



BEDFORD COLDWATER
Groundwater Sustainability Authority

**REGULAR BOARD MEETING
AGENDA**

**November 17, 2022
4:00 PM**

CALL TO ORDER AND ROLL CALL: Directors Casillas, Harich, Williams

PUBLIC COMMENT

Any person may address the Board at this time upon any subject not identified on this Agenda, but within the jurisdiction of Bedford Coldwater Groundwater Sustainability Authority; however, any matter that requires action will be referred to staff for a report and action at a subsequent Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered.

- I. Business Calendar
 - A. Consider Adoption of a Resolution Authorizing the Continuance of Remote Teleconference Meetings
- II. Consent Calendar
 - A. Approval of Minutes of the Regular Meeting of August 18, 2022
 - B. Financial Statement
 - C. Ratification of Demands
 - D. Outside Contracts Summary Report
- III. Administrator's Update
- IV. Legal Counsel Report
- V. Comments of the Board
- VI. Adjourn



BEDFORD COLDWATER
Groundwater Sustainability Authority

Meeting Agenda

November 17, 2022 4:00 PM

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**In the interest of public health and safety, this meeting will be held telephonically.
Remote public participation is encouraged in one of the following ways:**

For Online Participation:

Go to: www.zoom.us
Select Join a Meeting
Enter Meeting ID: 884 5424 0923
Meeting Password: 92530

For Call-in Only:

Call: (720) 707-2699
Enter Meeting ID: 884 5424 0923
Meeting Password: 92530

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Authority's Administrative offices not less than 72 hours prior to the meeting date and time above. All public records relating to each agenda item, including any public records distributed less than 72 hours prior to the meeting to all, or a majority of all, of the members of Authority's Board, are available for public inspection at <https://www.bedfordcoldwatergsa.com>.

To request a disability-related modification or accommodation regarding agendas or attendance, contact Terese Quintanar, at (951) 674-3146, extension 8223 at least 48 hours before the meeting.



BEDFORD COLDWATER
Groundwater Sustainability Authority

Date: November 17, 2022

To: Board of Directors

From: Deputy Treasurer

SUBJECT: CONSIDER ADOPTION OF A RESOLUTION AUTHORIZING THE CONTINUANCE OF REMOTE TELECONFERENCE MEETINGS

RECOMMENDATION:

1. Adopt the Resolution Proclaiming a State of Emergency Exists, Ratifying the Proclamation of a State of Emergency by Governor Gavin Newsom, and Authorizing the Continuance of Remote Teleconference meeting of the Board of Directors of the Bedford-Coldwater Groundwater Sustainability Authority, pursuant to Brown Act Provisions

DISCUSSION:

Prior to the expiration of Executive Order N-29-20 on September 30, 2021, Governor Newsom signed into law Assembly Bill (AB) 361 granting extended additional flexibility to offer teleconferenced virtual public meetings. AB 361 will remain in effect until January 1, 2024, unless the State Legislature takes action to extend it or make it permanent. It is necessary for the Authority to adopt the attached resolution in order to proceed with virtual meetings.

Additionally, AB 361 added the requirement that, within thirty (30) days after the first teleconference meeting and then every thirty (30) days thereafter, the Board would need to adopt a resolution per meeting, making findings regarding the continuing need to conduct teleconference instead of in-person meetings.

The following is a summary of AB 361's pertinent provisions.

