



**BEDFORD COLDWATER**  
Groundwater Sustainability Authority

**REGULAR BOARD MEETING  
AGENDA**

**August 18, 2022  
4:00 PM**

CALL TO ORDER AND ROLL CALL: Directors Casillas, Harich, Williams

**PUBLIC COMMENT**

Any person may address the Board at this time upon any subject not identified on this Agenda, but within the jurisdiction of Bedford Coldwater Groundwater Sustainability Authority; however, any matter that requires action will be referred to staff for a report and action at a subsequent Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered.

- I. Business Calendar
  - A. Consider Adoption of a Resolution Authorizing the Continuance of Remote Teleconference Meetings
  - B. Elect Chairperson and Vice-Chairperson
- II. Consent Calendar
  - A. Approval of Minutes of the Regular Meeting of May 19, 2022
  - B. Financial Statement
  - C. Ratification of Demands
  - D. Outside Contract Summary Report
- III. Administrator's Update
- IV. Legal Counsel Report
- V. Comments of the Board
- VI. Adjourn



**BEDFORD COLDWATER**  
Groundwater Sustainability Authority

Meeting Agenda

August 18, 2022 4:00 PM

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**In the interest of public health and safety, this meeting will be held telephonically.  
Remote public participation is encouraged in one of the following ways:**

**For Online Participation:**

Go to: [www.zoom.us](http://www.zoom.us)  
Select Join a Meeting  
Enter Meeting ID: 841 4175 7935  
Meeting Password: 92530

**For Call-in Only:**

Call: (720) 707-2699  
Enter Meeting ID: 841 4175 7935  
Meeting Password: 92530

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Authority's Administrative offices not less than 72 hours prior to the meeting date and time above. All public records relating to each agenda item, including any public records distributed less than 72 hours prior to the meeting to all, or a majority of all, of the members of Authority's Board, are available for public inspection in the office at  
22646 Temescal Canyon Road, Temescal Valley, California 92883

To request a disability-related modification or accommodation regarding agendas or attendance, contact Terese Quintanar, at (951) 674-3146, extension 8223 at least 48 hours before the meeting.



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Date: August 18, 2022

To: Board of Directors

From: Deputy Treasurer

**SUBJECT: CONSIDER ADOPTION OF A RESOLUTION AUTHORIZING THE CONTINUANCE OF REMOTE TELECONFERENCE MEETINGS**

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**RECOMMENDATION:**

1. Adopt the Resolution Proclaiming a State of Emergency Exists, Ratifying the Proclamation of a State of Emergency by Governor Gavin Newsom, and Authorizing the Continuance of Remote Teleconference meeting of the Board of Directors of the Bedford-Coldwater Groundwater Sustainability Authority, pursuant to Brown Act Provisions

**DISCUSSION:**

Prior to the expiration of Executive Order N-29-20 on September 30, 2021, Governor Newsom signed into law Assembly Bill (AB) 361 granting extended additional flexibility to offer teleconferenced virtual public meetings. AB 361 will remain in effect until January 1, 2024, unless the State Legislature takes action to extend it or make it permanent. It is necessary for the Authority to adopt the attached resolution in order to proceed with virtual meetings.

Additionally, AB 361 added the requirement that, within thirty (30) days after the first teleconference meeting and then every thirty (30) days thereafter, the Board would need to adopt a resolution per meeting, making findings regarding the continuing need to conduct teleconference instead of in-person meetings.

The following is a summary of AB 361's pertinent provisions.

1. Posting of Agendas.
  - a. Brown Act - Requires a local agency to post agendas at all teleconference locations.

- b. AB 361 - Removes the requirement that agendas must be posted at all teleconference locations.
2. Location of Teleconferencing Participants.
- a. Brown Act –
    - i. Requires a local agency that uses teleconferencing to identify each teleconference location in the notice and agenda of the meeting, and each teleconference location must be accessible to the public.
    - ii. Requires that at least a quorum of the members of a legislative body must participate in the meeting (even if by teleconference) from locations within the agency’s boundaries.
  - b. AB 361 –
    - i. Do not require identification of each teleconference location and each location does not need to be accessible to the public
    - ii. Do not require the quorum of the board members to be located within the agency’s boundaries.
3. Public Access and Comments.
- a. Brown Act – Requires Board meetings to remain open to the public and the agenda must include the manner by which members of the public may access the meeting remotely to offer public comment, including by a call-in option or an internet-based service option, such as meeting invite web address or call-in phone number, with passcode. Members of the public must be allowed to access the meeting and to address the legislative body directly, either during a general public comment period or before any individual actions are taken.
  - b. AB 361 - Agency may not require members of the public to submit their comments in advance of a meeting. Public comments, either written or made by remote connection, must be accepted until the point at which the public comment period is formally closed. Any registration or sign-up period for public comments can only be closed when the public comment period is formally closed. Where public comments are accepted in a public comment period for each agenda item, the agency must allow a reasonable amount of time during each agenda item to allow the public the opportunity to provide comments, including time for members of the public to register or otherwise be recognized for the purpose of providing public comment.
4. Registration.
- a. Brown Act - Prohibits the use of mandatory registration or “signups” to attend public meetings or to provide public comment.

