>	<u>Paid to Vendor</u>	<u>Invoice #</u>	<u>Invoice Date</u>	<u>Payment Amount</u>
164	5/21/2020	Stantec Consulting Services	1657860	5/15/2020	5,791.18
168	6/11/2020	Todd Groundwater	80802 520	5/8/2020	28,810.00
168	6/11/2020	Todd Groundwater	80802 620	6/8/2020	32,815.00
170	7/2/2020	Stantec Consulting Services	1672026	6/23/2020	5,597.95
173	7/23/2020	Stantec Consulting Services	1679505	7/14/2020	3,513.07
174	7/23/2020	Todd Groundwater	80802 720	7/8/2020	17,440.00
Total Amount					\$93,967.20

STANTEC CONSULTING SERVICES, 13980 COLLECTIONS CENTER DRIVE, CHICAGO IL 60693, US

Invoice No.	Description	Date	Gross Amount	Discount Amount	Net Amount Paid
1657860	BCGSA ADMINISTRATOR	05/15/20	\$5,791.18	\$0.00	\$5,791.18
TOTALS:			\$5,791.18	\$0.00	\$5,791.18

Detach at Perforation Before Depositing Check



BEDFORD COLDWATER
Groundwater Sustainability Authority
A PUBLIC AGENCY
31315 Chaney Street
Lake Elsinore, CA 92531

Bank of America
Inland Empire RCBO
P.O. Box 1072
Riverside, CA 92501
16-66 / 1220

Check Date
05/21/2020

Number
164

Amount
\$ *****5,791.18

PAY *VOID VOID VOID VOID VOID VOID VOID VOID VOID*

PAY TO THE ORDER OF **STANTEC CONSULTING SERVICES**
13980 COLLECTIONS CENTER DRIVE
CHICAGO IL 60693
US

NON-NEGOTIABLE



INVOICE

RECEIVED
MAY 20 2020
Finance Dept.

Invoice Number 1657860
Invoice Date May 15, 2020
Customer Number 147409
Project Number 185865160

Bill To

Bedford Coldwater Groundwater Sustainability Authority
Accounts Payable
31315 Chaney St
Lake Elsinore CA 92531
US

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID
11-2167170

Project Description: Bedford Coldwater GW Sustainability Authority - Administrator

Stantec Project Manager: Lapus, Kevin A
Contract No: 525
Authorization Amount: \$401,659.32
Authorization Previously Billed: \$188,511.01
Authorization Billed to Date: \$194,302.19
Current Invoice Due: \$5,791.18
For Period Starting: March 27, 2020
For Period Ending: May 1, 2020

Attention : Margie Armstrong
Title: Deputy Treasurer

2.0 51-15-310-110-53140-BCGSP \$4,341.20
51-15-310-110-53140 \$1,449.98
Total \$5,791.18

VOUCHER# 51-194
VENDOR# 21 P005
PAY DATE:

MAY 21 2020

Acct#
Entered Date: 5-20-2020

ARMSTRONG
APPROVED FOR PAYMENT

Amt. _____ Date _____
Acct. No. _____
Initial SEE ATTACHED EMAIL

INVOICE

Invoice Number
Project Number

1657860
185865160

Top Task 001 Grant Administration

Low Task 001.1 Grant Administration

Professional Services

Billing Level	Hours	Rate	Current Amount
Junior Engineer/Scientist Shugart, Kelly K	18.75	104.00	1,950.00
	<u>18.75</u>		<u>1,950.00</u>
Professional Services Subtotal	<u>18.75</u>		<u>1,950.00</u>

Disbursements

	Date	Cost	%	Current Amount
Flat Rate Disbursement 8% of 1,950.00	2020-05-15			156.00
Disbursements Subtotal				<u>156.00</u>

Low Task 001.1 Subtotal **2,106.00**

Top Task 001 Total **2,106.00**

Top Task 002 Planning Activities

Low Task 002.1 Project Management

Professional Services

Billing Level	Hours	Rate	Current Amount
Junior Engineer/Scientist Shugart, Kelly K	1.50	104.00	156.00
	<u>1.50</u>		<u>156.00</u>
Senior Project Accountant MacDonnell, Colleen	0.65	89.00	57.85

INVOICE

Invoice Number
Project Number

1657860
185865160

	<u>0.65</u>	<u>57.85</u>
Professional Services Subtotal	<u>2.15</u>	<u>213.85</u>

Disbursements

	Date	Cost	%	Current Amount
Direct - Other Direct Expenses				
H & H Water Resources LLC STBCGSA08	2020-05-10	597.50	0.00	597.50
Flat Rate Disbursement 8% of 213.85	2020-05-15			17.11
Disbursements Subtotal				<u>614.61</u>

Low Task 002.1 Subtotal **828.46**

Low Task 002.2 Monthly Conference Calls

Professional Services

Billing Level	Hours	Rate	Current Amount
Junior Engineer/Scientist Shugart, Kelly K	<u>2.75</u>	104.00	<u>286.00</u>
	2.75		286.00
Professional Services Subtotal	<u>2.75</u>		<u>286.00</u>

Disbursements

	Date	Cost	%	Current Amount
Direct - Other Direct Expenses				
H & H Water Resources LLC STBCGSA08	2020-05-10	300.00	0.00	300.00
Flat Rate Disbursement 8% of 286.00	2020-05-15			22.88
Disbursements Subtotal				<u>322.88</u>

INVOICE

Invoice Number
Project Number

1657860
185865160

Low Task 002.2 Subtotal **608.88**

Low Task 002.5 **SharePoint Site**

Professional Services

Billing Level	Hours	Rate	Current Amount
Junior Engineer/Scientist Shugart, Kelly K	0.50	104.00	52.00
	<u>0.50</u>		<u>52.00</u>
Professional Services Subtotal	<u>0.50</u>		<u>52.00</u>

Disbursements

	Date	Cost	%	Current Amount
Flat Rate Disbursement 8% of 52.00	2020-05-15			4.16
Disbursements Subtotal				<u>4.16</u>

Low Task 002.5 Subtotal **56.16**

Low Task 002.8 **Subcontractor Management**

Professional Services

Billing Level	Hours	Rate	Current Amount
Junior Engineer/Scientist Shugart, Kelly K	2.00	104.00	208.00
	<u>2.00</u>		<u>208.00</u>
Professional Services Subtotal	<u>2.00</u>		<u>208.00</u>

Disbursements

	Date	Cost	%	Current Amount
Direct - Other Direct Expenses H & H Water Resources LLC STBCGSA08	2020-05-10	100.00	0.00	100.00

INVOICE

Invoice Number
Project Number

1657860
185865160

Flat Rate Disbursement
8% of 208.00

2020-05-15

16.64

Disbursements Subtotal

116.64

Low Task 002.8 Subtotal

324.64

Low Task 002.9 GSP Governance Sections

Professional Services

Billing Level

Hours

Rate

**Current
Amount**

Junior Engineer/Scientist
Shugart, Kelly K

9.50

104.00

988.00

9.50

988.00

Professional Services Subtotal

9.50

988.00

Disbursements

Date

Cost

%

**Current
Amount**

Direct - Other Direct Expenses

H & H Water Resources LLC
STBCGSA08

2020-05-10

800.00

0.00

800.00

Flat Rate Disbursement
8% of 988.00

2020-05-15

79.04

Disbursements Subtotal

879.04

Low Task 002.9 Subtotal

1,867.04

Top Task 002 Total

3,685.18

Total Fees & Disbursements

\$5,791.18

INVOICE TOTAL (USD)

\$5,791.18

Billing Backup

Date	Project	Task	Expend Type	Employee/Supplier	Quantity	Bill Rate	Bill Amount
2020-03-27	185865160	1.1	Direct - Regular	SHUGART, KELLY K	4.00	104.00	416.00
2020-03-30	185865160	1.1	Direct - Regular	SHUGART, KELLY K	2.00	104.00	208.00
2020-03-31	185865160	1.1	Direct - Regular	SHUGART, KELLY K	2.00	104.00	208.00
2020-04-07	185865160	1.1	Direct - Regular	SHUGART, KELLY K	2.00	104.00	208.00
2020-04-18	185865160	1.1	Direct - Regular	SHUGART, KELLY K	2.75	104.00	286.00
2020-04-25	185865160	1.1	Direct - Regular	SHUGART, KELLY K	6.00	104.00	624.00
Total subTask 1.1					18.75		\$1,950.00
2020-04-07	185865160	2.1	Direct - Regular	MACDONNELL, COLLEEN	0.40	89.00	35.60
2020-04-08	185865160	2.1	Direct - Regular	MACDONNELL, COLLEEN	0.25	89.00	22.25
2020-04-02	185865160	2.1	Direct - Regular	SHUGART, KELLY K	0.50	104.00	52.00
2020-04-10	185865160	2.1	Direct - Regular	SHUGART, KELLY K	0.25	104.00	26.00
2020-04-18	185865160	2.1	Direct - Regular	SHUGART, KELLY K	0.75	104.00	78.00
Total subTask 2.1					2.15		\$213.85
2020-04-07	185865160	2.2	Direct - Regular	SHUGART, KELLY K	0.50	104.00	52.00
2020-04-08	185865160	2.2	Direct - Regular	SHUGART, KELLY K	0.50	104.00	52.00
2020-04-09	185865160	2.2	Direct - Regular	SHUGART, KELLY K	1.75	104.00	182.00
Total subTask 2.2					2.75		\$286.00
2020-04-10	185865160	2.5	Direct - Regular	SHUGART, KELLY K	0.50	104.00	52.00
Total subTask 2.5					0.50		\$52.00
2020-04-09	185865160	2.8	Direct - Regular	SHUGART, KELLY K	0.50	104.00	52.00
2020-04-10	185865160	2.8	Direct - Regular	SHUGART, KELLY K	1.50	104.00	156.00
Total subTask 2.8					2.00		\$208.00
2020-04-03	185865160	2.9	Direct - Regular	SHUGART, KELLY K	5.00	104.00	520.00
2020-04-06	185865160	2.9	Direct - Regular	SHUGART, KELLY K	3.00	104.00	312.00
2020-04-08	185865160	2.9	Direct - Regular	SHUGART, KELLY K	1.50	104.00	156.00
Total subTask 2.9					9.50		\$988.00
Total Project 185865160					35.65		\$3,697.85



Stantec Consulting Services, Inc.
Stantec.Accounts.Payable.Invoices@Stantec.com

Remit to: H & H Water Resources, LLC
1446 Highland Ave.
Glendale, CA 91202

For Professional Services Rendered during the Period of 04/01/2020 to 04/30/2020

Invoice Number: STBCGSA-08

Date: 5/10/2020

Stantec Project No: 185865160

Authorization No: S20182-N

Project Name: Bedford Coldwater Groundwater Sustainability Authority-Administrator

Client: Stantec

<u>Billing Level</u>	<u>Name</u>	<u>Rate</u>	<u>Hours</u>	<u>Amount</u>
Principal	Harris, Victor	\$200.00	8.3	\$1,660.00
Project Administrator	Howell, Belinda	\$125.00	1.1	\$137.50
			Labor Total	\$1,797.50
			Invoice Total	\$1,797.50

Total Authorized Amount: \$15,500.00

Billed this Invoice: \$1,797.50

Total Invoiced to Date: \$14,990.95

Amt. Remaining: \$509.05

% Complete: 97%

% of Authorized Amount Invoiced to Date: 97%

Date	Project	Task	Name	Hours	Rate	Amount	Description of Work Performed
04/16/20	185865160	2.1	Harris, Victor	0.3	\$ 200	\$ 60.00	Review progress report developed by EVMWD
04/21/20	185865160	2.1	Harris, Victor	1.0	\$ 200	\$ 200.00	Discussion with Pakiza re: revised invoices, progress on GSP, and stakeholder outreach.
04/29/20	185865160	2.1	Harris, Victor	1.0	\$ 200	\$ 200.00	Telecon with Ken Crawford regarding flood control master plan.
04/06/20	185865160	2.1	Howell, Belinda	0.5	\$ 125	\$ 62.50	financial administration and record keeping
04/07/20	185865160	2.1	Howell, Belinda	0.3	\$ 125	\$ 37.50	financial administration and record keeping
04/22/20	185865160	2.1	Howell, Belinda	0.3	\$ 125	\$ 37.50	financial administration and record keeping
		2.1 Total				\$ 597.50	
04/09/20	185865160	2.2	Harris, Victor	1.5	\$ 200	\$ 300.00	Monthly call with staff
		2.2 Total				\$ 300.00	
04/09/20	185865160	2.8	Harris, Victor	0.5	\$ 200	\$ 100.00	Follow up call with Todd to clarify mapped locations and project progress.
		2.8 Total				\$ 100.00	
04/21/20	185865160	2.9	Harris, Victor	2.5	\$ 200	\$ 500.00	Research/write administrative section on new wells and recommendations for Glen Ivy spa well.
04/22/20	185865160	2.9	Harris, Victor	1.5	\$ 200	\$ 300.00	Finalize administrative section on new wells and recommendations for Glen Ivy spa well
		2.9 Total				\$ 800.00	
		Grand Total				\$ 1,797.50	

Services Performed During the Invoice Period of (3/27/2020-5/1/2020)

1. Grant Administration		2. Planning Activities										Staff Totals
Staff	1.1 Grant Administration	2.1 Project Management	2.2 Monthly Conference Calls (plus 2 extra)	2.3 Meetings at TVWD	2.4 GSA Web Site (monthly maintenance)	2.5 SharePoint Site (monthly maintenance)	2.6 Outreach Activities	2.7 RFP Development	2.8 Subcontractor Management	2.9 GSP Governance Sections		
Victor Harris		2.3	1.5						0.5	4		8.3
Kelly Shugart	18.75	1.5	2.75			0.5			2	9.5		35
Colleen MacDonnell		0.65										0.65
Belinda Howell		1.1										1.1
Task Totals	18.75	5.55	4.25	0	0	0.5	0	0	2.5	13.5		45.05

The Following Services Were Performed During the Performance Period of (3/27/2020-5/1/2020)

During this period, the following activities were completed during this invoice period for AS-Needed Services for the GSA:

- Task 1.1
 - Address comments to Q4 2019 and upload Q4 2019 (v2) to GRanTS on 3/31/2020
 - Prepare Q1 2020 invoice packet and progress report and submit to GRanTS on 4/28/2020
 - Markup previous Stantec invoices from Q1 2019 to Q3 2019 to remove FRD and include writeoffs in Q1 2020 invoice packet
- Task 2.1
 - Prepare doodle poll and schedule meeting with Ken Crawford with KWC Engineers
 - Call with Ken Crawford to discuss flood control master plan
 - Review progress report developed by EVMWD
 - Discuss changes to grant package preparation with Pakiza from DWR
 - Monthly financial accounting and reporting
- Task 2.2
 - Preparation for and attendance at one Staff meeting (4/9/2020) via conference call, including preparation of meeting materials for review, participation in the meeting, and submittal of meeting materials and summaries
- Task 2.5
 - Update SharePoint documents
- Task 2.8
 - Call with Todd (4/9/2020) to clarify mapped new well locations and discuss progress
 - Compile comments from Jesus on draft HCM chapter
 - Subcontractor management and coordination
- Task 2.9
 - Research and prepare draft Management Areas TM
 - Research, prepare, and finalize draft GSP section on new wells and recommendation for new Glen Ivy well

BEDFORD COLDWATER GROUNDWATER SUSTAINABILITY AUTHORITY

No. 168
Check Date: 6/11/20

TODD GROUNDWATER, 2490 MARINER SQUARE LOOP, SUITE 215, ALAMEDA CA 94501, US

Invoice No.	Description	Date	Gross Amount	Discount Amount	Net Amount Paid
80802520	BEDFORD-COLDWATER GSP	04/30/20	\$28,810.00	\$0.00	\$28,810.00
80802620	BEDFORD-COLDWATER GSP	05/31/20	\$32,815.00	\$0.00	\$32,815.00
TOTALS:			\$61,625.00	\$0.00	\$61,625.00

Detach at Perforation Before Depositing Check



BEDFORD COLDWATER
Groundwater Sustainability Authority
A PUBLIC AGENCY
31315 Chaney Street
Lake Elsinore, CA 92531

Bank of America
Inland Empire RCBO
P.O. Box 1072
Riverside, CA 92501
16-66 / 1220

Check Date
06/11/2020

Number
168

Amount
\$ ****61,625.00

PAY *VOID VOID VOID VOID VOID VOID VOID VOID VOID*

PAY TO THE ORDER OF
TODD GROUNDWATER
2490 MARINER SQUARE LOOP
SUITE 215
ALAMEDA CA 94501
US

NON-NEGOTIABLE

TODD GROUNDWATER

2490 Mariner Square Loop, Suite 215
Alameda, CA 94501
510/747-6920 Federal ID# 94-2490748

RECEIVED
JUN 10 2020
Finance Dept.

Invoice

DATE: 5/8/2020
INVOICE NO.: 80802 520

BILL TO:

Bedford-Coldwater Groundwater Agency
Attn: Margie Armstrong
31315 Chaney Street
Lake Elsinore, CA 92530

Project No: 80802- Bedford-Coldwater GSP

DESCRIPTION	HOURS	RATE	AMOUNT
Professional Services in connection with the preparation of the Groundwater Sustainability Plan for the Bedford-Coldwater Groundwater Basin			
Chad Taylor	20	245.00	4,900.00
Mike Maley	43	255.00	10,965.00
Gus Yates	40.5	255.00	10,327.50
Maureen Reilly	9	245.00	2,205.00
Arden Wells	1.5	160.00	240.00
Professional Services Subtotal			28,637.50
Drafting, GIS & Support Services: Mike Wottrich	1	140.00	140.00
Administrative/Secretarial: Cynthia Obuchi	0.25	130.00	32.50

CONTRACT# 803
VOUCHER# 51-198
VENDOR# 815
PAY DATE: 815

POSTED
MAY 31 2020

JUN 11 2020

Acct# 51-15-310-110 53140 BCGSP
Entered Date: 6-10-2020

ARMSTRONG
APPROVED FOR PAYMENT
Amt. _____ Date _____
Acct. No. _____ SEE
Initial _____ ATTACHED EMAIL

Apr 1 - Apr 30 \$28,810.00 1.0

This invoice is now due and payable. Balances unpaid over 30 days accrue 1.5% interest per month. If payment for previous charges has been sent, please accept our thanks and disregard our reminder of previous unpaid charges.

Bedford Coldwater Basin Groundwater Sustainability Plan Budget Status Summary
Budget Summary as of: April 30, 2020



Tasks	Technical Labor Totals		GIS / Graphics Costs	Admin Costs	Total	Description of Work
	hours	\$				
Task 1 Resolution of Recommended Field Work						
Invoice for work in August 2019	15	\$3,375.00	\$0.00	\$0.00	\$3,375.00	Data and information review and technical memorandum preparation (started 8/6/19)
Invoice for work in September 2019	13	\$3,246.25	\$0.00	\$0.00	\$3,246.25	Well siting recommendation review and technical memorandum preparation (ongoing throughout month)
Invoice for work in October 2019	15	\$3,375.00	\$0.00	\$0.00	\$3,375.00	Well siting recommendation review, technical memorandum preparation, and response to comments (ongoing throughout month)
Invoice for work in February 2020	13	\$3,062.50	\$0.00	\$0.00	\$3,062.50	Response to well siting recommendation comments and memo revisions, revised memo delivered 2/27/20
Invoice for work in April 2020	10	\$2,511.25	\$0.00	\$0.00	\$2,511.25	Discussion of additional comments from GSA on monitoring well location recommendations and preparation of additional maps and datasets showing expanded monitoring well location areas, transmitted 4/10/20.
Task 1 Budget	84	\$18,430	\$1,400	\$260	\$20,090	
Task 1 Expenditures	66	\$15,570.00	\$0.00	\$0.00	\$15,570.00	
Task 1 Remaining	18	\$2,860.00	\$1,400.00	\$260.00	\$4,520.00	
Task 2 Groundwater Modeling						
Invoice for work in September 2019	11	\$2,630.00	\$0.00	\$0.00	\$2,630.00	Data review, model options discussions, and model strategy development (started 9/11/19)
Invoice for work in October 2019	38	\$9,655.00	\$0.00	\$0.00	\$9,655.00	Data review and model strategy technical memorandum preparation (ongoing throughout month)
Invoice for work in November 2019	25	\$6,097.50	\$0.00	\$0.00	\$6,097.50	Model strategy technical memorandum preparation and draft delivery 11/26/2019
Invoice for work in February 2020	12	\$3,050.00	\$0.00	\$0.00	\$3,050.00	Model strategy comment review and model data development, integrating comments into modeling strategy and planning for model construction (ongoing throughout month)
Invoice for work in March 2020	18	\$4,476.25	\$0.00	\$0.00	\$4,476.25	Recharge data assessment and quantification for model construction (started 3/1/20)
Invoice for work in April 2020	69	\$17,535.00	\$0.00	\$0.00	\$17,535.00	Finalization of model strategy memorandum and responses to comments (delivered 4/16/20), model grid development and refinement, initial model layering, recharge analysis, and other model construction tasks (ongoing throughout month).
Task 2 Budget	1,628	\$372,235	\$4,200	\$520	\$376,955	
Task 2 Expenditures	172	\$43,443.75	\$0.00	\$0.00	\$43,443.75	
Task 2 Remaining	1,456	\$328,791.25	\$4,200.00	\$520.00	\$333,511.25	
Task 3 Prepare Draft GSP						
Invoice for work in August 2019	40	\$8,331.25	\$0.00	\$32.50	\$8,363.75	GSP preparation planning, initial preparation of GSP chapters - Plan Area (started 8/16/19) and Hydrogeologic Conceptual Model (started 8/27/19)
Invoice for work in September 2019	54	\$12,852.50	\$140.00	\$32.50	\$13,025.00	Draft Plan Area GSP chapter (Chapter 2) preparation and transmittal to BCGSA 9/25/19 and work on HCM, specifically reviewing data for topography, soils, surficial geology, basin depth, and water levels and quality (ongoing throughout month)
Invoice for work in October 2019	49	\$10,566.25	\$0.00	\$0.00	\$10,566.25	Work on HCM chapter (ongoing throughout month, creating topography, soil, and geology maps and drafts of related chapter sections) and beginning work on Groundwater Conditions draft chapter (started 10/5/19)
Invoice for work in November 2019	72	\$14,040.00	\$0.00	\$0.00	\$14,040.00	Work on HCM and Groundwater Conditions draft chapters, specifically finalizing topography, soil, and geology figures, starting work on cross sections, modifying basin depth dataset, evaluating groundwater conditions of water levels and quality (ongoing throughout month)
Invoice for work in December 2019	46	\$9,198.75	\$0.00	\$0.00	\$9,198.75	Work on HCM and Groundwater Conditions draft chapters, specifically revising continuing basin depth/bedrock surface modifications, water level, and water quality data analysis, and evaluating for the presence of groundwater dependent ecosystems (ongoing throughout month)
Invoice for work in January 2020	68	\$14,918.75	\$420.00	\$0.00	\$15,338.75	Work on HCM and Groundwater Conditions draft chapters, specifically finalizing basin depth/bedrock depth modifications and water level analysis and continuing work on water quality analysis and interconnected surface water assessment, revising cross sections, and drafting related sections of HCM and GW Conditions chapters (ongoing throughout month), start on Water Budget data analysis (started 1/27/20), provided background and recommendations regarding management areas (started 1/24/20, sent 1/30/20)
Invoice for work in February 2020	23	\$5,512.50	\$0.00	\$0.00	\$5,512.50	Work on HCM and Groundwater Conditions draft chapters, specifically finalizing water quality analysis and figures and cross sections, finalizing water level and water quality GW Conditions chapter sections, starting subsidence analysis, and start evaluation of endangered species (ongoing throughout month), work on Water Budget data analysis, specifically assessing watershed soil moisture balances and surface water flow (ongoing throughout month), discussions and additional information for the development of management areas (sent 2/27/20), preparation of a GSP outline for Stantec to use in the preparation of selected GSP sections (started 2/26/20)
Invoice for work in March 2020	42	\$10,267.50	\$0.00	\$0.00	\$10,267.50	Finished draft of HCM and Groundwater Conditions chapters, specifically finalizing assessments of subsidence, interconnected surface water, GDEs, and endangered species and completing related figures and text preparation (ongoing throughout month), work on Water Budget data analysis, specifically continuing to assess watershed soil moisture balances and surface water flow (ongoing throughout month)
Invoice for work in April 2020	33	\$8,223.75	\$140.00	\$0.00	\$8,363.75	Water Budget data analysis, specifically continuing to assess watershed soil moisture balances and surface water flow, identifying historical water use by source, reviewing future water budget components, and researching changes to water supply resulting from climate change (ongoing throughout month)
Task 3 Budget	927	\$216,065	\$22,400	\$1,040	\$239,505	
Task 3 Expenditures	426	\$93,911.25	\$700.00	\$65.00	\$94,676.25	
Task 3 Remaining	501	\$122,153.75	\$21,700.00	\$975.00	\$144,828.75	
Task 4 Comments on the Draft GSP						
Task 4 Budget	9	\$2,230	\$0	\$0	\$2,230	
Task 4 Expenditures	0	\$0.00	\$0.00	\$0.00	\$0.00	
Task 4 Remaining	9	\$2,230.00	\$0.00	\$0.00	\$2,230.00	
Task 5 Revised Draft GSP						
Task 5 Budget	105	\$25,375	\$2,800	\$130	\$28,305	
Task 5 Expenditures	0	\$0.00	\$0.00	\$0.00	\$0.00	
Task 5 Remaining	105	\$25,375.00	\$2,800.00	\$130.00	\$28,305.00	
Task 6 Final Draft GSP Based on Public Comments						
Task 6 Budget	70	\$16,875	\$4,200	\$130	\$21,205	
Task 6 Expenditures	0	\$0.00	\$0.00	\$0.00	\$0.00	
Task 6 Remaining	70	\$16,875.00	\$4,200.00	\$130.00	\$21,205.00	
Task 7 Project Management and Meetings						
Invoice for work in September 2019	3	\$612.50	\$0.00	\$0.00	\$612.50	Project management
Invoice for work in October 2019	2	\$490.00	\$0.00	\$32.50	\$522.50	Project management
Invoice for work in November 2019	4	\$980.00	\$0.00	\$32.50	\$1,012.50	Project management
Invoice for work in December 2019	1	\$245.00	\$0.00	\$32.50	\$277.50	Project management
Invoice for work in January 2020	1	\$245.00	\$0.00	\$32.50	\$277.50	Project management
Invoice for work in February 2020	2	\$367.50	\$0.00	\$32.50	\$400.00	Project management
Invoice for work in March 2020	2	\$428.75	\$0.00	\$32.50	\$461.25	Project management
Invoice for work in April 2020	2	\$367.50	\$0.00	\$32.50	\$400.00	Project management
Task 7 Budget	312	\$77,515	\$4,200	\$1,170	\$82,885	
Task 7 Expenditures	15	\$3,736.25	\$0.00	\$227.50	\$3,963.75	
Task 7 Remaining	297	\$73,778.75	\$4,200.00	\$942.50	\$78,921.25	
Invoice Total for work in August 2019 (dated September 8, 2019)	55	\$11,706.25	\$0.00	\$32.50	\$11,738.75	- Data and information review and technical memorandum preparation (started 8/6/19) - GSP preparation planning, initial preparation of GSP chapters - Plan Area (started 8/16/19) and Hydrogeologic Conceptual Model (started 8/27/19)
Invoice Total for work in September 2019 (dated October 8, 2019)	80	\$19,341.25	\$140.00	\$32.50	\$19,513.75	- Well siting recommendation review and technical memorandum preparation (ongoing throughout month) - Data review, model options discussions, and model strategy development (started 9/11/19) - Draft Plan Area GSP chapter (Chapter 2) preparation and transmittal to BCGSA 9/25/19 and work on HCM, specifically reviewing data for topography, soils, surficial geology, basin depth, and water levels and quality (ongoing throughout month) - Project management
Invoice Total for work in October 2019 (dated November 8, 2019)	104	\$24,086.25	\$0.00	\$32.50	\$24,118.75	- Well siting recommendation review, technical memorandum preparation, and response to comments (ongoing throughout month) - Data review and model strategy technical memorandum preparation (ongoing throughout month) - Work on HCM chapter (ongoing throughout month, creating topography, soil, and geology maps and drafts of related chapter sections) and beginning work on Groundwater Conditions draft chapter (started 10/5/19) - Project management
Invoice Total for work in November 2019 (dated December 8, 2019)	101	\$21,117.50	\$0.00	\$32.50	\$21,150.00	- Model strategy technical memorandum preparation and draft delivery 11/26/2019 - Work on HCM and Groundwater Conditions draft chapters, specifically finalizing topography, soil, and geology figures, starting work on cross sections, modifying basin depth dataset, evaluating groundwater conditions of water levels and quality (ongoing throughout month) - Project management
Invoice Total for work in December 2019 (dated January 8, 2020)	47	\$9,443.75	\$0.00	\$32.50	\$9,476.25	- Work on HCM and Groundwater Conditions draft chapters, specifically revising continuing basin depth/bedrock surface modifications, water level, and water quality data analysis, and evaluating for the presence of groundwater dependent ecosystems (ongoing throughout month) - Project management
Invoice Total for work in January 2020 (dated February 8, 2020)	69	\$15,163.75	\$420.00	\$32.50	\$15,616.25	- Work on HCM and Groundwater Conditions draft chapters, specifically finalizing basin depth/bedrock depth modifications and water level analysis and continuing work on water quality analysis and interconnected surface water assessment, revising cross sections, and drafting related sections of HCM and GW Conditions chapters (ongoing throughout month), start on Water Budget data analysis (started 1/27/20), provided background and recommendations regarding management areas (started 1/24/20, sent 1/30/20) - Project management
Invoice Total for work in February 2020 (dated March 8, 2020)	49	\$11,992.50	\$0.00	\$32.50	\$12,025.00	- Response to well siting recommendation comments and memo revisions, revised memo delivered 2/27/20 - Model strategy comment review and model data development, integrating comments into modeling strategy and planning for model construction (ongoing throughout month) - Work on HCM and Groundwater Conditions draft chapters, specifically finalizing water quality analysis and figures and cross sections, finalizing water level and water quality GW Conditions chapter sections, starting subsidence analysis, and start evaluation of endangered species (ongoing throughout month), work on Water Budget data analysis, specifically assessing watershed soil moisture balances and surface water flow (ongoing throughout month), discussions and additional information for the development of management areas (sent 2/27/20), preparation of a GSP outline for Stantec to use in the preparation of selected GSP sections (started 2/26/20) - Project management
Invoice Total for work in March 2020 (dated April 8, 2020)	61	\$15,172.50	\$0.00	\$32.50	\$15,205.00	- Recharge data assessment and quantification for model construction (started 3/1/20) - Finished draft of HCM and Groundwater Conditions chapters, specifically finalizing assessments of subsidence, interconnected surface water, GDEs, and endangered species and completing related figures and text preparation (ongoing throughout month), work on Water Budget data analysis, specifically continuing to assess watershed soil moisture balances and surface water flow (ongoing throughout month) - Project management
Invoice Total for work in April 2020 (dated May 8, 2020)	114	\$28,637.50	\$140.00	\$32.50	\$28,810.00	- Discussion of additional comments from GSA on monitoring well location recommendations and preparation of additional maps and datasets showing expanded monitoring well location areas, transmitted 4/10/20. - Finalization of model strategy memorandum and responses to comments (delivered 4/16/20), model grid development and refinement, initial model layering, recharge analysis, and other model construction tasks (ongoing throughout month). - Water Budget data analysis, specifically continuing to assess watershed soil moisture balances and surface water flow, identifying historical water use by source, reviewing future water budget components, and researching changes to water supply resulting from climate change (ongoing throughout month) - Project management
Total Budget	3,135	\$728,725	\$39,200	\$3,250	\$771,175	
Total Expenditures	679	\$ 156,661.25	\$ 700.00	\$ 292.50	\$ 157,653.75	
Total Remaining	2,456.00	\$ 572,063.75	\$ 38,500.00	\$ 2,957.50	\$ 613,521.25	
	78.3%	78.5%	98.2%	91.0%	79.6%	