1. Posting of Agendas.
 - a. Brown Act - Requires a local agency to post agendas at all teleconference locations.

- b. AB 361 - Removes the requirement that agendas must be posted at all teleconference locations.
2. Location of Teleconferencing Participants.
- a. Brown Act –
 - i. Requires a local agency that uses teleconferencing to identify each teleconference location in the notice and agenda of the meeting, and each teleconference location must be accessible to the public.
 - ii. Requires that at least a quorum of the members of a legislative body must participate in the meeting (even if by teleconference) from locations within the agency’s boundaries.
 - b. AB 361 –
 - i. Do not require identification of each teleconference location and each location does not need to be accessible to the public
 - ii. Do not require the quorum of the board members to be located within the agency’s boundaries.
3. Public Access and Comments.
- a. Brown Act – Requires Board meetings to remain open to the public and the agenda must include the manner by which members of the public may access the meeting remotely to offer public comment, including by a call-in option or an internet-based service option, such as meeting invite web address or call-in phone number, with passcode. Members of the public must be allowed to access the meeting and to address the legislative body directly, either during a general public comment period or before any individual actions are taken.
 - b. AB 361 - Agency may not require members of the public to submit their comments in advance of a meeting. Public comments, either written or made by remote connection, must be accepted until the point at which the public comment period is formally closed. Any registration or sign-up period for public comments can only be closed when the public comment period is formally closed. Where public comments are accepted in a public comment period for each agenda item, the agency must allow a reasonable amount of time during each agenda item to allow the public the opportunity to provide comments, including time for members of the public to register or otherwise be recognized for the purpose of providing public comment.
4. Registration.
- a. Brown Act - Prohibits the use of mandatory registration or “signups” to attend public meetings or to provide public comment.

- b. AB 361 - Allows local agencies to use platforms which, incidental to their use and deployment, require users to register for an account with that platform, so long as the platform is not under the control of the local agency.
5. Technological Disruption of Meeting.
- a. AB 361 - If a public comment line unexpectedly disconnects, a meeting agenda was sent out with the incorrect web link or dial-in information, the local agency's internet connection is interrupted, or other similar circumstances occur, the agency must stop the ongoing meeting and try to resolve the issue before continuing with the meeting agenda. If the meeting disruption cannot be resolved, the agency should not take any further action on agenda items and should end the meeting.

Recently, the Governor announced that the current state of emergency will lift in February 2023. However, a public body may continue meeting under the relaxed teleconference requirements as long as a state of emergency exists or while the body can continue to support findings that state or local officials are recommending social distancing measures for health and safety reasons.

The County of Riverside has not lifted its recommendation for social distancing for health and safety reasons. Therefore, the attached resolution is being presented for consideration and would take effect immediately upon its adoption. Should the County social distancing recommendations remain effect into 2023, the Board may consider adoption of subsequent resolutions enacting the provisions of AB 361 through December 2023.

FISCAL IMPACT:

Not Applicable.

ENVIRONMENTAL WORK STATUS:

Not applicable.

EXHIBITS/ATTACHMENTS:

Resolution

RESOLUTION NO. 22-04

A RESOLUTION OF THE BOARD OF DIRECTORS OF BEDFORD COLDWATER GROUNDWATER SUSTAINABILITY AUTHORITY PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE MARCH 4, 2020 PROCLAMATION OF A STATE OF EMERGENCY ISSUED BY THE GOVERNOR OF THE STATE OF CALIFORNIA, AND AUTHORIZING THE CONTINUENCE OF REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS PURSUANT TO BROWN ACT PROVISIONS ENACTED BY ASSEMBLY BILL NO. 361

WHEREAS, the Bedford Coldwater Groundwater Sustainability Authority (“BCGSA”) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Government Code Sections 54950 – 54963), so that any member of the public may attend, participate, and watch the BCGSA Board conduct their business; and

WHEREAS, the Brown Act, Government Code Section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code Section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code Section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the BCGSA boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions continue to exist in the BCGSA boundaries, specifically, the Governor of the State of California proclaimed a State of Emergency due to the COVID-19 pandemic on March 4, 2020 which proclamation is still in effect, and Riverside County Public Health has recommended facemask protections and social distancing; and

WHEREAS, the legislative body meeting in person would accordingly present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors of BCGSA does hereby find that the Governor's March 4, 2020 Proclamation of a State of Emergency issued due to the COVID-19 pandemic and the resurgence of COVID-19 cases through the Delta variant has caused, and will continue to cause, conditions of peril to the safety of persons within the BCGSA boundaries that are likely to be beyond the control of services, personnel, equipment, and facilities of the BCGSA, and desires to proclaim a local emergency and ratify both the March 4, 2020 Proclamation of a State of Emergency by the Governor of the State of California and Riverside County Public Health's recommendations for facemask protections and social distancing; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the BCGSA shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953, as authorized by subdivision (e) of Government Code Section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of Section 54953; and