- b. AB 361 - Allows local agencies to use platforms which, incidental to their use and deployment, require users to register for an account with that platform, so long as the platform is not under the control of the local agency.
- 5. Technological Disruption of Meeting.
  - a. AB 361 - If a public comment line unexpectedly disconnects, a meeting agenda was sent out with the incorrect web link or dial-in information, the local agency's internet connection is interrupted, or other similar circumstances occur, the agency must stop the ongoing meeting and try to resolve the issue before continuing with the meeting agenda. If the meeting disruption cannot be resolved, the agency should not take any further action on agenda items and should end the meeting.

The attached resolution takes effect immediately upon its adoption and is effective until the Board of Directors adopts a subsequent resolution. The Board would need to adopt a resolution each meeting, making findings regarding the continuing need to conduct teleconferenced meetings instead of in-person meetings.

**FISCAL IMPACT:**

Not Applicable.

**ENVIRONMENTAL WORK STATUS:**

Not applicable.

**EXHIBITS/ATTACHMENTS:**

Resolution

RESOLUTION NO. 22-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF BEDFORD COLDWATER GROUNDWATER SUSTAINABILITY AUTHORITY PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE MARCH 4, 2020 PROCLAMATION OF A STATE OF EMERGENCY ISSUED BY THE GOVERNOR OF THE STATE OF CALIFORNIA, AND AUTHORIZING THE CONTINUENCE OF REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS PURSUANT TO BROWN ACT PROVISIONS ENACTED BY ASSEMBLY BILL NO. 361

WHEREAS, the Bedford Coldwater Groundwater Sustainability Authority (“BCGSA”) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Government Code Sections 54950 – 54963), so that any member of the public may attend, participate, and watch the BCGSA Board conduct their business; and

WHEREAS, the Brown Act, Government Code Section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code Section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code Section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the BCGSA boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions continue to exist in the BCGSA boundaries, specifically, the Governor of the State of California proclaimed a State of Emergency due to the COVID-19 pandemic on March 4, 2020 which proclamation is still in effect, and Riverside County Public Health has recommended facemask protections and social distancing; and

WHEREAS, the legislative body meeting in person would accordingly present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors of BCGSA does hereby find that the Governor's March 4, 2020 Proclamation of a State of Emergency issued due to the COVID-19 pandemic and the resurgence of COVID-19 cases through the Delta variant has caused, and will continue to cause, conditions of peril to the safety of persons within the BCGSA boundaries that are likely to be beyond the control of services, personnel, equipment, and facilities of the BCGSA, and desires to proclaim a local emergency and ratify both the March 4, 2020 Proclamation of a State of Emergency by the Governor of the State of California and Riverside County Public Health's recommendations for facemask protections and social distancing; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the BCGSA shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953, as authorized by subdivision (e) of Government Code Section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of Section 54953; and

WHEREAS, all meetings of the BCGSA will be accessible to the public for participation, and notice of the means by which members of the public may access such meetings virtually and offer public comment will be provided.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF BCGSA DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency exists throughout the area of the BCGSA due to the COVID-19 pandemic, and that meeting in person would accordingly present imminent risks to the health and safety of attendees.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The General Manager is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public meetings in accordance with Government Code Section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until such time the Board of Directors adopts a subsequent resolution in accordance with Government Code Section 54953(e)(3) to extend the time during which the BCGSA may continue to teleconference

without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953.

PASSED, APPROVED, AND ADOPTED this 18th day of August 2022.

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Jacque Casillas, Vice-Chairperson of the  
Board of Directors of the  
Bedford-Coldwater Groundwater  
Sustainability Authority

ATTEST:

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Phil Williams, Secretary to the  
Board of Directors of the  
Bedford-Coldwater Groundwater  
Sustainability Authority



STATE OF CALIFORNIA            )  
  ) ss:  
COUNTY OF RIVERSIDE        )

I, Phil Williams, Secretary of the Board of Directors of the Bedford-Coldwater Groundwater Sustainability Authority, do hereby certify that the foregoing Resolution No. 22-03, was duly adopted by said Board at its Regular Board Meeting held on August 18, 2022, and that it was so adopted by the following roll call vote:

AYES:	Draft
NOES:	Draft
ABSENT:	Draft
ABSTAIN:	Draft

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Phil Williams, Secretary to the  
Board of Directors of the  
Bedford-Coldwater Groundwater  
Sustainability Authority



**BEDFORD COLDWATER**  
Groundwater Sustainability Authority

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Date: August 18, 2022

To: Board of Directors

From: Deputy Treasurer

**SUBJECT: ELECT CHAIRPERSON AND VICE-CHAIRPERSON**

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**RECOMMENDATION:**

1. Nominate and elect a Chairperson and Vice-Chairperson to serve throughout the 2022-23 fiscal year.

**DISCUSSION:**

In accordance with Article 4, Section 5.2 and 5.2.1 of the By-laws and Section 9 of the Agreement, the officers of the Board shall consist of a Chairperson, Vice-Chairperson, and such other officers as the Board may designate. The Chairperson shall preside at all meetings of the Board and exercise such other powers and duties as may from time to time be assigned to the Chairperson. The Chairperson shall have the power to enforce meeting decorum and rules of order. The Vice-Chairperson shall perform the duties of the Chairperson in the absence of the Chairperson. The Chairperson and/or Vice-Chairperson shall exercise and perform such other powers and duties as may be assigned by the Board.