TODD GROUNDWATER

2490 Mariner Square Loop, Suite 215
 Alameda, CA 94501
 510/747-6920 Federal ID# 94-2490748

RECEIVED
JUN 10 2020
Finance Dept.

Invoice

DATE: 6/8/2020
 INVOICE NO.: 80802 620

BILL TO:

Bedford-Coldwater Groundwater Agency
 Attn: Margie Armstrong
 31315 Chaney Street
 Lake Elsinore, CA 92530

Project No: 80802- Bedford-Coldwater GSP

DESCRIPTION	HOURS	RATE	AMOUNT
Professional Services in connection with the preparation of the Groundwater Sustainability Plan for the Bedford-Coldwater Groundwater Basin			
Chad Taylor	36.25	245.00	8,881.25
Mike Maley	22.5	255.00	5,737.50
Gus Yates	54.75	255.00	13,961.25
Maureen Reilly	16.5	245.00	4,042.50
Arden Wells	1	160.00	160.00
Professional Services Subtotal			32,782.50
Administrative/Secretarial: Cynthia Obuchi	0.25	130.00	32.50

Contract # 803

VOUCHER# 51-199
 VENDOR# 815
 PAY DATE:

POSTED
 MAY 31 2020

JUN 11, 2020

Acct# 51-15-310-110 53140 BCGSP
 Entered Date: 6-10-2020

ARMSTRONG
APPROVED FOR PAYMENT

Amt. _____ Date _____
 Acct. No. _____
 Initial **SR**
ATTACHED EMAIL

May 1 - May 31 **\$32,815.00 1.0**

This invoice is now due and payable. Balances unpaid over 30 days accrue 1.5% interest per month. If payment for previous charges has been sent, please accept our thanks and disregard our reminder of previous unpaid charges.

Bedford Coldwater Basin Groundwater Sustainability Plan Budget Status Summary
 Budget Summary as of: May 31, 2020



Tasks	Technical Labor Totals		GIS / Graphics Costs	Admin Costs	Total	Description of Work
	hours	\$				
Task 1 Resolution of Recommended Field Work						
Invoice for work in August 2019	15.00	\$3,375.00	\$0.00	\$0.00	\$3,375.00	Data and information review and technical memorandum preparation (started 8/6/19)
Invoice for work in September 2019	13.25	\$3,246.25	\$0.00	\$0.00	\$3,246.25	Well siting recommendation review and technical memorandum preparation (ongoing throughout month)
Invoice for work in October 2019	15.00	\$3,375.00	\$0.00	\$0.00	\$3,375.00	Well siting recommendation review, technical memorandum preparation, and response to comments (ongoing throughout month)
Invoice for work in February 2020	12.50	\$3,062.50	\$0.00	\$0.00	\$3,062.50	Response to well siting recommendation comments and memo revisions, revised memo delivered 2/27/20
Invoice for work in April 2020	10.25	\$2,511.25	\$0.00	\$0.00	\$2,511.25	Discussion of additional comments from GSA on monitoring well location recommendations and preparation of additional maps and datasets showing expanded monitoring well location areas, transmitted 4/10/20.
Task 1 Budget	84.00	\$18,430	\$1,400	\$260	\$20,090	
Task 1 Expenditures	66.00	\$15,570.00	\$0.00	\$0.00	\$15,570.00	
Task 1 Remaining	18.00	\$2,860.00	\$1,400.00	\$260.00	\$4,520.00	
Task 2 Groundwater Modeling						
Invoice for work in September 2019	10.75	\$2,630.00	\$0.00	\$0.00	\$2,630.00	Data review, model options discussions, and model strategy development (started 9/11/19)
Invoice for work in October 2019	38.00	\$9,655.00	\$0.00	\$0.00	\$9,655.00	Data review and model strategy technical memorandum preparation (ongoing throughout month)
Invoice for work in November 2019	24.50	\$6,097.50	\$0.00	\$0.00	\$6,097.50	Model strategy technical memorandum preparation and draft delivery 11/26/2019
Invoice for work in February 2020	12.00	\$3,050.00	\$0.00	\$0.00	\$3,050.00	Model strategy comment review and model data development, integrating comments into modeling strategy and planning for model construction (ongoing throughout month)
Invoice for work in March 2020	17.75	\$4,476.25	\$0.00	\$0.00	\$4,476.25	Recharge data assessment and quantification for model construction (started 3/1/20)
Invoice for work in April 2020	69.00	\$17,535.00	\$0.00	\$0.00	\$17,535.00	Finalization of model strategy memorandum and responses to comments (delivered 4/16/20), model grid development and refinement, initial model layering, recharge analysis, and other model construction tasks (ongoing throughout month).
Invoice for work in May 2020	86.75	\$21,981.25	\$0.00	\$0.00	\$21,981.25	Ongoing model construction including continuing layering, developing recharge inputs, analyzing pumping and other outflows, assessing impacts from mining, and developing calibration datasets (ongoing throughout month)
Task 2 Budget	1,628.00	\$372,235	\$4,200	\$520	\$376,955	
Task 2 Expenditures	258.75	\$65,425.00	\$0.00	\$0.00	\$65,425.00	
Task 2 Remaining	1,369.25	\$306,810.00	\$4,200.00	\$520.00	\$311,530.00	
Task 3 Prepare Draft GSP						
Invoice for work in August 2019	40.25	\$8,331.25	\$0.00	\$32.50	\$8,363.75	GSP preparation planning, initial preparation of GSP chapters - Plan Area (started 8/16/19) and Hydrogeologic Conceptual Model (started 8/27/19)
Invoice for work in September 2019	53.50	\$12,852.50	\$140.00	\$32.50	\$13,025.00	Draft Plan Area GSP chapter (Chapter 2) preparation and transmittal to BCGSA 9/25/19 and work on HCM, specifically reviewing data for topography, soils, surficial geology, basin depth, and water levels and quality (ongoing throughout month)
Invoice for work in October 2019	49.25	\$10,566.25	\$0.00	\$0.00	\$10,566.25	Work on HCM chapter (ongoing throughout month, creating topography, soil, and geology maps and drafts of related chapter sections) and beginning work on Groundwater Conditions draft chapter (started 10/5/19)
Invoice for work in November 2019	72.00	\$14,040.00	\$0.00	\$0.00	\$14,040.00	Work on HCM and Groundwater Conditions draft chapters, specifically finalizing topography, soil, and geology figures, starting work on cross sections, modifying basin depth dataset, evaluating groundwater conditions of water levels and quality (ongoing throughout month)
Invoice for work in December 2019	45.75	\$9,198.75	\$0.00	\$0.00	\$9,198.75	Work on HCM and Groundwater Conditions draft chapters, specifically revising continuing basin depth/bedrock surface modifications, water level, and water quality data analysis, and evaluating for the presence of groundwater dependent ecosystems (ongoing throughout month)
Invoice for work in January 2020	67.75	\$14,918.75	\$420.00	\$0.00	\$15,338.75	Work on HCM and Groundwater Conditions draft chapters, specifically finalizing basin depth/bedrock depth modifications and water level analysis and continuing work on water quality analysis and interconnected surface water assessment, revising cross sections, and drafting related sections of HCM and GW Conditions chapters (ongoing throughout month), start on Water Budget data analysis (started 1/27/20), provided background and recommendations regarding management areas (started 1/24/20, sent 1/30/20)
Invoice for work in February 2020	22.50	\$5,512.50	\$0.00	\$0.00	\$5,512.50	Work on HCM and Groundwater Conditions draft chapters, specifically finalizing water quality analysis and figures and cross sections, finalizing water level and water quality GW Conditions chapter sections, starting subsidence analysis, and start evaluation of endangered species (ongoing throughout month), work on Water Budget data analysis, specifically assessing watershed soil moisture balances and surface water flow (ongoing throughout month), discussions and additional information for the development of management areas (sent 2/27/20), preparation of a GSP outline for Stantec to use in the preparation of selected GSP sections (started 2/26/20)
Invoice for work in March 2020	41.50	\$10,267.50	\$0.00	\$0.00	\$10,267.50	Finished draft of HCM and Groundwater Conditions chapters, specifically finalizing assessments of subsidence, interconnected surface water, GDEs, and endangered species and completing related figures and text preparation (ongoing throughout month), work on Water Budget data analysis, specifically continuing to assess watershed soil moisture balances and surface water flow (ongoing throughout month)
Invoice for work in April 2020	33.25	\$8,223.75	\$140.00	\$0.00	\$8,363.75	Water Budget data analysis, specifically continuing to assess watershed soil moisture balances and surface water flow, identifying historical water use by source, reviewing future water budget components, and researching changes to water supply resulting from climate change (ongoing throughout month)
Invoice for work in May 2020	42.50	\$10,372.50	\$0.00	\$0.00	\$10,372.50	Water Budget data analysis, specifically continuing to assess watershed soil moisture balances and surface water flow, identifying historical water use by source, reviewing future water budget components, and researching changes to water supply resulting from climate change (ongoing throughout month) and initiation of sustainability criteria discussion with GSA (started 5/11/20).
Task 3 Budget	927.00	\$216,065	\$22,400	\$1,040	\$239,505	
Task 3 Expenditures	468.25	\$104,283.75	\$700.00	\$65.00	\$105,048.75	
Task 3 Remaining	458.75	\$111,781.25	\$21,700.00	\$975.00	\$134,456.25	
Task 4 Comments on the Draft GSP						
Task 4 Budget	9.00	\$2,230	\$0	\$0	\$2,230	
Task 4 Expenditures	0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Task 4 Remaining	9.00	\$2,230.00	\$0.00	\$0.00	\$2,230.00	
Task 5 Revised Draft GSP						
Task 5 Budget	105.00	\$25,375	\$2,800	\$130	\$28,305	
Task 5 Expenditures	0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Task 5 Remaining	105.00	\$25,375.00	\$2,800.00	\$130.00	\$28,305.00	
Task 6 Final Draft GSP Based on Public Comments						
Task 6 Budget	70.00	\$16,875	\$4,200	\$130	\$21,205	
Task 6 Expenditures	0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Task 6 Remaining	70.00	\$16,875.00	\$4,200.00	\$130.00	\$21,205.00	
Task 7 Project Management and Meetings						
Invoice for work in September 2019	2.50	\$612.50	\$0.00	\$0.00	\$612.50	Project management
Invoice for work in October 2019	2.00	\$490.00	\$0.00	\$32.50	\$522.50	Project management
Invoice for work in November 2019	4.00	\$980.00	\$0.00	\$32.50	\$1,012.50	Project management
Invoice for work in December 2019	1.00	\$245.00	\$0.00	\$32.50	\$277.50	Project management
Invoice for work in January 2020	1.00	\$245.00	\$0.00	\$32.50	\$277.50	Project management
Invoice for work in February 2020	1.50	\$367.50	\$0.00	\$32.50	\$400.00	Project management
Invoice for work in March 2020	1.75	\$428.75	\$0.00	\$32.50	\$461.25	Project management
Invoice for work in April 2020	1.50	\$367.50	\$0.00	\$32.50	\$400.00	Project management
Invoice for work in May 2020	1.75	\$428.75	\$0.00	\$32.50	\$461.25	Project management
Task 7 Budget	312.00	\$77,515	\$4,200	\$1,170	\$82,885	
Task 7 Expenditures	17.00	\$4,165.00	\$0.00	\$360.00	\$4,425.00	
Task 7 Remaining	295.00	\$73,350.00	\$4,200.00	\$810.00	\$78,460.00	
Invoice Total for work in August 2019 (dated September 8, 2019)	55.25	\$11,706.25	\$0.00	\$32.50	\$11,738.75	- Data and information review and technical memorandum preparation (started 8/6/19) - GSP preparation planning, initial preparation of GSP chapters - Plan Area (started 8/16/19) and Hydrogeologic Conceptual Model (started 8/27/19)
Invoice Total for work in September 2019 (dated October 8, 2019)	80.00	\$19,341.25	\$140.00	\$32.50	\$19,513.75	- Well siting recommendation review and technical memorandum preparation (ongoing throughout month) - Data review, model options discussions, and model strategy development (started 9/11/19) - Draft Plan Area GSP chapter (Chapter 2) preparation and transmittal to BCGSA 9/25/19 and work on HCM, specifically reviewing data for topography, soils, surficial geology, basin depth, and water levels and quality (ongoing throughout month) - Project management
Invoice Total for work in October 2019 (dated November 8, 2019)	104.25	\$24,086.25	\$0.00	\$32.50	\$24,118.75	- Well siting recommendation review, technical memorandum preparation, and response to comments (ongoing throughout month) - Data review and model strategy technical memorandum preparation (ongoing throughout month) - Work on HCM chapter (ongoing throughout month, creating topography, soil, and geology maps and drafts of related chapter sections) and beginning work on Groundwater Conditions draft chapter (started 10/5/19) - Project management
Invoice Total for work in November 2019 (dated December 8, 2019)	100.50	\$21,117.50	\$0.00	\$32.50	\$21,150.00	- Model strategy technical memorandum preparation and draft delivery 11/26/2019 - Work on HCM and Groundwater Conditions draft chapters, specifically finalizing topography, soil, and geology figures, starting work on cross sections, modifying basin depth dataset, evaluating groundwater conditions of water levels and quality (ongoing throughout month) - Project management
Invoice Total for work in December 2019 (dated January 8, 2020)	46.75	\$9,443.75	\$0.00	\$32.50	\$9,476.25	- Work on HCM and Groundwater Conditions draft chapters, specifically revising continuing basin depth/bedrock surface modifications, water level, and water quality data analysis, and evaluating for the presence of groundwater dependent ecosystems (ongoing throughout month) - Project management
Invoice Total for work in January 2020 (dated February 8, 2020)	68.75	\$15,163.75	\$420.00	\$32.50	\$15,616.25	- Work on HCM and Groundwater Conditions draft chapters, specifically finalizing basin depth/bedrock depth modifications and water level analysis and continuing work on water quality analysis and interconnected surface water assessment, revising cross sections, and drafting related sections of HCM and GW Conditions chapters (ongoing throughout month), start on Water Budget data analysis (started 1/27/20), provided background and recommendations regarding management areas (started 1/24/20, sent 1/30/20) - Project management
Invoice Total for work in February 2020 (dated March 8, 2020)	48.50	\$11,992.50	\$0.00	\$32.50	\$12,025.00	- Response to well siting recommendation comments and memo revisions, revised memo delivered 2/27/20 - Model strategy comment review and model data development, integrating comments into modeling strategy and planning for model construction (ongoing throughout month) - Work on HCM and Groundwater Conditions draft chapters, specifically finalizing water quality analysis and figures and cross sections, finalizing water level and water quality GW Conditions chapter sections, starting subsidence analysis, and start evaluation of endangered species (ongoing throughout month), work on Water Budget data analysis, specifically assessing watershed soil moisture balances and surface water flow (ongoing throughout month), discussions and additional information for the development of management areas (sent 2/27/20), preparation of a GSP outline for Stantec to use in the preparation of selected GSP sections (started 2/26/20) - Project management
Invoice Total for work in March 2020 (dated April 8, 2020)	61.00	\$15,172.50	\$0.00	\$32.50	\$15,205.00	- Recharge data assessment and quantification for model construction (started 3/1/20) - Finished draft of HCM and Groundwater Conditions chapters, specifically finalizing assessments of subsidence, interconnected surface water, GDEs, and endangered species and completing related figures and text preparation (ongoing throughout month), work on Water Budget data analysis, specifically continuing to assess watershed soil moisture balances and surface water flow (ongoing throughout month) - Project management
Invoice Total for work in April 2020 (dated May 8, 2020)	114.00	\$28,637.50	\$140.00	\$32.50	\$28,810.00	- Discussion of additional comments from GSA on monitoring well location recommendations and preparation of additional maps and datasets showing expanded monitoring well location areas, transmitted 4/10/20. - Finalization of model strategy memorandum and responses to comments (delivered 4/16/20), model grid development and refinement, initial model layering, recharge analysis, and other model construction tasks (ongoing throughout month) - Water Budget data analysis, specifically continuing to assess watershed soil moisture balances and surface water flow, identifying historical water use by source, reviewing future water budget components, and researching changes to water supply resulting from climate change (ongoing throughout month) - Project management
Invoice Total for work in May 2020 (dated June 8, 2020)	131.00	\$32,782.50	\$0.00	\$32.50	\$32,815.00	- Ongoing model construction including continuing layering, developing recharge inputs, analyzing pumping and other outflows, assessing impacts from mining, and developing calibration datasets (ongoing throughout month) - Water Budget data analysis, specifically continuing to assess watershed soil moisture balances and surface water flow, identifying historical water use by source, reviewing future water budget components, and researching changes to water supply resulting from climate change (ongoing throughout month) and initiation of sustainability criteria discussion with GSA (started 5/11/20). - Project management
Total Budget	3,135.00	\$728,725	\$39,200	\$3,250	\$771,175	
Total Expenditures	810.00	\$ 189,443.75	\$ 700.00	\$ 325.00	\$ 190,468.75	
Total Remaining	2,325.00	\$ 539,281.25	\$ 38,500.00	\$ 2,925.00	\$ 580,706.25	
	74.2%	74.0%	98.2%	90.0%	75.3%	