WHEREAS, all meetings of the BCGSA will be accessible to the public for participation, and notice of the means by which members of the public may access such meetings virtually and offer public comment will be provided.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF BCGSA DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency exists throughout the area of the BCGSA due to the COVID-19 pandemic, and that meeting in person would accordingly present imminent risks to the health and safety of attendees.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The General Manager is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public meetings in accordance with Government Code Section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until such time the Board of Directors adopts a subsequent resolution in accordance with Government Code Section 54953(e)(3) to extend the time during which the BCGSA may continue to teleconference

without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953.

PASSED, APPROVED, AND ADOPTED this 17th day of November 2022.

Jacque Casillas, Chairperson of the
Board of Directors of the
Bedford-Coldwater Groundwater
Sustainability Authority

ATTEST:

Phil Williams, Secretary to the
Board of Directors of the
Bedford-Coldwater Groundwater
Sustainability Authority



BEDFORD COLDWATER
Groundwater Sustainability Authority

Date: November 17, 2022

To: Board of Directors

From: Deputy Treasurer

SUBJECT: APPROVAL OF MINUTES OF THE REGULAR MEETING OF AUGUST 18, 2022

RECOMMENDATION:

1. Approve the Minutes of the Bedford-Coldwater Groundwater Sustainability Authority Regular Meeting of August 18, 2022.

DISCUSSION:

Draft meeting minutes are presented for consideration for approval.

FISCAL IMPACT:

Not applicable.

ENVIRONMENTAL WORK STATUS:

Not applicable.

EXHIBITS/ATTACHMENTS:

Draft Meeting Minutes

**MINUTES OF THE
REGULAR MEETING OF THE
BEDFORD COLDWATER
GROUNDWATER SUSTAINABILITY AUTHORITY**

August 18, 2022

Board Present

David Harich, TVWD
Jacque Casillas, City of Corona
Phil Williams, EVMWD

Staff Present

Jeff Pape, TVWD
Steven O'Neill, Aleshire & Wynder, LLP
Margie Armstrong, EVMWD
Christy Gonzalez, EVMWD
Susie Evans, EVMWD
Terese Quintanar, EVMWD
Victor Harris, Stantec
Kelly Shugart, Stantec
Michael Cruikshank
Ian Castillo
Katie Hockett, City of Corona

Others

Paul Rodriguez, RCG

CALL TO ORDER AND ROLL CALL

The meeting of the Bedford-Coldwater Groundwater Sustainability Authority was held via teleconference allowed under the waivers of the Brown Act in response to the COVID19 epidemic. Participants joined by accessing information posted on the meeting Agenda, posted at least 72 hours prior to the meeting start time. The meeting was called to order by Vice Chairperson Casillas at 4:00 p.m.

PUBLIC COMMENT– There were none. Opportunity for public comment was provided to attendees for the entire duration of the meeting.

I. BUSINESS CALENDAR

**A. CONSIDER ADOPTION OF A RESOLUTION AUTHORIZING
CONTINUANCE OF REMOTE TELECONFERENCE MEETINGS
(Resolution No. 22-03)**

Vice Chairperson Casillas explained that this is a reoccurring resolution to be acted upon as long as the Governor's Emergency Order is effective, and it allows the Board to continue to meet remotely, in compliance with the Brown Act. Although AB 361 calls for the Resolution to be adopted every 30 days, because the BCGSA meets approximately every 90 days, it is advised that the resolution be placed as the first matter of business on each agenda.

ACTION: Director Williams made a motion, Director Harich seconded, and the motion carried unanimously to Adopt Resolution No. 22-03

**B. APPOINTMENT OF CHAIRPERSON AND VICE-CHAIRPERSON
(MO #43)**

ACTION: Director Williams made a motion, Director Harich seconded, to elect Vice-Chairperson Casillas as Chairperson, and Director Harich as Vice-Chairman, and the motion carried unanimously.