Each year, at the first meeting following July 1st, the Board shall elect the Chairperson and Vice-Chairperson from among the Directors.

By Resolution 17-02, Phil Williams was appointed as the Treasurer of the Authority, and by formal Board action on August 30, 2017, Phil Williams was appointed as Secretary to the Authority.

**FISCAL IMPACT:**

Not applicable.

**ENVIRONMENTAL WORK STATUS:**

Not applicable.

**EXHIBITS/ATTACHMENTS:**

None.



**BEDFORD COLDWATER**  
Groundwater Sustainability Authority

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Date: August 18, 2022

To: Board of Directors

From: Deputy Treasurer

**SUBJECT: APPROVAL OF MINUTES OF THE REGULAR MEETING OF MAY 19, 2022**

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**RECOMMENDATION:**

1. Approve the Minutes of the Bedford-Coldwater Groundwater Sustainability Authority Regular Meeting of May 19, 2022.

**DISCUSSION:**

Draft meeting minutes are presented for consideration for approval.

**FISCAL IMPACT:**

Not applicable.

**ENVIRONMENTAL WORK STATUS:**

Not applicable.

**EXHIBITS/ATTACHMENTS:**

Draft Meeting Minutes

**MINUTES OF THE  
REGULAR MEETING OF THE  
BEDFORD COLDWATER  
GROUNDWATER SUSTAINABILITY AUTHORITY**

**May 19, 2022**

**Board Present**

David Harich, TVWD  
Jacque Casillas, City of Corona  
Phil Williams, EVMWD

**Staff Present**

Jeff Pape, TVWD  
Greg Thomas, EVMWD  
Tom Moody, City of Corona  
Steven O'Neill,  
Margie Armstrong, EVMWD  
Christy Gonzalez, EVMWD  
Victor Harris, Stantec  
Kelly Shugart, Stantec

**Others**

Paul Rodriguez, RCG

**CALL TO ORDER AND ROLL CALL**

The meeting of the Bedford-Coldwater Groundwater Sustainability Authority was held via teleconference allowed under the waivers of the Brown Act in response to the COVID19 epidemic. Participants joined by accessing information posted on the meeting Agenda, posted at least 72 hours prior to the meeting start time. The meeting was called to order by Vice Chairperson Casillas at 4:00 p.m.

**PUBLIC COMMENT**– There were none. Opportunity for public comment was provided to attendees for the entire duration of the meeting.

**1. CONSIDER ADOPTION OF A RESOLUTION AUTHORIZING CONTINUANCE OF REMOTE TELECONFERENCE MEETINGS (Resolution No. 21-02)**

Vice Chairperson Casillas explained that this is a reoccurring resolution to be acted upon as long as the Governor's Emergency Order is effective, and it allows the Board to continue to meet remotely, in compliance with the Brown Act. Although AB 361 calls for the Resolution to be adopted every 30 days, because the BCGSA meets approximately every 90 days, it is advised that the resolution be placed as the first matter of business on each agenda.

**ACTION:** Director Williams made a motion, Director Harich seconded, and the motion carried unanimously to Adopt Resolution No. 22-02

## 2. CONSENT CALENDAR

- A. **Approval of Minutes of the February 17, 2022 Special Meeting**
- B. **Financial Statement**
- C. **Ratification of Demands**
- D. **Back-up Information for Major Contracts**
- E. **Outside Contract Summary Report**

Vice Chairperson Casillas thanked everyone for all the work that goes into each of these items, especially the financial statements. Director Harich requested to abstain from this item since he was not involved with Bedford Coldwater GSA prior to this meeting.

**ACTION:** Director Williams made a motion, Vice Chairman Casillas seconded, and the motion carried unanimously, with Director Harich abstaining to approve the Consent Calendar.

## 3. BUSINESS CALENDAR

- A. **Consider Approval of a Professional Services Agreement with Aleshire & Wynder, LLP for Legal Counsel Services (MO# 40)**

Margie Armstrong reported that in August 2017, the Board of Directors approved a retainer agreement with Olivarez Madrugá Lemieux O'Neill (OMLO) for legal counsel services for the Authority, formerly known as Lemieux & O'Neill.

Effective April 1, 2022, Lemieux & O'Neill separated from OMLO and have joined with Aleshire & Wynder, LLP. Aleshire & Wynder has provided a Professional Services Agreement (PSA) for the Authority reflecting generally the same terms and conditions as the OMLO retainer agreement. Retaining Aleshire & Wynder will provide continuity of service for the Authority. An updated agreement was circulated, which was identical to the original agreement with the exception of the rate sheet. Instead of being separate rates for each position, it is now one blended rate no matter who is doing the work. Mr. O'Neill further explained that the rate is consistent with their other clients at \$250.00 an hour as a blended rate.