STANTEC CONSULTING SERVICES, 13980 COLLECTIONS CENTER DRIVE, CHICAGO IL 60693, US

Invoice No.	Description	Date	Gross Amount	Discount Amount	Net Amount Paid
1672026	BCGSA ADMINISTRATOR	06/02/20	\$5,597.95	\$0.00	\$5,597.95
TOTALS:			\$5,597.95	\$0.00	\$5,597.95

Detach at Perforation Before Depositing Check



BEDFORD COLDWATER
Groundwater Sustainability Authority
A PUBLIC AGENCY
31315 Chaney Street
Lake Elsinore, CA 92531

Bank of America
Inland Empire RCBO
P.O. Box 1072
Riverside, CA 92501
16-66 / 1220

Check Date
07/02/2020

Number
170

Amount
\$ *****5,597.95

PAY *VOID VOID VOID VOID VOID VOID VOID VOID*

PAY TO THE ORDER OF
STANTEC CONSULTING SERVICES
13980 COLLECTIONS CENTER DRIVE
CHICAGO IL 60693
US

NON-NEGOTIABLE



INVOICE

RECEIVED

JUN 29 2020

Finance Dept.

Invoice Number
Invoice Date
Customer Number
Project Number

1672026
June 23, 2020
147409
185865160

Bill To

BedfordColdwater Groudwater Sustainability Authority
Accounts Payable
31315 Chaney St
Lake Elsinore CA 92531
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID
11-2167170

Project Description: Bedford Coldwater GW Sustainability Authority - Administrator

Stantec Project Manager:

Lapus, Kevin A

Contract No:

525

Authorization Amount:

\$401,659.32

Authorization Previously Billed:

\$194,302.19

Authorization Billed to Date:

\$199,900.14

Current Invoice Due:

\$5,597.95

For Period Starting:

May 2, 2020

For Period Ending:

June 2, 2020

Attention :

Margie Armstrong

Title:

Deputy Treasurer

2.0

51-15-310-110-53140-BCGSP

\$3,789.20

51-15-310-110-53140

\$1,808.75

Total \$5,597.95

VOUCHER# 51-201
VENDOR# 21 P005
PAY DATE:

JUL -2, 2020

Acct#
Entered Date: 7-1-2020

ARMSTRONG
APPROVED FOR PAYMENT

Amt. _____ Date _____
Acct. No. _____
Initial _____ SEE ATTACHED EMAIL

INVOICE

Invoice Number
Project Number

1672026
185865160

Top Task 001 Grant Administration

Low Task 001.1 Grant Administration

Professional Services

Billing Level	Hours	Rate	Current Amount
Junior Engineer/Scientist Shugart, Kelly K	4.00	104.00	416.00
	<u>4.00</u>		<u>416.00</u>
Professional Services Subtotal	<u>4.00</u>		<u>416.00</u>

Disbursements

	Date	Cost	%	Current Amount
Flat Rate Disbursement 8% of 416.00				33.28
Disbursements Subtotal				<u>33.28</u>

Low Task 001.1 Subtotal **449.28**

Top Task 001 Total **449.28**

Top Task 002 Planning Activities

Low Task 002.1 Project Management

Professional Services

Billing Level	Hours	Rate	Current Amount
Junior Engineer/Scientist Shugart, Kelly K	2.25	104.00	234.00
	<u>2.25</u>		<u>234.00</u>

Senior Project Accountant

INVOICE

Invoice Number

1672026

Project Number

185865160

MacDonnell, Colleen	3.55	89.00	315.95
	<u>3.55</u>		<u>315.95</u>
Professional Services Subtotal	<u>5.80</u>		<u>549.95</u>

Disbursements

	Date	Cost	%	Current Amount
Direct - Other Direct Expenses				
H & H Water Resources LLC STBCGSA09	2020-06-02	500.00	0.00	500.00
Flat Rate Disbursement 8% of 549.95				44.00
Disbursements Subtotal				<u>544.00</u>

Low Task 002.1 Subtotal **1,093.95**

Low Task 002.2 **Monthly Conference Calls**

Professional Services

Billing Level	Hours	Rate	Current Amount
Junior Engineer/Scientist Shugart, Kelly K	2.25	104.00	234.00
	<u>2.25</u>		<u>234.00</u>
Professional Services Subtotal	<u>2.25</u>		<u>234.00</u>

Disbursements

	Date	Cost	%	Current Amount
Direct - Other Direct Expenses				
H & H Water Resources LLC STBCGSA09	2020-06-02	100.00	0.00	100.00
Flat Rate Disbursement 8% of 234.00				18.72

INVOICE

Invoice Number
Project Number

1672026
185865160

Disbursements Subtotal

118.72

Low Task 002.2 Subtotal

352.72

Low Task 002.3 TVWD Meetings

Professional Services

Billing Level	Hours	Rate	Current Amount
Junior Engineer/Scientist Shugart, Kelly K	1.50	104.00	156.00
	<u>1.50</u>		<u>156.00</u>
Professional Services Subtotal	<u>1.50</u>		<u>156.00</u>

Disbursements

	Date	Cost	%	Current Amount
Direct - Other Direct Expenses				
H & H Water Resources LLC STBCGSA09	2020-06-02	300.00	0.00	300.00
Flat Rate Disbursement 8% of 156.00				12.48
Disbursements Subtotal				<u><u>312.48</u></u>

Low Task 002.3 Subtotal

468.48

Low Task 002.4 GSA Web Site

Disbursements

	Date	Cost	%	Current Amount
Direct - Other Direct Expenses				
H & H Water Resources LLC STBCGSA09	2020-06-02	100.00	0.00	100.00
Disbursements Subtotal				<u><u>100.00</u></u>

INVOICE

Invoice Number

1672026

Project Number

185865160

Low Task 002.4 Subtotal **100.00**

Low Task 002.6 **Outreach Activities**

Disbursements

	Date	Cost	%	Current Amount
Direct - Other Direct Expenses				
H & H Water Resources LLC STBCGSA09	2020-06-02	500.00	0.00	500.00
Disbursements Subtotal				500.00

Low Task 002.6 Subtotal **500.00**

Low Task 002.8 **Subcontractor Management**

Professional Services

Billing Level	Hours	Rate	Current Amount
Junior Engineer/Scientist Shugart, Kelly K	3.75	104.00	390.00
	3.75		390.00
Professional Services Subtotal			390.00

Disbursements

	Date	Cost	%	Current Amount
Direct - Other Direct Expenses				
H & H Water Resources LLC STBCGSA09	2020-06-02	600.00	0.00	600.00
Flat Rate Disbursement 8% of 390.00				31.20
Disbursements Subtotal				631.20

Low Task 002.8 Subtotal **1,021.20**

INVOICE

Invoice Number

1672026

Project Number

185865160

Low Task 002.9

GSP Governance Sectlons

Professional Services

Billing Level	Hours	Rate	Current Amount
Junior Engineer/Scientist Shugart, Kelly K	1.00	104.00	104.00
	<u>1.00</u>		<u>104.00</u>
Professional Services Subtotal	<u>1.00</u>		<u>104.00</u>

Disbursements

	Date	Cost	%	Current Amount
Direct - Other Direct Expenses				
H & H Water Resources LLC STBCGSA09	2020-06-02	1,500.00	0.00	1,500.00
Flat Rate Disbursement 8% of 104.00				8.32
Disbursements Subtotal				<u>1,508.32</u>