2. CONSENT CALENDAR

- A. Approval of Minutes of the May 19, 2022 Regular Meeting**
- B. Financial Statement**
- C. Ratification of Demands**
- D. Outside Contract Summary Report**

Chairperson Casillas asked for clarification of the Financial Statement. She referenced Page 20 of the packet and the discrepancies in Revenue and Operating Expenses. Ms. Armstrong reported that the Annual GSP Update budget of \$75,000 has been done and is part of the Non-Operating total of \$170,187. On the Non-Operating side, the costs for the development of the GSP was separated from the cost of implementing the GSP. The majority of the \$170,187 is the GSP development, preparation and annual update. What little we have done with the implementation is also included in that. In addition, part of discrepancy in the Non-Operating expense is for the construction of two monitoring wells, which is capitalized as an asset of approximately \$100,000.

Discussion followed regarding methods of providing clarification within the meeting packet for the benefit of those unfamiliar with interpreting the Financial Statements. Ms. Armstrong explained that because we are a GSP, our expenses are all operating. The Operating Expenses are associated with operating the JPA and the Non-Operating line items reflect expenses related to the GSP. She explained that we could provide a breakdown; however, it would become an administrative task to break down what our management actions are and provide those line items. This would better define costs of the GSP development verses expenses related to management actions. Several

suggestions were offered, and the Board requested some form of clarification be included by staff in future meeting packets.

ACTION: Director Williams made a motion, Harich seconded, and the motion carried unanimously to approve the Consent Calendar.

3. Administrator's Update

Ms. Armstrong introduced Michael Cruikshank, of Water Systems Consulting, the BCGSA's recently contracted provider of Administrator's services. Mr. Cruikshank acknowledged and thanked Victor Harris for his efforts and management up to this point and wished him a happy retirement.

Mr. Cruikshank provided highlights on information provided in the meeting packet, starting with information on the Proposition 1 Groundwater Grant Progress Report. Items completed over the last quarter included approval of the grant amendment for additional scope items and extending the schedule. This allowed for tasks remaining to be included for grant funding. Additional items include the second water sampling event, GSP annual reporting, and the RFPs associated with the projects. This amendment extended the grant agreement amount about \$190,000 and the work needs to be completed prior to December 31, 2022. Monitoring Wells 1 & 2 have also been completed, and the associated reporting is complete. The private well survey has been initiated, and work is in progress with the County of Riverside to identify private wells, how much each pumps, where they are located, and any available well construction information. Governor Newsom's Executive Order of July 2022 allows for GSA input on well drilling applications within the groundwater subbasin. Work is being done with the County of Riverside Department of Public Health to develop a procedure for addressing new wells.

Director Williams asked for information that could be shared with those with existing wells who are not within areas with public water service. Mr. Cruikshank will provide this information. Director Harich asked if the process will be a section within the existing DHS Well Application Report or if it would be a separate application packet for those interested in drilling a private well. Mr. Cruikshank answered that the policy requires us to make determinations about if the well complies with the GSP, and make calculations for determining effect on neighboring wells. He has proposed a plan and will be meeting with County staff about it. Director Harich also asked for the date of the second groundwater sampling, which is an annual event, and for clarification on the Status of Grant Invoicing report. Mr. Harris answered that we include implementation portions of the project into Item D of the report and we are able to bill that to the State.

4. Legal Counsel Report

Mr. O'Neill reported that, in regard to items in the Executive Order, efforts are underway to develop a flow chart for addressing well drilling applications. He has also been working

with Ms. Armstrong regarding a couple of letters to the County of Riverside, he received a letter from the City of Corona for a new well and responded, and one from County of Riverside, mistaking us for the basin manager. He concluded with the intent to share the information with Mr. Cruikshank.

5. Comments of the Board

Director Williams acknowledged and thanked Margie Armstrong for all of her efforts to establish the JPA, wished her well and welcomed Mr. Cruikshank to the team. Chairperson Casillas thanked staff for efforts and verified the next meeting date of November 17, 2022.

6. Adjourn

There being no further business, the August 18, 2022, Regular meeting of the Bedford-Coldwater Groundwater Sustainability Authority was adjourned at 4:43 p.m.