Director Williams asked if there will be an assigned attorney for quicker response time. Mr. O'Neill responded that he will be the primary representative and attending the meetings. Aleshire & Wynder LLP is a 50-attorney firm based in Irvine that represents cities and other public agencies in Southern California providing a broader platform, support, and array of services.

Mr. O'Neill further clarified that their services are typically transactional and not litigation. All of the contracts have litigation rates if it should arise, however, he does not foresee that for this agency.

Vice Chairperson Casillas asked if it might be beneficial to perform a Request for Proposal (RFP) for legal services and what the risk would be not to have legal counsel in the interim, since she felt it is not common to consider a rate increase at the same time as a contract approval. Opening for discussion, Director Williams commented that he would be comfortable approving the contract without having to go through the process since most likely they would end up with the same individuals. If services were not satisfactory, there is an option to bring in outside counsel. He didn't feel the need for the extra expense and staff time in preparing the RFP. Director Harich agreed and didn't feel the rate structure provided is out of the norm for their type of services. He is more concerned with not having legal representation during the time and effort needed to put these services out to bid. Vice Chairperson Casillas agreed that these were all good points.

**ACTION:** Director Williams made a motion, Director Harich seconded, and the motion carried unanimously to:

1. Approve a Professional Services Agreement (PSA) with Aleshire & Wynder, LLP; and
2. Authorize the Deputy Treasurer to execute the appropriate documents on behalf of the Authority.

**B. Approval of a Professional Services Agreement with Water Systems Consulting, Inc. for Groundwater Sustainability Plan Administrator Services (MO# 41)**

Ms. Armstrong reported that the principal in charge for Stantec will no longer be available and due to the upcoming change, and after discussion with the Authority's member agency staff, on March 8, 2022, the Authority solicited Request for Proposal (RFP) for the GSP Administrator services utilizing PlanetBids.

Three firms responded to the RFP by the deadline of April 12, 2022. The Authority's member agency staff reviewed the proposals based on predetermined evaluation criteria's: Relevant Qualifications/Experience, Understanding of the Project, Cost, and Overall Quality of the Proposal, Cost, and References, and concluded that Water Systems Consulting, Inc. (WSC) is most qualified. Evaluation ratings were included in the meeting's packet materials.

After careful review, staff recommended award of a Professional Services Agreement (attached) for the Authority's GSP Administrator services with Water Systems Consulting, Inc. in the amount of \$200,000 which is consistent with the previous administrator contract. The cost of the GSP Administrator services has been incorporated in the FY 2022 and approved FY 2023 budget.

Director Williams commented that Ms. Armstrong was confident in the selection of Water Systems Consulting, Inc. and with her endorsement he is in support of this item. Director Harich felt that there was a considerable amount of due diligence in providing this recommendation. Vice Chairperson Casillas appreciated staff for their work with the RFP and selection process. She was hopeful that we will get the same level of knowledge as we did with Mr. Victor Harris. Clarifying to Vice Chairperson Casillas, Ms. Armstrong reported that the amount of the PSA is consistent with Stantec, however, the billing rates are higher than the current billing rates.

Mr. Harris appreciated the comments and will be working with the new administrator to get them up and running quickly.

**ACTION:** Director Williams made a motion, Director Harich seconded, and the motion carried unanimously to:

1. Approve a Professional Services Agreement with Water Systems Consulting, Inc in the amount of \$200,000; and
2. Authorize the Deputy Treasurer to execute the appropriate documents on behalf of the Authority.

**C. Consider Approval of Amendment No. 3 for Professional Services Agreement with Stantec Consulting, Inc. (MO# 42)**

Ms. Armstrong reported that this amendment includes a three-month extension to the current Stantec Professional Services Agreement expiring in June. This amendment will provide the time needed for the knowledge transfer to the new administrator. An additional amount of \$10,341.00 is included, which is anticipated to last through the end of September.

Staff reviewed the Stantec proposed scope of service and costs and recommends approval of Amendment No. 3 to the PSA with Stantec in the amount of \$10,341.00, bringing the total authorization to \$412,000.00, and to extend the term of services through September 30, 2022. Administrator expenses have been included in the approved FY 2022-23 budget. A portion of this amount is grant reimbursable.

Mr. Paul Rodriguez expressed his thanks and gratitude to Mr. Victor Harris for his guidance, development, and creation of the Groundwater Sustainability Authority (GSA) along with preparation and completion of the Groundwater Sustainability Plan (GSP). He has been a fantastic resource and trusts his guidance as he leads WSC as they take over the role. He has a high confidence in WSC and looks forward to continued success.

Responding to Director Harich, Ms. Armstrong stated the current balance of the Stantec agreement is approximately \$30,000 and an additional \$10,000 is requested from this amendment. Approximately \$25,000 of this amount will be used during the transition period.



Vice Chairperson Casillas asked if Stantec will continue the grant billing and reporting. Ms. Armstrong responded that it is anticipated that Ms. Kelly Shugart will be used as a subconsultant to WSC to maintain grant reporting continuity.