Low Task 002.9 Subtotal **1,612.32**

Top Task 002 Total **5,148.67**

Total Fees & Disbursements **\$5,597.95**

INVOICE TOTAL (USD) **\$5,597.95**

Billing Backup

Date	Project	Task	Expend Type	Employee/Supplier	Quantity	Bill Rate	Bill Amount
5/19/2020	185865160	1.1	Direct - Regular	Shugart, Kelly K	1.00	104.00	104.00
5/27/2020	185865160	1.1	Direct - Regular	Shugart, Kelly K	3.00	104.00	312.00
Total subTask 1.1					4.00		\$416.00
5/6/2020	185865160	2.1	Direct - Regular	MacDonnell, Colleen	1.50	89.00	133.50
5/11/2020	185865160	2.1	Direct - Regular	MacDonnell, Colleen	1.00	89.00	89.00
5/14/2020	185865160	2.1	Direct - Regular	MacDonnell, Colleen	0.25	89.00	22.25
5/18/2020	185865160	2.1	Direct - Regular	MacDonnell, Colleen	0.30	89.00	26.70
5/28/2020	185865160	2.1	Direct - Regular	MacDonnell, Colleen	0.50	89.00	44.50
5/15/2020	185865160	2.1	Direct - Regular	Shugart, Kelly K	0.75	104.00	78.00
5/18/2020	185865160	2.1	Direct - Regular	Shugart, Kelly K	1.00	104.00	104.00
5/21/2020	185865160	2.1	Direct - Regular	Shugart, Kelly K	0.50	104.00	52.00
Total subTask 2.1					5.80		\$549.95
5/13/2020	185865160	2.2	Direct - Regular	Shugart, Kelly K	0.75	104.00	78.00
5/14/2020	185865160	2.2	Direct - Regular	Shugart, Kelly K	1.50	104.00	156.00
Total subTask 2.2					2.25		\$234.00
5/8/2020	185865160	2.3	Direct - Regular	Shugart, Kelly K	1.00	104.00	104.00
5/21/2020	185865160	2.3	Direct - Regular	Shugart, Kelly K	0.50	104.00	52.00
Total subTask 2.3					1.50		\$156.00
5/15/2020	185865160	2.8	Direct - Regular	Shugart, Kelly K	2.25	104.00	234.00
5/26/2020	185865160	2.8	Direct - Regular	Shugart, Kelly K	0.50	104.00	52.00
5/27/2020	185865160	2.8	Direct - Regular	Shugart, Kelly K	1.00	104.00	104.00
Total subTask 2.8					3.75		\$390.00
5/27/2020	185865160	2.9	Direct - Regular	Shugart, Kelly K	1.00	104.00	104.00
Total subTask 2.9					1.00		\$104.00
Total Project 185865160					18.30		\$1,849.95



Stantec Consulting Services, Inc.
Stantec.Accounts.Payable.Invoices@Stantec.com

Remit to: H & H Water Resources, LLC
1446 Highland Ave.
Glendale, CA 91202

For Professional Services Rendered during the Period of 05/01/2020 to 05/31/2020

Invoice Number: STBCGSA-09
 Date: 6/2/2020
 Stantec Project No: 185865160
 Authorization No: S20182-N
 Project Name: Bedford Coldwater Groundwater Sustainability Authority-Administrator
 Client: Stantec

<u>Billing Level</u>	<u>Name</u>	<u>Rate</u>	<u>Hours</u>	<u>Amount</u>
Principal	Harris, Victor	\$200.00	17.5	\$3,500.00
Project Administrator	Howell, Belinda	\$125.00	0.8	\$100.00
			Labor Total	\$3,600.00
			Invoice Total	\$3,600.00

Total Authorized Amount: \$114,900.00
 Billed this Invoice: \$3,600.00
 Total Invoiced to Date: \$18,590.95
 Amt. Remaining: \$96,309.05
 % Complete: 16%
 % of Authorized Amount Invoiced to Date: 16%

Date	Project	Task	Name	Hours	Rate	Amount	Description of Work Performed
05/19/20	185865160	2.1	Harris, Victor	2.0	\$ 200	\$ 400.00	Discuss joint defense and common interest agreement with Tom Moody. Draft letter to Ray Alvarez regarding new well.
05/05/20	185865160	2.1	Howell, Belinda	0.6	\$ 125	\$ 75.00	project administration and record keeping
05/06/20	185865160	2.1	Howell, Belinda	0.2	\$ 125	\$ 25.00	project administration and record keeping
		2.1 Total				\$ 500.00	
05/14/20	185865160	2.2	Harris, Victor	0.5	\$ 200	\$ 100.00	Monthly call with GSA Staff
		2.2 Total				\$ 100.00	
05/21/20	185865160	2.3	Harris, Victor	1.5	\$ 200	\$ 300.00	Prepare for and participate in Web-ex Board meeting
		2.3 Total				\$ 300.00	
05/06/20	185865160	2.4	Harris, Victor	0.5	\$ 200	\$ 100.00	Initiate coordination of web maintenance with Fred and Terese
		2.4 Total				\$ 100.00	
05/25/20	185865160	2.6	Harris, Victor	2.5	\$ 200	\$ 500.00	Revise letter to local stakeholder (Alvarez) regarding permitting of new well, transmit to Alvarez and respond to reply.
		2.6 Total				\$ 500.00	
05/11/20	185865160	2.8	Harris, Victor	1.0	\$ 200	\$ 200.00	Review schedule from Todd. Review project progress in telecon with Todd. Review sustainable criteria process.
05/13/20	185865160	2.8	Harris, Victor	0.5	\$ 200	\$ 100.00	Discuss revised schedule with Margie and Chad of Todd GW
05/15/20	185865160	2.8	Harris, Victor	1.5	\$ 200	\$ 300.00	Discuss sustainability criteria with Chad from Todd groundwater. Review and comment on Todd invoice and forward to EVMWD
		2.8 Total				\$ 600.00	
05/14/20	185865160	2.9	Harris, Victor	6.5	\$ 200	\$ 1,300.00	Review and provide detailed comment on Todd Groundwater GSP Sections for HCM and groundwater conditions.
05/27/20	185865160	2.9	Harris, Victor	1.0	\$ 200	\$ 200.00	Teleconference to review sustainability criteria with Todd, Kalaria, and Gastelum.
		2.9 Total				\$ 1,500.00	
		Grand Total				\$ 3,600.00	

Billing Backup for Stantec Invoice Number: STBCGSA-09

Services Performed During the Invoice Period of (5/2/2020-6/2/2020)

Staff	2. Planning Activities										Staff Totals
	1. Grant Administration	2.1 Project Management	2.2 Monthly Conference Calls (plus 2 extra)	2.3 Meetings at TVWD	2.4 GSA Web Site (monthly maintenance)	2.5 SharePoint Site (monthly maintenance)	2.6 Outreach Activities	2.8 Subcontractor Management	2.9 GSP Governance Sections		
Victor Harris		2	0.5	1.5	0.5		2.5	3	7.5		17.5
Kelly Shugart	4	2.25	2.25	1.5				3.75	1		14.75
Colleen MacDonnell		3.55									3.55
Belinda Howell		0.8									0.8
Task Totals	4	8.6	2.75	3	0.5	0	2.5	6.75	8.5		36.6

The Following Services Were Performed During the Performance Period of (5/2/2020-6/2/2020)

During this period, the following activities were completed during this invoice period for As-Needed Services for the GSA:

- Task 1.1
- Begin Q2 2020 grant packet preparation
 - Incorporate edits, prepare Q1 2020 v2 and submit to DWR
- Task 2.1
- Discuss joint defense and common interest agreement with Tom Moody
 - Prepare doodle poll and schedule meeting to discuss sustainability criteria
 - Monthly financial accounting and reporting
- Task 2.2
- Preparation for and attendance at one Staff meeting via conference call, including preparation of meeting materials for review, participation in the meeting, and submittal of meeting materials and summaries
- Task 2.3
- Prepare and review administrator update for JPA Board meeting
 - Prepare and print materials for JPA Board meeting
 - Attendance at (via Webex) and preparation for one JPA Board meeting
- Task 2.4
- Initiate coordination of web maintenance with Fred and Terese
- Task 2.6
- Revise letter to stakeholder Mr. Alvarez regarding permitting of new well
- Task 2.8
- Review schedule from Todd and project progress
 - Discuss revised schedule with Margie and Chad (Todd Groundwater)
 - Gather meeting materials and prepare for call with Todd
 - Data gathering of riparian vegetation along Temescal Wash to provide Todd
 - Subcontractor management and coordination
- Task 2.9
- Call with Todd and EVMWD (Parag and Jesus) on 5/27/2020 to discuss sustainability criteria
 - Review and provide detailed comment on Todd Groundwater GSP sections for HCM and gw conditions

BEDFORD COLDWATER GROUNDWATER SUSTAINABILITY AUTHORITY

STANTEC CONSULTING SERVICES, 13980 COLLECTIONS CENTER DRIVE, CHICAGO IL 60693, US

Invoice No.	Description	Date	Gross Amount	Discount Amount	Net Amount Paid
1679505	BCGSA ADMINISTRATOR	07/14/20	\$3,513.07	\$0.00	\$3,513.07
TOTALS:			\$3,513.07	\$0.00	\$3,513.07

Detach at Perforation Before Depositing Check



BEDFORD COLDWATER
 Groundwater Sustainability Authority
 A PUBLIC AGENCY
 31315 Chaney Street
 Lake Elsinore, CA 92531

Bank of America
 Inland Empire RCBO
 P.O. Box 1072
 Riverside, CA 92501
 16-66 / 1220

Check Date
07/23/2020

Number
173

Amount
\$ *****3,513.07

PAY *VOID VOID VOID VOID VOID VOID VOID VOID*

PAY TO THE ORDER OF
STANTEC CONSULTING SERVICES
13980 COLLECTIONS CENTER DRIVE
CHICAGO IL 60693
US

NON-NEGOTIABLE



INVOICE

RECEIVED
JUL 16 2020
Finance Dept.

Invoice Number 1679505
Invoice Date July 14, 2020
Customer Number 147409
Project Number 185865160

Bill To
BedfordColdwater Groudwater Sustainability Authority
Accounts Payable
31315 Chaney St
Lake Elsinore CA 92531
United States

Please Remit To
Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID
11-2167170

Project Description: Bedford Coldwater GW Sustainability Authority - Administrator

Stantec Project Manager: Lapus, Kevin A
Contract No: 525
Authorization Amount: \$401,659.32
Authorization Previously Billed: \$199,900.14
Authorization Billed to Date: \$203,413.21
Current Invoice Due: \$3,513.07
For Period Starting: June 3, 2020
For Period Ending: ~~July 1, 2020~~ 6/30/2020

Attention : Margie Armstrong
Title: Deputy Treasurer

3.0 51-15-310-110-53140-BCGSP \$2,380.00
51-15-310-110-53140 \$1,133.07
Total \$3,513.07

VOUCHER# 51-202
VENDOR#
PAY DATE: 21 0005

JUL 23 2020

Acct# \rightarrow
Entered Date: 7-16-2020

ARMSTRONG
APPROVED FOR PAYMENT
Amt. _____ Date _____
Acct. No. _____
Initial _____
APPROVED
SEE E-MAIL

INVOICE

Invoice Number
Project Number

1679505
185865160

Top Task 001 Grant Administration

Low Task 001.1 Grant Administration

Professional Services

Billing Level	Hours	Rate	Current Amount
Junior Engineer/Scientist Shugart, Kelly K	4.00	104.00	416.00
	<u>4.00</u>		<u>416.00</u>
Professional Services Subtotal	<u>4.00</u>		<u>416.00</u>

Disbursements

	Date	Cost	%	Current Amount
Flat Rate Disbursement 8% of 416.00	2020-07-01			33.28
Disbursements Subtotal				<u>33.28</u>

Low Task 001.1 Subtotal **449.28**

Top Task 001 Total **449.28**

Top Task 002 Planning Activities

Low Task 002.1 Project Management

Professional Services

Billing Level	Hours	Rate	Current Amount
Junior Engineer/Scientist Shugart, Kelly K	5.50	104.00	572.00
	<u>5.50</u>		<u>572.00</u>

Senior Project Accountant

INVOICE

Invoice Number
Project Number

1679505
185865160

MacDonnell, Colleen	0.40	89.00	35.60
	<u>0.40</u>		<u>35.60</u>
Professional Services Subtotal	<u>5.90</u>		<u>607.60</u>

Disbursements

	Date	Cost	%	Current Amount
Direct - Other Direct Expenses				
H & H Water Resources LLC STBCGSA 10	2020-07-01	137.50	0.00	137.50
Flat Rate Disbursement 8% of 607.60	2020-07-01			48.61
Disbursements Subtotal				<u>186.11</u>

Low Task 002.1 Subtotal **793.71**

Low Task 002.2 **Monthly Conference Calls**

Professional Services

Billing Level	Hours	Rate	Current Amount
Junior Engineer/Scientist Shugart, Kelly K	0.50	104.00	52.00
	<u>0.50</u>		<u>52.00</u>
Professional Services Subtotal	<u>0.50</u>		<u>52.00</u>

Disbursements

	Date	Cost	%	Current Amount
Direct - Other Direct Expenses				
H & H Water Resources LLC STBCGSA 10	2020-07-01	400.00	0.00	400.00
Flat Rate Disbursement 8% of 52.00	2020-07-01			4.16

INVOICE

Invoice Number
Project Number

1679505
185865160

Disbursements Subtotal

404.16

Low Task 002.2 Subtotal

456.16

Low Task 002.4

GSA Web Site

Professional Services

Billing Level

Hours

Rate

Current Amount

Junior Engineer/Scientist
Shugart, Kelly K

3.00

104.00

312.00

3.00

312.00

Professional Services Subtotal

3.00

312.00

Disbursements

Date

Cost

%

Current Amount

Flat Rate Disbursement
8% of 312.00

2020-07-01

24.96

Disbursements Subtotal

24.96

Low Task 002.4 Subtotal

336.96

Low Task 002.5

SharePoint Site

Professional Services

Billing Level

Hours

Rate

Current Amount

Junior Engineer/Scientist
Shugart, Kelly K

0.50

104.00

52.00

0.50

52.00

Professional Services Subtotal

0.50

52.00

Disbursements

Date

Cost

%

Current Amount

INVOICE

Invoice Number
Project Number

1679505
185865160

Flat Rate Disbursement
8% of 52.00

2020-06-12

4.16

Disbursements Subtotal

4.16

Low Task 002.5 Subtotal

56.16

Low Task 002.8 Subcontractor Management

Professional Services

Billing Level	Hours	Rate	Current Amount
Junior Engineer/Scientist Shugart, Kelly K	0.50	104.00	52.00
	<u>0.50</u>		<u>52.00</u>
Professional Services Subtotal	<u>0.50</u>		<u>52.00</u>

Disbursements

	Date	Cost	%	Current Amount
Direct - Other Direct Expenses				
H & H Water Resources LLC STBCGSA 10	2020-07-01	340.00	0.00	340.00
Flat Rate Disbursement 8% of 52.00	2020-07-01			4.16
Disbursements Subtotal				<u>344.16</u>

Low Task 002.8 Subtotal

396.16

Low Task 002.9 GSP Governance Sections

Professional Services

Billing Level	Hours	Rate	Current Amount
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INVOICE

Invoice Number
Project Number

1679505
185865160

Junior Engineer/Scientist
Shugart, Kelly K

2.00	104.00	208.00
2.00		208.00
2.00		208.00

Professional Services Subtotal

Disbursements

	Date	Cost	%	Current Amount
Direct - Other Direct Expenses				
H & H Water Resources LLC STBCGSA 10	2020-07-01	800.00	0.00	800.00
Flat Rate Disbursement 8% of 208.00	2020-07-01			16.64
Disbursements Subtotal				816.64