ATTEST:

APPROVED:

Phil Williams, Secretary

Jacque Casillas, Chairperson

Date: _____

Date: _____

Bedford Coldwater Groundwater Sustainability Authority
STATEMENT OF NET POSITION (Unaudited)
As of September 30, 2022

ASSETS	<u>FY 2023</u>	<u>FY 2022</u>
<u>Current Assets:</u>		
Cash and Cash Equivalents	\$ 353,773	\$ 118,751
Investments	374,315	374,315
Capital Assets	<u>493,444</u>	<u>493,444</u>
Total Assets	<u>\$ 1,221,532</u>	<u>\$ 986,511</u>
 <u>LIABILITIES & NET POSITION</u>		
<u>Current Liabilities:</u>		
Accounts Payable	25,635	1,000
Member Deposits	<u>1,049,667</u>	<u>779,136</u>
Total Liabilities	1,075,302	780,136
 <u>Net Position:</u>		
Restricted for:		
Operating Reserve	12,230	31,000
Non-Operating Reserve	<u>134,000</u>	<u>175,375</u>
Total Net Position	146,230	206,375
Total Liabilities & Net Position	<u>\$ 1,221,532</u>	<u>\$ 986,511</u>

Bedford Coldwater Groundwater Sustainability Authority
STATEMENT OF REVENUES & EXPENDITURES (Unaudited)
as of September 30, 2022

REVENUE	FY 2023 Actual	FY 2023 Budget	% of Budget
Member Contributions Carry over - PY	\$ 493,067	\$ 275,000	179
Grant Reimbursement	269,796	570,000	47
Interest Income	129	5,000	3
TOTAL REVENUE	762,991	850,000	90
 JPA ADMINISTRATION EXPENSES			
JPA Oversight/Management	3,000	12,000	25
Consulting expenses	11,364	20,000	57
Legal Expenses	4,345	5,000	87
ACWA Dues	-	3,575	0
Insurance Premium	-	2,300	0
Website Domain & Maintenance	400	3,000	13
Bank Fees	463	1,500	31
Auditing Services	-	1,545	0
TOTAL JPA ADMINISTRATION EXPENSES	19,571	48,920	40
 GSP EXPENSES			
<u>GSP Projects</u>			
Groundwater/Surface Water Interaction	5,124	325,000	2
Private Wells Survey	4,071	60,000	7
Effects of Aggregate Pits Evaluation	712	50,000	1
<u>Management Actions</u>			
Annual GSP Report	2,841	60,000	5
All Other Management Actions	5,162	41,000	13
Well Drilling Applications	5,445	-	0
GSP EXPENSES	23,356	536,000	4
 TOTAL EXPENSES	 42,927	 584,920	 7
 <u>Transfers</u>			
Transfer to/(from) Reserves	(60,145)	(60,145)	0
 MEMBER CONTRIBUTION AVAILABLE	 \$ 780,209	 \$ 325,225	

Bedford Coldwater Groundwater Sustainability Authority
CASH RESERVE REPORT
as of September 30, 2022

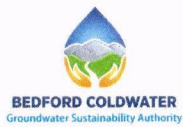
OPERATING RESERVE

Operating Budget (FY 2023)	48,920
Operating Reserve Target	25%
TOTAL OPERATING RESERVE BALANCE	<u>12,230</u>

NON-OPERATING RESERVE

Non-Operating Budget (FY 2023)	536,000
Non-Operating Reserve Target	25%
TOTAL NON-OPERATING RESERVE BALANCE	<u>134,000</u>

TOTAL RESERVE BALANCE	<u><u>\$ 146,230</u></u>
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Print Date: 11/01/2022