**ACTION:** Director Williams made a motion, Director Harich seconded, and the motion carried unanimously to:

1. Approve Amendment No. 3 for Professional Services Agreement (PSA) with Stantec Consulting, Inc. (Stantec) in the amount of \$10,341.00; and,
2. Authorize the Deputy Treasurer to execute the appropriate documents on behalf of Bedford Coldwater Groundwater Sustainability Authority.

#### **4. Administrator's Update**

Mr. Harris referenced page 122 of the meeting packet and reported on Stantec's progress. The new monitoring wells have been completed and both have been equipped with transducers to record the groundwater elevations. The first annual report was delivered to the Department of Water Resources (DWR). Proposals for the new administrator were reviewed and a selection made. Referencing Page 126 of the Board packet, local contributions were met, and future spending will now be eligible for grant funding. An amendment is currently under review with DWR to amend the work plan and schedule, such funds that are projected or funds that are unused will remain on the development of the GSP and can be used for GSP implementation. If accepted there are a number of activities that will become grant eligible, such as the first annual report, water quality sampling, development of requests for proposals for two projects outlined in the GSP and a private well survey. If approved, \$190K could become available for grant funding, all which would need to be completed by December 31<sup>st</sup>.

Answering a question from Director Harich, the two new monitoring wells are located midway in the basin. Mr. Harris further explained that modeling projection done during the development of the GSP indicated the groundwater will go up due to the return flow from delivered water. He has not seen impacts of the drought yet on the health of the basin, but we may within a few months. Mr. Pape also confirmed that the basin is very healthy, and the groundwater levels are higher that they have been in recent history.

#### **5. Legal Counsel Report**

Mr. O'Neill reported on a new development with the Governor's Executive Order N-7-22, containing a paragraph that implicates Groundwater Sustainability Agencies. Under this Executive Order, counties, cities and other public agencies that are considering approving a new well or allowing for the alteration of an existing well requires a written approval from the GSA and the proposed activity is consistent with the plan. AB2201 has been introduced into legislature, however, was placed on hold. This could be a potential expansion of the roles of GSAs.

Vice Chairperson Casillas opined that it may be a good thing that GSA's will have a say, since we are held accountable for the GSPs.

**6. Comments of the Board**

Director Harich commented that it is a pleasure to be a part of this Board and looks forward to working with everyone and getting caught up to speed.

Vice Chairperson Casillas welcomed Director Harich to the Board, and thanked Mr. Rodriguez for attending.

**7. Adjourn**

There being no further business, the May 19, 2022, Regular meeting of the Bedford-Coldwater Groundwater Sustainability Authority was adjourned at 4:49 p.m.