Low Task 002.9 Subtotal

1,024.64

Top Task 002 Total

3,063.79

Total Fees & Disbursements

\$3,513.07

INVOICE TOTAL (USD)

\$3,513.07

Billing Backup

Date	Project	Task	Expend Type	Employee/Supplier	Quantity	Bill Rate	Bill Amount
6/4/2020	185865160	1.1	Direct - Regular	Shugart, Kelly K	3.00	104.00	312.00
6/26/2020	185865160	1.1	Direct - Regular	Shugart, Kelly K	1.00	104.00	104.00
Total subTask 1.1					4.00		
6/4/2020	185865160	2.1	Direct - Regular	MacDonnell, Colleen	0.40	89.00	35.60
6/3/2020	185865160	2.1	Direct - Regular	Shugart, Kelly K	2.00	104.00	208.00
6/10/2020	185865160	2.1	Direct - Regular	Shugart, Kelly K	1.00	104.00	104.00
6/12/2020	185865160	2.1	Direct - Regular	Shugart, Kelly K	0.50	104.00	52.00
6/15/2020	185865160	2.1	Direct - Regular	Shugart, Kelly K	0.50	104.00	52.00
6/16/2020	185865160	2.1	Direct - Regular	Shugart, Kelly K	0.50	104.00	52.00
6/23/2020	185865160	2.1	Direct - Regular	Shugart, Kelly K	1.00	104.00	104.00
Total subTask 2.1					5.90		
6/5/2020	185865160	2.2	Direct - Regular	Shugart, Kelly K	0.50	104.00	52.00
Total subTask 2.2					0.50		
6/29/2020	185865160	2.4	Direct - Regular	Shugart, Kelly K	2.00	104.00	208.00
6/30/2020	185865160	2.4	Direct - Regular	Shugart, Kelly K	1.00	104.00	104.00
Total subTask 2.4					3.00		
6/5/2020	185865160	2.5	Direct - Regular	Shugart, Kelly K	0.50	104.00	52.00
Total subTask 2.5					0.50		
6/12/2020	185865160	2.8	Direct - Regular	Shugart, Kelly K	0.50	104.00	52.00
Total subTask 2.8					0.50		
6/19/2020	185865160	2.9	Direct - Regular	Shugart, Kelly K	1.00	104.00	104.00
6/29/2020	185865160	2.9	Direct - Regular	Shugart, Kelly K	1.00	104.00	104.00
Total subTask 2.9					2.00		
Total Project 185865160					16.40		\$1,699.60



Stantec Consulting Services, Inc.
Stantec.Accounts.Payable.Invoices@Stantec.com

Remit to: H & H Water Resources, LLC
1446 Highland Ave.
Glendale, CA 91202

For Professional Services Rendered during the Period of 06/01/2020 to 06/30/2020

Invoice Number: STBCGSA-10
Date: 7/1/2020
Stantec Project No: 185865160
Authorization No: S20182-N
Project Name: Bedford Coldwater Groundwater Sustainability Authority-Administrator
Client: Stantec

<u>Billing Level</u>	<u>Name</u>	<u>Rate</u>	<u>Hours</u>	<u>Amount</u>
Principal	Harris, Victor	\$200.00	7.7	\$1,540.00
Project Administrator	Howell, Belinda	\$125.00	1.1	\$137.50
Labor Total				\$1,677.50
Invoice Total				\$1,677.50

Total Authorized Amount:	\$114,900.00
Billed this Invoice:	\$1,677.50
Total Invoiced to Date:	\$20,268.45
Amt. Remaining:	\$94,631.55
% Complete:	18%
% of Authorized Amount Invoiced to Date:	18%

Date	Project	Task	Name	Hours	Rate	Amount	Description of Work Performed
06/01/20	185865160	2.1	Howell, Belinda	0.8	\$ 125	\$ 100.00	project administration and record keeping
06/02/20	185865160	2.1	Howell, Belinda	0.3	\$ 125	\$ 37.50	project administration and record keeping
		2.1 Total				\$ 137.50	
06/10/20	185865160	2.2	Harris, Victor	1.0	\$ 200	\$ 200.00	Review and revise agenda for GSA meeting. Contact Todd regarding further data request.
06/11/20	185865160	2.2	Harris, Victor	1.0	\$ 200	\$ 200.00	Monthly conference call with GSA group. Develop notes of call and distribute.
		2.2 Total				\$ 400.00	
06/10/20	185865160	2.8	Harris, Victor	0.2	\$ 200	\$ 40.00	Review Todd's May invoice
06/12/20	185865160	2.8	Harris, Victor	1.5	\$ 200	\$ 300.00	Review GSA notes with Chad of Todd. Develop strategy for identification of sampling and equipping sites for GSA review.
		2.8 Total				\$ 340.00	
06/18/20	185865160	2.9	Harris, Victor	1.5	\$ 200	\$ 300.00	Develop materials for water level and groundwater quality testing to prepare for workshop on 6/19
06/19/20	185865160	2.9	Harris, Victor	1.0	\$ 200	\$ 200.00	Prepare for and conduct workshop on groundwater level sampling and groundwater quality sampling. Transmit data request to GSA.
06/29/20	185865160	2.9	Harris, Victor	1.5	\$ 200	\$ 300.00	Prepare for, and facilitate monitoring well siting telecon. Prepare summary of meeting and distribute
		2.9 Total				\$ 800.00	

Grand Total

\$ 1,677.50

Billing Backup for Stantec Invoice Number:

STBCGSA-10

Services Performed During the Invoice Period of (6/3/2020-7/1/2020)

1. Grant Administration		2. Planning Activities									
Staff	1.1 Grant Administration	2.1 Project Management	2.2 Monthly Conference Calls (plus 2 extra)	2.3 Meetings at TVWD	2.4 GSA Web Site (monthly maintenance)	2.5 SharePoint Site (monthly maintenance)	2.6 Outreach Activities	2.8 Subcontractor Management	2.9 GSP Governance Sections	Staff Totals	
Victor Harris			2					1.7		4	7.7
Kelly Shugart	4	5.5	0.5		3	0.5		0.5		2	16
Colleen MacDonnell		0.4									0.4
Belinda Howell		1.1									1.1
Task Totals	4	7	2.5	0	3	0.5	0	2.2	6	25.2	

The Following Services Were Performed During the Performance Period of (6/3/2020-7/1/2020)

During this period, the following activities were completed during this invoice period for As-Needed Services for the GSA:

Task 1.1

- Q2 2020 grant packet preparation
- Call with Pakiza from DWR to discuss Q3 edits
- Prepare Q4 grant packet and submit for upload to DWR

Task 2.1

- Planning and schedule for GSP sections
- Pre-meeting call to discuss agenda
- Prepare doodle polls for small group technical workshops
- Monthly financial accounting and reporting

Task 2.2

- Preparation for and attendance at one Staff meeting via conference call, including preparation of meeting materials for review, participation in the meeting, and submittal of meeting materials and summaries

Task 2.4

- Add text and GSP draft chapters section to BCGSA website

Task 2.5

- Update sharepoint documents

Task 2.8

- Call with Todd (6/12/2020) to review GSA notes
- Develop strategy for identification of sampling and equipping sites for GSA review
- Subcontractor management and coordination

Task 2.9

- Prepare for and conduct workshop to discuss monitoring well equipping and water quality sampling
- Prepare for and conduct workshop to discuss new monitoring well locations

BEDFORD COLDWATER GROUNDWATER SUSTAINABILITY AUTHORITY

TODD GROUNDWATER, 2490 MARINER SQUARE LOOP, SUITE 215, ALAMEDA CA 94501, US

Invoice No.	Description	Date	Gross Amount	Discount Amount	Net Amount Paid
80802720	BEDFORD COLDWATER GSP	06/30/20	\$17,440.00	\$0.00	\$17,440.00
TOTALS:			\$17,440.00	\$0.00	\$17,440.00

Detach at Perforation Before Depositing Check



BEDFORD COLDWATER
 Groundwater Sustainability Authority
 A PUBLIC AGENCY
 31315 Chaney Street
 Lake Elsinore, CA 92531

Bank of America
 Inland Empire RCBO
 P.O. Box 1072
 Riverside, CA 92501
 16-66 / 1220

Check Date
07/23/2020

Number
174

Amount
\$ ****17,440.00

PAY *VOID VOID VOID VOID VOID VOID VOID VOID*

PAY TO THE ORDER OF
TODD GROUNDWATER
2490 MARINER SQUARE LOOP
SUITE 215
ALAMEDA CA 94501
US

NON-NEGOTIABLE

TODD GROUNDWATER

2490 Mariner Square Loop, Suite 215
Alameda, CA 94501
510/747-6920

Federal ID# 94-2490748

RECEIVED

JUL 16 2020

Finance Dept.

Invoice

DATE
7/8/2020

INVOICE NO.
80802 720

BILL TO:

Bedford-Coldwater Groundwater Agency
Attn: Margie Armstrong
31315 Chaney Street
Lake Elsinore, CA 92530

Project No: 80802- Bedford-Coldwater GSP

DESCRIPTION	HOURS	RATE	AMOUNT
Professional Services in connection with the preparation of the Groundwater Sustainability Plan for the Bedford-Coldwater Groundwater Basin			
Chad Taylor	25.75	245.00	6,308.75
Mike Maley	26.5	255.00	6,757.50
Gus Yates	6	255.00	1,530.00
Maureen Reilly	7	245.00	1,715.00
Arden Wells	2.5	160.00	400.00
Brent Johnson	2.25	185.00	416.25
Professional Services Subtotal			17,127.50
Drafting, GIS & Support Services: Mike Wottrich	2	140.00	280.00
Administrative/Secretarial: Cynthia Obuchi	0.25	130.00	32.50

CONTRACT #803

VOUCHER# 51-204

VENDOR#
PAY DATE: 8/5

JUL 23 2020

Acct# 51-15-310-110 53140 BCGSP

Entered Date: 7-16-2020

ARMSTRONG
APPROVED FOR PAYMENT

Amt. _____ Date _____

Acct. No. _____
Initial _____
APPROVED
SEE ATTACHED EMAIL

June 1 - June 30

\$17,440.00 1.0

This invoice is now due and payable. Balances unpaid over 30 days accrue 1.5% interest per month. If payment for previous charges has been sent, please accept our thanks and disregard our reminder of previous unpaid charges.

Bedford Coldwater Basin Groundwater Sustainability Plan Budget Status Summary
Budget Summary as of: June 30, 2020



