

**OF THE
REGULAR MEETING OF THE
BEDFORD-COLDWATER
GROUNDWATER SUSTAINABILITY AUTHORITY**

November 19, 2020

Board Present

Paul Rodriguez, TVWD
Jacque Casillas, City of Corona
Phil Williams, EVMWD

Staff Present

Jeff Pape, TVWD
Greg Thomas, EVMWD
Ganesh Krishnamurthy, EVMWD
Tom Moody, City of Corona
Margie Armstrong, EVMWD
Parag Kalaria, EVMWD
Terese Quintanar, EVMWD
Christy Gonzalez, EVMWD
Victor Harris, Stantec
Kelly Shugart, Stantec
Steve O'Neill, Olivarez Madruga Lemieux O'Neill, LLP
Katie Hockett, City of Corona

1. CALL TO ORDER AND ROLL CALL

The meeting of the Bedford-Coldwater Groundwater Sustainability Authority was held via teleconference allowed under the waivers of the Brown Act in response to the COVID19 epidemic. Participants joined by accessing information posted on the meeting Agenda, posted at least 72 hours prior to the meeting start time. The meeting was called to order by Chairman Rodriguez at 4:02 p.m.

2. PUBLIC COMMENT – None.

3. CONSENT CALENDAR

- A. Approval of Minutes of the August 20, 2020 Regular Meeting**
- B. Financial Statement**
- C. Ratification of Demands**
- D. Back-up Information for Major Contracts**
- E. Outside Contract Summary Report**

ACTION: Director Williams made a motion, Vice-Chairperson Casillas seconded, and the motion carried unanimously to approve the Consent Calendar.

4. BUSINESS CALENDAR

A. Receive and File the Audited Financial Statements for Fiscal Year ending June 30, 2020.

Margie Armstrong reported that the Authority's auditor, Rogers, Anderson, Malody, & Scott, LLP (RAMS), have completed their audit of the Authority's Fiscal Year 2020 Financial Statements. As stated in the staff report, the reports indicate that no significant or material adjustments were encountered during the audit. Overall, the auditor presented an unmodified and clean audit opinion. The auditor's report on internal control report also states that the auditor did not identify any deficiencies in internal control, and that they did not find any instances of noncompliance. Additionally, the post audit letter states that the accounting estimates used in the Financial Report is reasonable, the financial statement disclosures are neutral, consistent, and clear, and there's no misstatements in the financial report.

Ms. Armstrong also stated that RAMS is used by Elsinore Valley Municipal Water District, and BCGSA was able to piggyback on that same contract providing the Authority some costs savings. Current assets and liabilities, along with statement of revenues, expenses and changes in net position were reviewed.

Chairman Rodriguez commented that this report is reflective of the young JPA with very mature members. We are fortunate to have EVMWD to leverage off of their infrastructure to ensure there are firm processes in place. He thanked everyone for being able to withstand these types of audits with no dissenting opinions from the auditors. He further provided a gentle reminder that although this audit is required, there can be some gaps in what an audit does not accomplish. He is proud of the work that has been done collectively and gave kudos to all.

The Audited Financial Statements for Fiscal Year Ending June 30, 2020 were received and filed.

B. Approval of a Professional Services Agreement with Geoscience Support Services, Inc. for the Monitoring Well Design and Construction Management (MO #31)

Ms. Armstrong reported that BCGSA solicited proposals for the design of two monitoring wells and construction management services during the construction of the wells with four proposals received. A review panel was established to evaluate the proposals. Consistent with the recommendations of previous studies, the construction of two monitoring wells was incorporated as part of the California Department of Water Resources Prop 1 GSP Grant work plan, making it a grant reimbursable cost.

Proposal evaluation criteria and scores were reviewed, with Geoscience having the highest score. Based on firm qualifications, experience, and project understanding, the panel concluded that Geoscience is the most qualified consultant and recommended award of a Professional Services Agreement in the amount of \$60,413. Ms. Armstrong further explained that this project is expected to be completed within 6-9 months. It is anticipated that the award of construction will be brought to the Board for consideration at a subsequent meeting.

Vice-Chairperson Casillas questioned if this consultant will be reporting to Ms. Armstrong, and if so, will she need extra support to handle the added work. Ms. Armstrong responded that she will be monitoring Geoscience's contract, with Geoscience providing construction management services during construction. Victor Harris will also be providing oversight to Geoscience's work and is also available to provide any other support as needed.

Answering a question from Vice-Chairperson Casillas, Ms. Armstrong explained the proposal evaluation criteria for the quality of proposal. Vice-Chairperson Casillas requested that more context be provided in future reports on these criteria. Steven O'Neill commented that he has had good experiences with Geoscience. Chairman Rodriguez commented that we need to be transparent in the way we go through the competitive bid process. He felt this was a good process and appreciates the evaluation team. He questioned where the cost of Helix for CEQA work was represented in Geoscience's budget. Ms. Armstrong responded that this cost is more than likely represented under Task 2 of the proposal.

ACTION: Vice-Chairperson Casillas made a motion, Director Williams seconded, and the motion carried unanimously to:

1. Approve a Professional Services Agreement (PSA) with Geoscience Support Services, Inc. in the amount of \$60,413; and
2. Authorize the Deputy Treasurer to execute the appropriate documents on behalf of the Authority.

C. Administrator's Update

Victor Harris provided an update on tasks and the timeline for work to be completed on the GSP. He referred to items listed on page 126-130 of the board packet.

Chairman Rodriguez asked if there are any risks to Task 2.3 slipping beyond February. Mr. Harris responded that he did not foresee any risks, although it is one of the most complex portions of the GSP, they are making good progress. He will continue to monitor the schedule closely.

D. Legal Counsel Report

Steven O'Neill reported that since the last meeting, he worked with Ms. Armstrong on the Geoscience agreement.

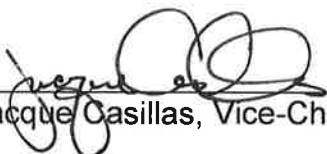
E. Comments of Board

There were no comments.

F. Adjourn

There being no further business, the November 19, 2020 Regular meeting of the Bedford-Coldwater Groundwater Sustainability Authority was adjourned at 4:48 p.m.

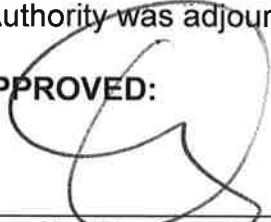
ATTEST:



Jacquie Casillas, Vice-Chairperson

Date: 4/21/2021

APPROVED:



Paul Rodriguez, Chairman

Date: MARCH 23, 2021