**ATTEST:**

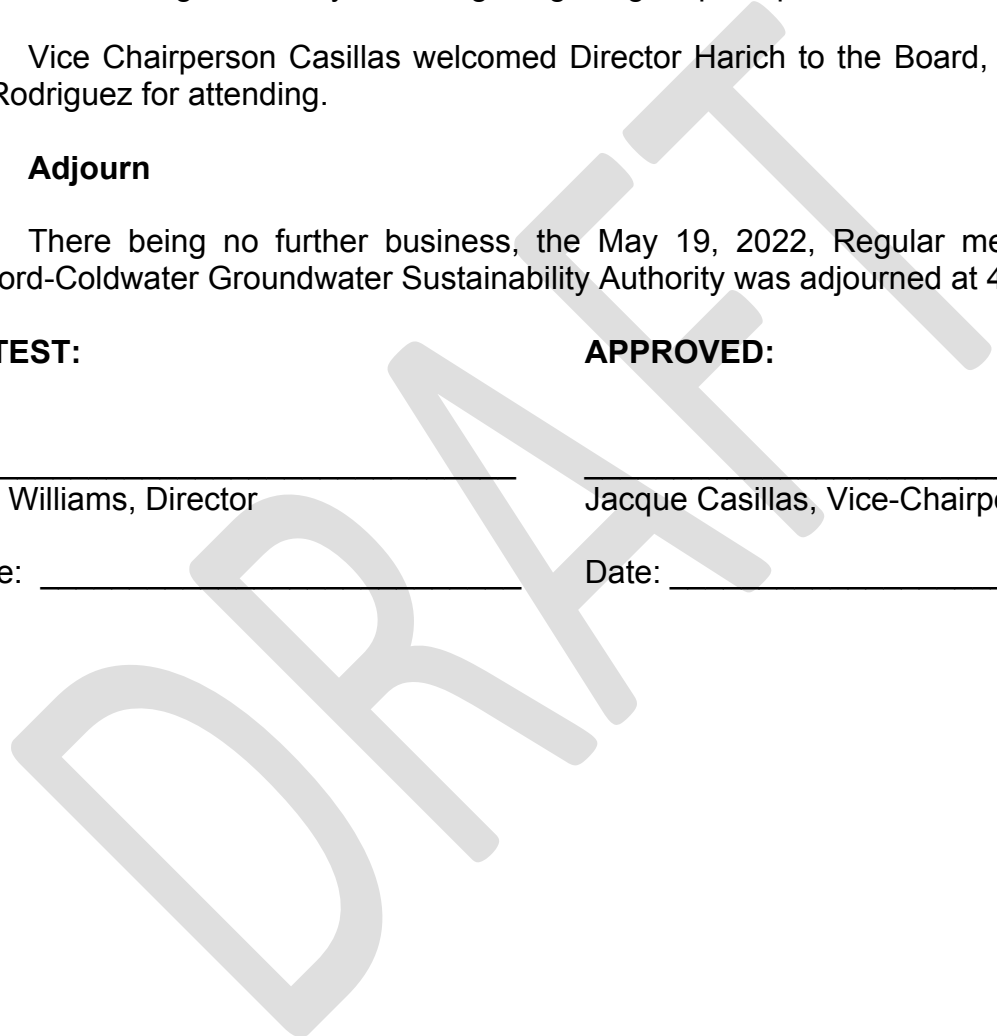
**APPROVED:**

\_\_\_\_\_  
Phil Williams, Director

\_\_\_\_\_  
Jacque Casillas, Vice-Chairperson

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**Bedford Coldwater Groundwater Sustainability Authority**  
**STATEMENT OF NET POSITION (Unaudited)**  
**As of June 30, 2022**

<b>ASSETS</b>	<b><u>FY 2022</u></b>	<b><u>FY 2021</u></b>
<b><u>Current Assets:</u></b>		
Cash and Cash Equivalents	\$ 118,751	\$ 204,432
Investments	374,315	416,481
Accounts Receivable	-	100,000
Accrued Interest Receivable	-	438
Work in Process	493,444	18,295
<b>Total Assets</b>	<b><u>\$ 986,511</u></b>	<b><u>\$ 739,645</u></b>
 <b><u>LIABILITIES &amp; NET POSITION</u></b>		
<b><u>Current Liabilities:</u></b>		
Accounts Payable	1,000	13,852
Member Deposits	779,136	501,569
<b>Total Liabilities</b>	<b><u>780,136</u></b>	<b><u>515,420</u></b>
 <b><u>Net Position:</u></b>		
Restricted for:		
Operating Reserve	31,000	24,225
Non-Operating Reserve	175,375	200,000
<b>Total Net Position</b>	<b><u>206,375</u></b>	<b><u>224,225</u></b>
 <b>Total Liabilities &amp; Net Position</b>	 <b><u>\$ 986,511</u></b>	 <b><u>\$ 739,645</u></b>

**Bedford Coldwater Groundwater Sustainability Authority**  
**STATEMENT OF REVENUES & EXPENDITURES (Unaudited)**  
as of June 30, 2022

<b>REVENUE</b>	<b>FY 2022 Actual</b>	<b>FY 2022 Budget</b>	<b>% of Budget</b>
Member Contributions	225,000	\$ 388,362	58
Member Contributions Carry over	481,673	40,500	1189
Grant Reimbursement	255,892	371,288	69
Interest Income	1,828	7,500	24
<b>TOTAL REVENUE</b>	<b>964,393</b>	<b>807,650</b>	<b>119</b>
<b>Operating Expenses</b>			
EVMWD - JPA Oversight/Management	12,000	12,000	100
Stantec - GSP Administrator	10,520	15,000	70
ACWA Dues	2,855	3,500	82
Legal Expenses	2,720	5,500	49
Insurance Premium	1,508	2,500	60
Bank Fees	1,364	1,500	91
Auditing Services	1,545	7,000	22
Website Content Design & Maintenance	400	2,000	20
Other	8		
Annual GSP Update	-	75,000	0
<b>TOTAL OPERATING EXPENSES</b>	<b>32,920</b>	<b>124,000</b>	<b>27</b>
<b>Non-Operating Expenses</b>			
GSP Development & Preparation	170,187	251,500	68
GSP Implementation	-	450,000	0
<b>TOTAL NON OPERATING EXPENSES</b>	<b>170,187</b>	<b>701,500</b>	<b>24</b>
<b>TOTAL EXPENSES</b>	<b>203,107</b>	<b>825,500</b>	<b>25</b>
<b>Transfers</b>			
Transfer to/(from) Reserves	(17,850)	(17,850)	0
<b>MEMBER CONTRIBUTION CARRY OVER</b>	<b>\$ 779,136</b>	<b>\$ -</b>	

**Bedford Coldwater Groundwater Sustainability Authority**  
**CASH RESERVE REPORT**  
as of June 30, 2022

<b><u>OPERATING RESERVE</u></b>	
Operating Budget (FY 2022)	124,000
Operating Reserve Target	25%
<b>TOTAL OPERATING RESERVE BALANCE</b>	<b>31,000</b>
<b><u>NON-OPERATING RESERVE</u></b>	
Non-Operating Budget (FY 2022)	701,500
Non-Operating Reserve Target	25%
<b>TOTAL NON-OPERATING RESERVE BALANCE</b>	<b>175,375</b>
<b>TOTAL RESERVE BALANCE</b>	<b>\$ 206,375</b>