Tasks	Technical Labor Totals		GIS / Graphics Costs	Admin Costs	Total	Description of Work
	hours	\$				
Task 1 Resolution of Recommended Field Work						
Invoice for work in August 2019	15.00	\$3,375.00	\$0.00	\$0.00	\$3,375.00	Data and information review and technical memorandum preparation (started 8/6/19)
Invoice for work in September 2019	13.25	\$3,246.25	\$0.00	\$0.00	\$3,246.25	Well siting recommendation review and technical memorandum preparation (ongoing throughout month)
Invoice for work in October 2019	15.00	\$3,375.00	\$0.00	\$0.00	\$3,375.00	Well siting recommendation review, technical memorandum preparation, and response to comments (ongoing throughout month)
Invoice for work in February 2020	12.50	\$3,062.50	\$0.00	\$0.00	\$3,062.50	Response to well siting recommendation comments and memo revisions, revised memo delivered 2/27/20
Invoice for work in April 2020	10.25	\$2,511.25	\$0.00	\$0.00	\$2,511.25	Discussion of additional comments from GSA on monitoring well location recommendations and preparation of additional maps and datasets showing expanded monitoring well location areas, transmitted 4/10/20.
Invoice for work in June 2020	9.75	\$2,388.75	\$280.00	\$0.00	\$2,668.75	Development of additional data for review and identification of existing wells to sample and equip with transducers, and discussion of monitoring well locations, water quality sampling, and transducer installation with GSA.
Task 1 Budget	84.00	\$18,430.00	\$1,400.00	\$260.00	\$20,090.00	
Task 1 Expenditures	75.75	\$17,958.75	\$280.00	\$0.00	\$18,238.75	
Task 1 Remaining	8.25	\$471.25	\$1,120.00	\$260.00	\$1,851.25	
Task 2 Groundwater Modeling						
Invoice for work in September 2019	10.75	\$2,630.00	\$0.00	\$0.00	\$2,630.00	Data review, model options discussions, and model strategy development (started 9/11/19)
Invoice for work in October 2019	38.00	\$9,655.00	\$0.00	\$0.00	\$9,655.00	Data review and model strategy technical memorandum preparation (ongoing throughout month)
Invoice for work in November 2019	24.50	\$6,097.50	\$0.00	\$0.00	\$6,097.50	Model strategy technical memorandum preparation and draft delivery 11/26/2019
Invoice for work in February 2020	12.00	\$3,050.00	\$0.00	\$0.00	\$3,050.00	Model strategy comment review and model data development, integrating comments into modeling strategy and planning for model construction (ongoing throughout month)
Invoice for work in March 2020	17.75	\$4,476.25	\$0.00	\$0.00	\$4,476.25	Recharge data assessment and quantification for model construction (started 3/1/20)
Invoice for work in April 2020	69.00	\$17,535.00	\$0.00	\$0.00	\$17,535.00	Finalization of model strategy memorandum and responses to comments (delivered 4/16/20), model grid development and refinement, initial model layering, recharge analysis, and other model construction tasks (ongoing throughout month).
Invoice for work in May 2020	86.75	\$21,981.25	\$0.00	\$0.00	\$21,981.25	Ongoing model construction including continuing layering, developing recharge inputs, analyzing pumping and other outflows, assessing impacts from mining, and developing calibration datasets (ongoing throughout month)
Invoice for work in June 2020	48.25	\$11,798.75	\$0.00	\$0.00	\$11,798.75	Ongoing model construction including continuing layering, developing recharge inputs, analyzing pumping and other outflows, assessing impacts from mining, and developing calibration datasets (ongoing throughout month)
Task 2 Budget	1,628.00	\$372,235.00	\$4,200.00	\$520.00	\$376,955.00	
Task 2 Expenditures	307.00	\$77,223.75	\$0.00	\$0.00	\$77,223.75	
Task 2 Remaining	1,321.00	\$295,011.25	\$4,200.00	\$520.00	\$299,731.25	
Task 3 Prepare Draft GSP						
Invoice for work in August 2019	40.25	\$8,331.25	\$0.00	\$32.50	\$8,363.75	GSP preparation planning, initial preparation of GSP chapters - Plan Area (started 8/16/19) and Hydrogeologic Conceptual Model (started 8/27/19)
Invoice for work in September 2019	53.50	\$12,852.50	\$140.00	\$32.50	\$13,025.00	Draft Plan Area GSP chapter (Chapter 2) preparation and transmittal to BCGSA 9/25/19 and work on HCM, specifically reviewing data for topography, soils, surficial geology, basin depth, and water levels and quality (ongoing throughout month)
Invoice for work in October 2019	49.25	\$10,566.25	\$0.00	\$0.00	\$10,566.25	Work on HCM chapter (ongoing throughout month, creating topography, soil, and geology maps and drafts of related chapter sections) and beginning work on Groundwater Conditions draft chapter (started 10/5/19)
Invoice for work in November 2019	72.00	\$14,040.00	\$0.00	\$0.00	\$14,040.00	Work on HCM and Groundwater Conditions draft chapters, specifically finalizing topography, soil, and geology figures, starting work on cross sections, modifying basin depth dataset, evaluating groundwater conditions of water levels and quality (ongoing throughout month)
Invoice for work in December 2019	45.75	\$9,198.75	\$0.00	\$0.00	\$9,198.75	Work on HCM and Groundwater Conditions draft chapters, specifically revising continuing basin depth/bedrock surface modifications, water level, and water quality data analysis, and evaluating for the presence of groundwater dependent ecosystems (ongoing throughout month)
Invoice for work in January 2020	67.75	\$14,918.75	\$420.00	\$0.00	\$15,338.75	Work on HCM and Groundwater Conditions draft chapters, specifically finalizing basin depth/bedrock depth modifications and water level analysis and continuing work on water quality analysis and interconnected surface water assessment, revising cross sections, and drafting related sections of HCM and GW Conditions chapters (ongoing throughout month), start on Water Budget data analysis (started 1/27/20), provided background and recommendations regarding management areas (started 1/24/20, sent 1/30/20)
Invoice for work in February 2020	22.50	\$5,512.50	\$0.00	\$0.00	\$5,512.50	Work on HCM and Groundwater Conditions draft chapters, specifically finalizing water quality analysis and figures and cross sections, finalizing water level and water quality GW Conditions chapter sections, starting subsidence analysis, and start evaluation of endangered species (ongoing throughout month), work on Water Budget data analysis, specifically assessing watershed soil moisture balances and surface water flow (ongoing throughout month), discussions and additional information for the development of management areas (sent 2/27/20), preparation of a GSP outline for Stantec to use in the preparation of selected GSP sections (started 2/26/20)
Invoice for work in March 2020	41.50	\$10,267.50	\$0.00	\$0.00	\$10,267.50	Finished draft of HCM and Groundwater Conditions chapters, specifically finalizing assessments of subsidence, interconnected surface water, GDEs, and endangered species and completing related figures and text preparation (ongoing throughout month), work on Water Budget data analysis, specifically continuing to assess watershed soil moisture balances and surface water flow (ongoing throughout month)
Invoice for work in April 2020	33.25	\$8,223.75	\$140.00	\$0.00	\$8,363.75	Water Budget data analysis, specifically continuing to assess watershed soil moisture balances and surface water flow, identifying historical water use by source, reviewing future water budget components, and researching changes to water supply resulting from climate change (ongoing throughout month)
Invoice for work in May 2020	42.50	\$10,372.50	\$0.00	\$0.00	\$10,372.50	Water Budget data analysis, specifically continuing to assess watershed soil moisture balances and surface water flow, identifying historical water use by source, reviewing future water budget components, and researching changes to water supply resulting from climate change (ongoing throughout month) and initiation of sustainability criteria discussion with GSA (started 5/11/20).
Invoice for work in June 2020	10.00	\$2,450.00	\$0.00	\$0.00	\$2,450.00	Reviewing and incorporating comments on draft of HCM and Groundwater Conditions chapters (ongoing throughout month) and development of conceptual sustainability criteria for further discussion with GSA (ongoing throughout month)
Task 3 Budget	927.00	\$216,065.00	\$22,400.00	\$1,040.00	\$239,505.00	
Task 3 Expenditures	478.25	\$106,733.75	\$700.00	\$65.00	\$107,498.75	
Task 3 Remaining	448.75	\$109,331.25	\$21,700.00	\$975.00	\$132,006.25	
Task 4 Comments on the Draft GSP						
Task 4 Budget	9.00	\$2,230.00	\$0.00	\$0.00	\$2,230.00	
Task 4 Expenditures	0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Task 4 Remaining	9.00	\$2,230.00	\$0.00	\$0.00	\$2,230.00	
Task 5 Revised Draft GSP						
Task 5 Budget	105.00	\$25,375.00	\$2,800.00	\$130.00	\$28,305.00	
Task 5 Expenditures	0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Task 5 Remaining	105.00	\$25,375.00	\$2,800.00	\$130.00	\$28,305.00	
Task 6 Final Draft GSP Based on Public Comments						
Task 6 Budget	70.00	\$16,875.00	\$4,200.00	\$130.00	\$21,205.00	
Task 6 Expenditures	0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Task 6 Remaining	70.00	\$16,875.00	\$4,200.00	\$130.00	\$21,205.00	
Task 7 Project Management and Meetings						
Invoice for work in September 2019	2.50	\$612.50	\$0.00	\$0.00	\$612.50	Project management
Invoice for work in October 2019	2.00	\$490.00	\$0.00	\$32.50	\$522.50	Project management
Invoice for work in November 2019	4.00	\$980.00	\$0.00	\$32.50	\$1,012.50	Project management
Invoice for work in December 2019	1.00	\$245.00	\$0.00	\$32.50	\$277.50	Project management
Invoice for work in January 2020	1.00	\$245.00	\$0.00	\$32.50	\$277.50	Project management
Invoice for work in February 2020	1.50	\$367.50	\$0.00	\$32.50	\$400.00	Project management
Invoice for work in March 2020	1.75	\$428.75	\$0.00	\$32.50	\$461.25	Project management
Invoice for work in April 2020	1.50	\$367.50	\$0.00	\$32.50	\$400.00	Project management
Invoice for work in May 2020	1.75	\$428.75	\$0.00	\$32.50	\$461.25	Project management
Invoice for work in June 2020	2.00	\$490.00	\$0.00	\$32.50	\$522.50	Project management
Task 7 Budget	312.00	\$77,515.00	\$4,200.00	\$1,170.00	\$82,885.00	
Task 7 Expenditures	19.00	\$4,655.00	\$0.00	\$292.50	\$4,947.50	
Task 7 Remaining	293.00	\$72,860.00	\$4,200.00	\$877.50	\$77,937.50	
Invoice Total for work in August 2019 (dated September 8, 2019)	55.25	\$11,706.25	\$0.00	\$32.50	\$11,738.75	- Data and information review and technical memorandum preparation (started 8/6/19) - GSP preparation planning, initial preparation of GSP chapters - Plan Area (started 8/16/19) and Hydrogeologic Conceptual Model (started 8/27/19)
Invoice Total for work in September 2019 (dated October 8, 2019)	80.00	\$19,341.25	\$140.00	\$32.50	\$19,513.75	- Well siting recommendation review and technical memorandum preparation (ongoing throughout month) - Data review, model options discussions, and model strategy development (started 9/11/19) - Draft Plan Area GSP chapter (Chapter 2) preparation and transmittal to BCGSA 9/25/19 and work on HCM, specifically reviewing data for topography, soils, surficial geology, basin depth, and water levels and quality (ongoing throughout month) - Project management
Invoice Total for work in October 2019 (dated November 8, 2019)	104.25	\$24,086.25	\$0.00	\$32.50	\$24,118.75	- Well siting recommendation review, technical memorandum preparation, and response to comments (ongoing throughout month) - Data review and model strategy technical memorandum preparation (ongoing throughout month) - Work on HCM chapter (ongoing throughout month, creating topography, soil, and geology maps and drafts of related chapter sections) and beginning work on Groundwater Conditions draft chapter (started 10/5/19) - Project management
Invoice Total for work in November 2019 (dated December 8, 2019)	100.50	\$21,117.50	\$0.00	\$32.50	\$21,150.00	- Model strategy technical memorandum preparation and draft delivery 11/26/2019 - Work on HCM and Groundwater Conditions draft chapters, specifically finalizing topography, soil, and geology figures, starting work on cross sections, modifying basin depth dataset, evaluating groundwater conditions of water levels and quality (ongoing throughout month) - Project management
Invoice Total for work in December 2019 (dated January 8, 2020)	46.75	\$9,443.75	\$0.00	\$32.50	\$9,476.25	- Work on HCM and Groundwater Conditions draft chapters, specifically revising continuing basin depth/bedrock surface modifications, water level, and water quality data analysis, and evaluating for the presence of groundwater dependent ecosystems (ongoing throughout month) - Project management
Invoice Total for work in January 2020 (dated February 8, 2020)	68.75	\$15,163.75	\$420.00	\$32.50	\$15,616.25	- Work on HCM and Groundwater Conditions draft chapters, specifically finalizing basin depth/bedrock depth modifications and water level analysis and continuing work on water quality analysis and interconnected surface water assessment, revising cross sections, and drafting related sections of HCM and GW Conditions chapters (ongoing throughout month), start on Water Budget data analysis (started 1/27/20), provided background and recommendations regarding management areas (started 1/24/20, sent 1/30/20) - Project management
Invoice Total for work in February 2020 (dated March 8, 2020)	48.50	\$11,992.50	\$0.00	\$32.50	\$12,025.00	- Response to well siting recommendation comments and memo revisions, revised memo delivered 2/27/20 - Model strategy comment review and model data development, integrating comments into modeling strategy and planning for model construction (ongoing throughout month) - Work on HCM and Groundwater Conditions draft chapters, specifically finalizing water quality analysis and figures and cross sections, finalizing water level and water quality GW Conditions chapter sections, starting subsidence analysis, and start evaluation of endangered species (ongoing throughout month), work on Water Budget data analysis, specifically assessing watershed soil moisture balances and surface water flow (ongoing throughout month), discussions and additional information for the development of management areas (sent 2/27/20), preparation of a GSP outline for Stantec to use in the preparation of selected GSP sections (started 2/26/20) - Project management
Invoice Total for work in March 2020 (dated April 8, 2020)	61.00	\$15,172.50	\$0.00	\$32.50	\$15,205.00	- Recharge data assessment and quantification for model construction (started 3/1/20) - Finished draft of HCM and Groundwater Conditions chapters, specifically finalizing assessments of subsidence, interconnected surface water, GDEs, and endangered species and completing related figures and text preparation (ongoing throughout month), work on Water Budget data analysis, specifically continuing to assess watershed soil moisture balances and surface water flow (ongoing throughout month) - Project management
Invoice Total for work in April 2020 (dated May 8, 2020)	114.00	\$28,637.50	\$140.00	\$32.50	\$28,810.00	- Discussion of additional comments from GSA on monitoring well location recommendations and preparation of additional maps and datasets showing expanded monitoring well location areas, transmitted 4/10/20. - Finalization of model strategy memorandum and responses to comments (delivered 4/16/20), model grid development and refinement, initial model layering, recharge analysis, and other model construction tasks (ongoing throughout month). - Water Budget data analysis, specifically continuing to assess watershed soil moisture balances and surface water flow, identifying historical water use by source, reviewing future water budget components, and researching changes to water supply resulting from climate change (ongoing throughout month) - Project management
Invoice Total for work in May 2020 (dated June 8, 2020)	131.00	\$32,782.50	\$0.00	\$32.50	\$32,815.00	- Ongoing model construction including continuing layering, developing recharge inputs, analyzing pumping and other outflows, assessing impacts from mining, and developing calibration datasets (ongoing throughout month) - Water Budget data analysis, specifically continuing to assess watershed soil moisture balances and surface water flow, identifying historical water use by source, reviewing future water budget components, and researching changes to water supply resulting from climate change (ongoing throughout month) and initiation of sustainability criteria discussion with GSA (started 5/11/20). - Project management
Invoice Total for work in June 2020 (dated July 8, 2020)	70.00	\$17,127.50	\$280.00	\$32.50	\$17,440.00	- Development of additional data for review and identification of existing wells to sample and equip with transducers, and discussion of monitoring well locations, water quality sampling, and transducer installation with GSA. - Ongoing model construction including continuing layering, developing recharge inputs, analyzing pumping and other outflows, assessing impacts from mining, and developing calibration datasets (ongoing throughout month) - Reviewing and incorporating comments on draft of HCM and Groundwater Conditions chapters (ongoing throughout month) and development of conceptual sustainability criteria for further discussion with GSA (ongoing throughout month) - Project management
Total Budget	3,135.00	\$728,725.00	\$39,200.00	\$3,250.00	\$771,175.00	
Total Expenditures	880.00	\$206,571.25	\$980.00	\$357.50	\$207,908.75	
Total Remaining	2,255.00	\$522,153.75	\$38,220.00	\$2,892.50	\$563,266.25	
	71.9%	71.7%	97.5%	89.0%	73.0%	



Date: August 20, 2020
To: Board of Directors
From: Deputy Treasurer

ITEM 4.E.: OUTSIDE CONTRACT SUMMARY REPORT

RECOMMENDATION:

That the Board of Directors:

1. Receive and File the Outside Contract Summary Report.

DISCUSSION:

The Outside Contract Summary Reports are attached for review.

FISCAL IMPACT:

Not applicable.

ENVIRONMENTAL REQUIREMENTS:

Not applicable

EXHIBITS/ATTACHMENTS:

1. Outside Contracts Summary Report



Outside Contracts Summary Report

Consultant Name	Start Date	End Date	Project Description	Total Contract Amount	Cost to Date	Contract Balance	Balance Remaining
Stantec	11/16/2017	06/30/2022	JPA Administrator	401,659.00	203,413.21	198,245.79	49%
Todd Groundwater	06/01/2019	03/31/2021	GSP Preparation	771,175.00	207,908.75	563,266.25	73%



Date: August 20, 2020
To: Board of Directors
From: Terese Quintanar

ITEM 5.A: ADOPT RESOLUTION AMENDING THE CONFLICT OF INTEREST CODE

RECOMMENDATION:

That the Board of Directors:

1. Adopt the Resolution Amending Conflict of Interest Code for the Bedford-Coldwater Groundwater Sustainability Authority; and
2. Authorize staff to execute the appropriate documents and submit the adopted Code to the Board of Supervisors of Riverside County as the Authority's code-reviewing body (Gov. Code § 82011) requesting approval of the Code as required under Government Code section 87303

DISCUSSION:

The Political Reform Act (the "Act") requires all state and local government agencies to adopt and promulgate a conflict of interest code establishing the rules for reporting personal assets and the prohibition from making or participating in the making of any decisions that may affect any personal assets. A conflict of interest code must specifically designate all agency positions, except for those listed in Government Code section 87200, that make or participate in the making of agency decisions which may foreseeably have an effect on any financial interest of that person, and assign specific types of personal assets to be disclosed that may be affected by the exercise of powers and duties of that position.