Payment Ratification Report

Cash Disbursements for 08/01/2022 through 10/31/2022

Check or Reference #	Payment Date	Paid to Vendor	Payment Description	Pmt Type	Payment Amount
298	08/11/2022	ELSINORE VALLEY MWD	ADMINISTRATIVE FEE JUN 2022	CHECK	1,000.00
299	08/18/2022	WATER SYSTEMS CONSULTING, INC.	BCGSA ADMINISTRATOR JUN 2022	CHECK	5,742.50
300	08/25/2022	STANTEC CONSULTING SERVICES	BCGSA ADMINISTRATOR JUN 2022	CHECK	10,868.31
301	09/01/2022	GOLIATH GRAFFIX	DESIGN SERVICES DEC 2021 – AUG 2022	CHECK	400.00
302	09/22/2022	ALESHIRE & WYNDER, LLP	LEGAL SERVICES AUG 2022	CHECK	375.00
303	09/29/2022	ELSINORE VALLEY MWD	ADMINISTRATIVE FEE JUL 2022	CHECK	1,000.00
304	09/29/2022	STANTEC CONSULTING SERVICES	BCGSA ADMINSTRATOR JUL - AUG 2022	CHECK	7,625.42
305	10/20/2022	ELSINORE VALLEY MWD	ADMINISTRATIVE FEE AUG & SEPT 2022	CHECK	2,000.00
306	10/20/2022	WATER SYSTEMS CONSULTING, INC.	BCGSA ADMINISTRATOR JUL - SEPT 2022	CHECK	23,635.00
307	10/27/2022	STANTEC CONSULTING SERVICES	BCGSA ADMINISTRATOR SEPT 2022	CHECK	617.76
308	10/27/2022	TODD GROUNDWATER	BEDFORD COLDWATER GSP AUG 2022	CHECK	2,841.25

Current Payments Issued: \$56,105.24

Reviewed By: 

Date: 11/1/2022

Outside Contracts Summary Report

As of November 9, 2022



Consultant Name	Start Date	End Date	Project Description	Total Contract Amount	Paid To Date	Contract Balance	Balance Remaining
Stantec	11/16/17	09/30/22	GSP Administrator	412,000.00	395,676.35	16,323.65	4%
Water Systems Consulting	05/19/22	06/20/27	GSP Administrator	200,000.00	29,845.00	170,155.00	85%
Todd Groundwater	06/01/19	06/30/26	GSP Preparation & 5 Annual Updates	827,175.00	642,526.25	184,648.75	22%
Todd Groundwater	09/15/22	06/30/26	Well Drilling Application Evaluation	30,000.00	-	30,000.00	100%

Prop 1 SGWP Grant Progress Report

Reporting Period: 07/01/2022 to 09/30/2022 – as reported to DWR
with update to 11/08/2022

Additional tasks completed from 10/01/2022 to 11/08/2022

- Conducted a monthly meeting with BCGSA Staff on October 13, 2022, to discuss BCGSA Well Permit Application Evaluation, provided updates on other projects and management actions from the GSP, including RFPs (request for proposals) and the execution of BCGSA's private well survey.
- Finalized the BCGSA well drilling application approval procedure in response to EO N-7-22. EO N-7-22 requires the GSA to make a determination whether or not the proposed well is consistent with the GSP. Todd Groundwater is proceeding with the evaluation of GOCO Hospitality's well application.
- Conducted the annual groundwater sampling event at eight wells identified in the GSP that are not part of other sampling programs conducted by members of the JPA including the BCGSA monitoring wells installed last year.
- Work continued on the private well survey project identified in the GSP.
- Finalized the request for proposals associated with the Investigation of Groundwater/Surface Water Interactions at Temescal Wash as identified in the GSP.
- Preparation of Board Packet for the November Board Meeting.

Progress Report from 07/01/2022 to 09/30/2022

Budget Category (a): Grant Administration

Estimated Percent Complete: 90%

Task: Grant Administration

- Prepared, reviewed, and revised Q2 2022 invoice and progress report and submitted to DWR.
- Planned for completion of grant deliverables.
- Discussed groundwater sampling needs to complete GSP project.
- Begin Q3 2022 invoice markup.
- Coordination with Goliath Graffix regarding BCGSA website updates.
- Completed monthly invoice processing for Administrator (WSC) and subconsultants from 7/1/2022 to 9/30/2022.