Print Date: 08/01/2022

## Payment Ratification Report

Cash Disbursements for 05/01/2022 through 07/31/2022

Check or Reference #	Payment Date	Paid to Vendor	Payment Description	Pmt Type	Payment Amount
<b>DEMAND REGISTER</b>					
286	05/12/2022	STANTEC CONSULTING SERVICES	BCGSA ADMINISTRATOR MAR 2022	CHECK	1,716.66
287	05/19/2022	GEOSCIENCE	MONITORING WELLS BGSA AUTHORITY APR 2022	CHECK	2,917.50
288	05/19/2022	TODD GROUNDWATER	BEDFORD COLDWATER GSP APR 2022	CHECK	3,631.25
289	05/26/2022	ABC LIOVIN DRILLING INC.	MW-1 AND MW-2 PROJECT MAR 2022	CHECK	18,940.00
290	06/16/2022	ELSINORE VALLEY MWD	ADMINISTRATION FEE APR 2022	CHECK	1,000.00
291	06/16/2022	FEDERAL EXPRESS CORPORATION	DELIVERY CHARGES MAY 2022	CHECK	7.54
292	06/16/2022	STANTEC CONSULTING SERVICES	BCGSA ADMINISTRATOR MAY 2022	CHECK	9,020.32
293	06/16/2022	TODD GROUNDWATER	BEDFORD COLDWATER GSP MAY 2022	CHECK	4,863.75
294	06/30/2022	ELSINORE VALLEY MWD	ADMINISTRATIVE FEE MAY 2022	CHECK	1,000.00
295	06/30/2022	WATER SYSTEMS CONSULTING, INC.	BEDFORD COLDWATER GSA MAY 2022	CHECK	467.50
296	07/21/2022	ALESHIRE & WYNDER, LLP	LEGAL SERVICES MAY & JUN 2022	CHECK	3,050.00
297	07/21/2022	OLIVAREZ MADRUGA LEMIEUX ONEIL	LEGAL SERVICES FEB 2022	CHECK	920.00
<b>WIRE TRANSFERS</b>					
06162022	06/14/2022	BCGSA LAIF TRANSFER	BCGSA CKG TO LAIF	WIRE	200,000.00
					200,000.00

**Current Payments Issued: \$247,534.52**

Reviewed By: 

Date: Aug 1, 2022

## Outside Contracts Summary Report



Consultant Name	Start Date	End Date	Project Description	Total Contract Amount	Paid To Date	Contract Balance	Balance Remaining
Stantec	11/16/17	06/30/22	GSP Administrator	412,000.00	387,433.17	24,566.83	6%
Water Systems Consulting	05/19/22	06/20/27	GSP Administrator	200,000.00	6,210.00	193,790.00	97%
Todd Groundwater	06/01/19	01/31/22	GSP Preparation	827,175.00	631,190.00	195,985.00	24%

## Prop 1 SGWP Grant Progress Report

**Reporting Period:** 04/01/2022 to 06/30/2022 – as reported to DWR  
(with update to 08/05/2022)

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### **Additional tasks completed from 07/01/2022 to 08/05/2022**

- Conducted a monthly meeting with BCGSA Staff on July 14, 2022, to discuss BCGSA Well Permit Application Evaluation, discussion of Governor Newsome’s Executive Order N-7-22, coordination with the County of Riverside, amendments to DWR’s Grant Agreement with BCGSA, and updates on other projects and management actions from the GSP, including RFPs and execution of BCGSA’s private well survey, investigation of interconnected surface water at Temescal Wash, and investigation of aggregate pits.
- Grant Amendment #3 for additional scope items and extended schedule was approved on June 17, 2022. This grant amendment will allow additional GSP-related tasks to be grant eligible including the second groundwater sampling event, GSP Annual Reporting, and the deployment of RFP’s and Execute Contracts for GSP required Projects. This amendment authorizes approximately \$190,000 in grant funding if completed by December 31, 2022.
- Began work on the private well survey project identified in the GSP.
- Prepared a draft well drilling application approval procedure in response to EO N-7-22. EO N-7-22 requires the GSA to make a determination whether or not the proposed well is consistent with the GSP. This procedure can be used to evaluate water well permit applications sent to the BCGSA from the County of Riverside Environmental Health Department.
- Preparation of Board Packet for August Board Meeting.

### **Tasks completed from 04/01/2022 to 06/30/2022**

#### **Budget Category (a): Grant Administration**

Estimated Percent Complete: 88%

#### **Task: Grant Administration**

- Prepared Q1 2022 invoice and progress report and submit to DWR.
- Discussed funding for potential GSP projects with DWR.
- Prepared and finalized grant amendment request letter.
- Reviewed grant amendment from DWR and revised.
- Began Q2 2022 invoice and progress report.
- Responded to comments from DWR and revised grant agreement and cost estimate.
- Responded to DWR regarding work plan revisions, then revised and finalized grant agreement.
- Conducted kickoff call with Water Systems Consulting (WSC) to discuss GSP projects continue as BCGSA Administrator.
- Conducted conference calls with Todd Groundwater and WSC to discuss GSP projects and schedule.



- Completed monthly invoice processing for Administrator (Stantec) and subconsultants from 4/1/2022 to 6/30/2022.