In 2017, the Bedford-Coldwater Groundwater Sustainability Authority ("Authority") adopted its Conflict of Interest Code ("Code"). By reference, the Code

incorporates Section 18730 of the Fair Political Practices Commission (the “FPPC”) as the provisions of the Code with an Appendix attached, designating in Part “A” all Authority positions that make or participate in making decisions of the Authority, assigns appropriate disclosure categories, and lists the disclosure categories to be assigned in Part “B.” This is commonly referred to as the FPPC Standard Code.

Every even-numbered year, the Authority is required to review its Code to determine if updates are needed. A Local Agency Biennial Notice must be filed with the Code Reviewing Body, which is the County of Riverside, by September 1, 2020. The Local Agency Biennial Notice can state that no amendments are necessary or specify the type of amendment required.

Upon review, it has been determined that the Appendix, attached to the Code as Part “A”, should be revised to include the Deputy Treasurer position as one designated to file a Conflict of Interest Statement (Form 700), because the Deputy Administrator performs day-to-day treasurer functions. Because these have a financial impact on the agency, deputy treasurer must be a designated employee. Margie Armstrong is performing in the capacity of the Deputy Treasurer at this time.

Presented for consideration for adoption is a resolution approving the amendment to the Authority’s Conflict of Interest Code. If adopted, the resolution and proposed changes will be submitted to the County of Riverside for review by September 1, 2020, as required. The amended Code becomes effective thirty days after approval by the County of Riverside.

FISCAL IMPACT:

Not applicable.

ENVIRONMENTAL REQUIREMENTS:

Not applicable

EXHIBITS/ATTACHMENTS:

Draft Resolution
Redline Amendment to Conflict of Interest Code

RESOLUTION NO. 20-02

RESOLUTION OF THE BEDFORD-COLDWATER
GROUNDWATER SUSTAINABILITY AUTHORITY
AMENDING THE AUTHORITY'S CONFLICT OF INTEREST
CODE

WHEREAS, this resolution amends the Authority's Conflict of Interest Code by adding deputy treasurer to the list of designated employees on Part "A"; and

WHEREAS, Part "A", the Appendix of the Conflict of Interest Code is amended to read as follows:

Part "A"

Officials who manage public investments, as defined by 2 Cal. Code Regs. Section 18701(b), are NOT subject to the BCGSA Code, but must file disclosure statements under Government Code Section 87200. [Regs. § 18730(b)(3)]

It has been determined that the positions listed below are officials who manage public investments:

Members of the Board of Directors and their Alternates
Treasurer
Deputy Treasurer

DESIGNATED POSITIONS'
TITLE OR FUNCTION

DISCLOSURE CATEGORIES
ASSIGNED

Administrator

3

Consultants and New Positions*

Determined by scope of
services

WHEREAS, this resolution is approved as of the date written below but effective only upon approval of the code reviewing body. The clerk shall transmit a copy of this resolution to the code reviewing body for approval by September 1, 2020.

APPROVED, ADOPTED AND SIGNED this 20th day of August, 2020.

Paul Rodriguez, Chairman of the
Board of Directors of the
Bedford-Coldwater Groundwater
Sustainability Authority

ATTEST:

Phil Williams, Secretary to the
Board of Directors of the
Bedford-Coldwater Groundwater
Sustainability Authority

STATE OF CALIFORNIA)
) ss:
COUNTY OF RIVERSIDE)

I, Phil Williams, Secretary of the Board of Directors of the Bedford-Coldwater Groundwater Sustainability Authority, do hereby certify that the foregoing Resolution No. 20-02, was duly adopted by said Board at its Regular Board Meeting held on August 20, 2020, and that it was so adopted by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Phil Williams, Secretary to the
Board of Directors of the
Bedford-Coldwater Groundwater
Sustainability Authority

CONFLICT OF INTEREST CODE
OF THE
BEDFORD-COLDWATER GROUNDWATER
SUSTAINABILITY AUTHORITY

Adopted August 30, 2017

The Political Reform Act (Gov. Code § 81000, et seq.) requires state and local agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs. § 18730) that contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix, designating positions and establishing disclosure categories, shall constitute the conflict-of-interest code of the **Bedford-Coldwater Groundwater Sustainability Authority ("Authority")**.

All officials and designated positions required to submit a statement of economic interests shall file their statements of economic interests with the **Secretary** as the **Authority's** Filing Officer. The **Secretary** shall make and retain a copy of all statements filed by the Board of Directors and Administrator and forward the originals of such statements to the Clerk of the Board of Supervisors of the County of Riverside. The **Secretary** shall retain the original statements filed by all other officials and designated positions and will make all retained statements available for public inspection and reproduction during regular business hours. (Gov. Code § 81008).

August 30, 2017

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APPROVED COUNTY COUNCIL
[Signature] 10-6-17
ELENA M. JOEVA

APPENDIX
CONFLICT-OF-INTEREST CODE
OF THE
BEDFORD-COLDWATER GROUNDWATER
SUSTAINABILITY AUTHORITY

(Adopted August 30, 2017) **(August 2020 Draft)**

PART "A"

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

Officials who manage public investments, as defined by 2 Cal. Code Regs. section 18700.3(b), are NOT subject to the Authority's Conflict of Interest Code, but must file disclosure statements under Government Code section 87200, et seq. [Regs. § 18730(b)(3)] It has been determined that the positions listed below are officials who manage public investments¹. These positions are listed here for informational purposes only:

Members of the Board of Directors and their Alternates

Treasurer

Deputy Treasurer

Investment Consultant

¹ Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code Section 87200.

August 2020 DRAFT

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DESIGNATED POSITIONS

GOVERNED BY THE CONFLICT OF INTEREST CODE

DESIGNATED POSITIONS'
TITLE OR FUNCTION

DISCLOSURE CATEGORIES
ASSIGNED

Administrator	1, 2
General Counsel	1, 2

Consultants and New Positions*

*Individuals serving as a consultant as defined in FPPC Reg. 18700.3(a) or in a new position created since this Code was last approved that makes or participates in making decisions must file under the broadest disclosure set forth in this Code subject to the following limitation:

The Executive Officer may determine that, due to the range of duties or contractual obligations, it is more appropriate to assign a limited disclosure requirement. A clear explanation of the duties and a statement of the extent of the disclosure requirements must be in a written document. (Gov. Code Sec. 82019; FPPC Regulations 18219 and 18734.). The Executive Officer's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. (Gov. Code Sec. 81008.)

August 2020

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PART "B"

DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of economic interests that the designated position must disclose for each disclosure category to which he or she is assigned.² "Investment" means financial interest in any business entity (including a consulting business or other independent contracting business) and are reportable if they are either located in, doing business in, planning to do business in, or have done business during the previous two years in the jurisdiction of the Authority.

Category 1: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are located in, that do business in, or own real property within the jurisdiction of the Authority.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the Authority, including any leasehold, beneficial or ownership interest or option to acquire additional property.

Category 3: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type utilized by the Authority.

Category 4: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the designated position's department, unit or division.

Category 5: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are subject to the regulatory, permit, or licensing authority of the designated position's department, unit or division.

² This Conflict of Interest Code does not require the reporting of gifts from outside this agency's jurisdiction if the source does not have some connection with or bearing upon the functions or duties of the position. (Reg. 18730.1)

Prop 1 SGWP Grant Progress Report

Reporting Period: 04/01/2020 to 06/30/2020

Tasks completed from 06/30/2020 to 08/20/2020:

- Prepared and submitted Q2 2020 to DWR.
- Discussed well data with all three agencies regarding transducer status and current water quality sampling.
- Created a listserv to send stakeholders notifications of website updates.
- Sent first email to the listserv informing stakeholders of new section of the website with draft GSP chapters available for review.
- Determine new monitoring well locations (Grant Task 7).
- Begin procurement process for monitoring well design and construction.
- Prepare recommendations for wells to equip with transducers (Grant Task 6).
- Prepare recommendations for wells to include in baseline water quality sampling and list of targeted constituents (Grant Task 2).
- Conducted monthly Staff meeting.

Tasks completed from 04/01/2020 to 06/30/2020:

Grant Administration

Estimated Percent Complete: 35%

Task: Grant Administration

- The Q1 2020 grant packet was prepared and submitted to DWR on 04/28/2020. The invoice packet included write-offs for overhead charges from Invoices 1 through 3.
- Began preparing the Q2 2020 grant packet on 05/19/2020.
- Received Q1 2020 comments from DWR on 05/22/2020 and began edits.
- Revisions were made to the Q1 2020 invoice packet and progress report and v2 was submitted to DWR on 05/27/2020
- Monthly invoice processing for Administrator (Stantec) and subconsultants from 04/01/2020 to 06/30/2020.
- Conducted conference calls with Todd Groundwater:
 - 04/09/2020 – discussed edits to new well location map and GSP progress
 - 05/11/2020 – discussed GSP development schedule and GSP progress
 - 05/13/2020 – discussed revised GSP development schedule
 - 05/15/2020 – discussed sustainable criteria process
 - 06/12/2020 – reviewed strategy for discussing water quality sampling, monitoring well equipping, and new monitoring well locations
- Compiled comments from EVMWD on draft Hydrogeologic Conceptual Model (HCM) chapter to provide to Todd Groundwater on 04/10/2020.
- Gather riparian vegetation data to provide Todd Groundwater.

GSP Development

Estimated Percent Complete: 26%

Task 1: Previously Completed Studies

Estimated Percent Complete: 100%

Task 2: Baseline Sampling and Analysis to Support Groundwater Quality Monitoring Program

Estimated Percent Complete: 0%

Task 3: BCGSA Data Management System (DMS)

Estimated Percent Complete: 65%

- Updated SharePoint site documents on 04/10/2020 and 06/05/2020.

Task 4: GSP Development

Estimated Percent Complete: 20%

- Todd Groundwater prepared draft sections of the GSP:
 - Continued Water Budget data analysis
 - Assess watershed soil moisture balances and surface water flow
 - Identify historical water use by source
 - Review future water budget components
 - Research changes to water supply resulting from climate change
 - Finalized Model Strategy TM and response to comments on 04/16/2020.
 - Continued model construction tasks including model grid development and refinement, initial and continued model layering, recharge analysis, developing recharge inputs, analyzing pumping and other outflows, assessing impacts from mining, developing calibration datasets
 - Discuss and develop sustainability criteria (started 05/11/2020)
- Todd Groundwater discussed additional comments on monitoring well location recommendations and prepared additional maps and datasets showing expanded monitoring well location areas.
- Todd Groundwater developed additional data for review and identification of existing wells to sample and equip with transducers
- Research and prepare draft Management Areas TM for Staff review and discussion on 04/09/2020.
- Research and prepare draft new well guidance section of GSP for Staff review and discussion on 04/09/2020.
- Discuss sustainability criteria with Todd Groundwater on 05/27/2020.
- Conduct a workshop on 06/19/2020 with Todd Groundwater and Staff to discuss groundwater sampling and monitoring well equipping with transducers. Workshop summary is included in Appendix C.
- Conduct a workshop on 06/29/2020 with Todd Groundwater and Staff to discuss potential new monitoring well locations. Workshop summary included in Appendix C.
- Detailed review and comment on draft Chapters 3 and 4 – HCM and Groundwater Conditions
- Todd Groundwater reviewed and incorporated comments on draft Chapters 3 and 4 – HCM and Groundwater Conditions

Stakeholder Engagement

Estimated Percent Complete: 40%

Task 5: Stakeholder Outreach Plan, Website, and Coordination Meetings

- Attended JPA Board meeting (draft meeting minutes are included in Appendix B):

- 05/21/2020; eligible topics discussed: Administrator’s GSP development update
- Conducted BCGSA Staff meetings (meeting summaries are included in Appendix B):
 - 04/09/2020; eligible topics discussed: Q1 2020 personnel hours, upcoming discussion of draft HCM, discuss guidance on new well drilling in the basin for stakeholder at Glen Ivy Hot Springs, discuss comments on Final Resolution of Fieldwork TM and draft Management Areas TM
 - 05/14/2020; eligible topics discussed: GSP development schedule and data request, discussion of Water Recharge Master Plan proposed by stakeholder at KWC Engineers and how it could affect the basin, follow up to stakeholder at Glen Ivy Hot Springs request for new well guidance, changes to stakeholder outreach and COVID precautions, additional comments on draft HCM and Groundwater Conditions chapters, plan to develop sustainability criteria
 - 06/11/2020; eligible topics discussed: status of water budget data, plans for remaining tasks in the grant work plan, posting drafts of GSP chapters on BCGSA website
- Revised and transmitted letter to stakeholder regarding permitting of new well on 05/25/2020.
- Prepare new section of BCGSA website that posts draft sections of the GSP that are available for review on 06/29/2020 and 06/30/2020.

Construction/Implementation

Estimated Percent Complete: 0%

Task 6: Monitoring Well Equipment Installation

Estimated Percent Complete: 0%

Task 7: New Monitoring Wells

Estimated Percent Complete: 0%

Task 8: Project Monitoring Plan

Estimated Percent Complete: 0%

Major activities for next reporting period:

- Todd Groundwater will continue to work on technical chapters of the GSP.
- Initiate new monitoring well design
- Initiate well equipping with transducers
- Initiate baseline sampling

Status of Grant Invoicing
Reporting Period: Inception to Date through 6/30/2020

Category	Grant Allocation			Local Contribution	Grant	Retention Withheld	Net Grant \$ to be Paid	Paid to Date
	Local Contribution	Grant Share	Total Invoiced					
(A) Grant Administration	125,000	150,000	59,246	59,246	-	-	-	-
(B) GSP Development	725,500	675,000	535,271	535,271	-	-	-	-
(C) Stakeholder Engagement	24,500	50,000	53,833	24,500	29,333	2,933	26,400	22,939
(D) Construction/Implementation	125,000	125,000	-	-	-	-	-	-
	1,000,000	1,000,000	648,350	619,017	29,333	2,933	26,400	22,939