Budget Category (b): GSP Development

Estimated Percent Complete: 92%

Task 1: Previously Completed Studies

Estimated Percent Complete: 100%

Task 2: Baseline Sampling and Analysis to Support Groundwater Quality Monitoring Program

Estimated Percent Complete: 100%

Task 2B: Second Groundwater Quality Sampling Event to Support Groundwater Quality Monitoring Program

Estimated Percent Complete: 10%

- WSC developed a scope of work for the second groundwater quality sampling event.
- WSC coordinated with the BCGSA member agencies on the existing sampling plans for wells in the monitoring network and coordinated with Geoscience regarding sampling procedures for new monitoring wells MW-1 and MW-2.
- WSC requested and reviewed quotes from labs to perform the water quality analysis.

Task 3: Bedford Coldwater Groundwater Sustainability Agency (BCGSA) Data Management System (DMS)

Estimated Percent Complete: 80%

Task 4: GSP Development

Estimated Percent Complete: 100%

Task 4B: GSP Annual Report

Estimated Percent Complete: 100%

Task 4C: Develop Request for Proposals (RFPs) and Execute Contracts for GSP Required Projects

Estimated Percent Complete: 15%

- Stantec developed background material for GSP Project 1 – Investigate groundwater/surface water interaction at Temescal Wash.
- Stantec prepared, revised, and finalized GSP Project 1.
- Todd Groundwater attended meetings and transmitted data to WSC for RFP development
- WSC assisted in developing RFPs for GSP Project 1 and GSP Project 3 – Evaluation of the effects of aggregate pits on groundwater flow and quality

Budget Category (c): Stakeholder Engagement

Estimated Percent Complete: 92%

Task 5: Stakeholder Outreach Plan, Website, and Coordination Meetings

- Attended and prepared materials for discussion during the Administrator’s update portion of the JPA Board meeting (draft meeting minutes are included in Appendix B):
 - 8/18/2022; eligible topics discussed: Administrator’s Update regarding GSP activities, WSC introduced as the new Administrator, and completed monitoring wells. The Administrator’s Update is part of the agenda and meeting packet provided to the JPA Board members prior to meetings. Board meeting discussion of the Administrator’s Update is summarized in Section 6 of the meeting minutes.
- Prepared materials and conducted BCGSA Staff coordination calls (meeting summary is included in Appendix B):

- 7/14/2022 – Staff meeting to discuss the grant amendment and an update on GSP projects and RFPs.
- 8/9/2022 – Staff meeting to discuss GSP projects and RFPs and upcoming JPA Board meeting.
- 9/8/2022 – Staff meeting to discuss RFPs, update on the private well survey, and BCGSA website updates.
- Goliath Graffix updated the BCGSA website and database, modified the navigation bar and menu, and created a document section.

Budget Category (d): Construction/Implementation

Estimated Percent Complete: 93%

Task 6: Monitoring Well Equipment Installation

Estimated Percent Complete: 100%

- Stantec discussed transducer installation and reporting frequency with Geoscience.

Task 7: New Monitoring Wells

Estimated Percent Complete: 100%

Task 8: Project Monitoring Plan

Estimated Percent Complete: 100%

Task 9: Private Well Research and Field Survey

Estimated Percent Complete: 15%

- WSC reviewed and processed County of Riverside Department of Public health well data for private well research.
- WSC coordinated with Riverside County Department of Public Health regarding well location and information in their database.
- WSC coordinated with the City of Corona and TVWD on known private wells in the service area. Discussion with Corona regarding the well survey.
- WSC compiled geographic well data, prepared GIS maps, and georeferenced private wells from old reports.

Status of Grant Invoicing
Reporting Period: Inception to Date through 09/30/2022

Category	Total Invoiced	Local Contribution	Grant Funded	Retention Withheld	Net Grant \$ to be Paid	Paid to Date
(A) Grant Administration	129,835	125,000	4,835	483	4,351	-
(B) GSP Development	1,035,372	725,500	309,872	30,987	278,885	221,590
(C) Stakeholder Engagement	111,305	24,500	86,805	8,681	78,125	65,947
(D) Construction/Implementation	515,626	125,000	390,626	39,063	351,563	325,862
Total	1,792,137	1,000,000	792,137	79,214	712,924	613,399