### **Budget Category (b): GSP Development**

Estimated Percent Complete: 90%

#### **Task 1: Previously Completed Studies**

Estimated Percent Complete: 100%

#### **Task 2: Baseline Sampling and Analysis to Support Groundwater Quality Monitoring Program**

Estimated Percent Complete: 100%

#### **Task 2B: Second Groundwater Quality Sampling Event to Support Groundwater Quality Monitoring Program**

Estimated Percent Complete: 0%

#### **Task 3: Bedford Coldwater Groundwater Sustainability Agency (BCGSA) Data Management System (DMS)**

Estimated Percent Complete: 80%

- Uploaded documents, transducer and well data, and transducer warranties to Sharepoint.

#### **Task 4: GSP Development**

Estimated Percent Complete: 100%

#### **Task 4B: GSP Annual Report**

Estimated Percent Complete: 100%

#### **Task 4C: Develop Request for Proposals (RFPs) and Execute Contracts for GSP Required Projects**

Estimated Percent Complete: 10%

- Stantec finalized RFP outlines for GSP Project 1 – Investigate groundwater/surface water interaction at Temescal Wash, and GSP Project 3 – Evaluation of the effects of aggregate pits on groundwater flow and quality.
- WSC developed the scope of work for GSP Projects 1 and 3 and evaluated the effects of aggregate pits on groundwater flow and quality.

### **Budget Category (c): Stakeholder Engagement**

Estimated Percent Complete: 90%

#### **Task 5: Stakeholder Outreach Plan, Website, and Coordination Meetings**

- Attended and prepared materials for discussion during the Administrator’s update portion of the JPA Board meeting (draft meeting minutes are included in Appendix B):
  - 5/19/2022; eligible topics discussed: Administrator’s Update regarding GSP activities, grant amendment, and completed monitoring wells. The Administrator’s Update is part of the agenda

- and meeting packet provided to the JPA Board members prior to meetings. Board meeting discussion of the Administrator’s Update is summarized in Section 6 of the meeting minutes.
- Prepared materials and conducted BCGSA Staff coordination calls (meeting summary is included in Appendix B):
  - 4/21/2022 – Staff meeting to discuss first Annual Report submittal, monitoring well construction update, update on grant amendment.
  - 5/12/2022 – Staff meeting to discuss stakeholder request for new well, grand amendment update, upcoming JPA Board meeting, and discussion of the Annual Report.
  - 6/9/2022 – Staff meeting to discuss new subcontractor WSC acting as administrator and update on GSP projects and RFPs.
- Stantec reviewed monitoring well network and corresponded with stakeholder West Yost regarding a new well application request.
- Stantec and WSC reviewed the new well permit information and discussed the response approach with Corona.

**Budget Category (d): Construction/Implementation**

Estimated Percent Complete: 92%

**Task 6: Monitoring Well Equipment Installation**

**Estimated Percent Complete: 100%**

- Stantec discussed transducer installation and reporting frequency with Geoscience.

**Task 7: New Monitoring Wells**

**Estimated Percent Complete: 100%**

- Geoscience:
  - Provided construction management and inspected final development of MW-1 and MW-2 by pumping and surging.
  - Coordinated with the lab for MW-2 water quality sample.
  - Finalized well completion summary letter reports (included in Appendix C).
- Stantec reviewed turbidity results from MW-1 and discussed with Geoscience.
- Stantec reviewed well completion reports from ABC Liovin and transmitted to Todd Groundwater.
- Stantec reviewed the construction completion checklist for monitoring wells with Geoscience and transmitted to BCGSA Staff.

**Task 8: Project Monitoring Plan**

**Estimated Percent Complete: 100%**

**Task 9: Private Well Research and Field Survey**

**Estimated Percent Complete: 10%**

- WSC conducted a kickoff meeting to discuss the private well survey.
- WSC coordinated with Riverside County Department of Public Health regarding well location and information in their database.

## **Addendum to Progress Report 13**

The following activities were not included in Progress Report 13 because Grant Amendment #3 to Agreement 4600012647 was not yet approved to include additional tasks in the Work Plan. Grant Amendment #3 was approved on June 17, 2022.

### **Budget Category (b): GSP Development**

#### **Task 4B: GSP Annual Report**

- Todd Groundwater:
  - Collected annual report data and prepared an expanded report outline.
  - Conducted model input preparation, data review, hydrograph preparation, and draft reporting.
  - Prepared, revised, and finalized the Annual Report.
  - Submitted the final report and data to DWR through the SGMA Portal.
- Stantec reviewed data needs for the Annual Report and discussed with Todd Groundwater.
- Stantec reviewed the Annual Report and provided comments to Todd Groundwater.
- Stantec reviewed missing data for the Annual Report and discussed with Todd Groundwater and Corona.
- Stantec reviewed the Annual Report submittal and reporting process with Todd Groundwater.
- BCGSA Staff reviewed the Annual Report.

### **Budget Category (c): Stakeholder Engagement**

#### **Task 5: Stakeholder Outreach Plan, Website, and Coordination Meetings**

- Discussion related to the Annual Report during BCGSA Staff meetings for dates 2/10/2022 and 3/10/2022 (meeting notes provided as part of Progress Report 13).

**Status of Grant Invoicing**  
**Reporting Period: Inception to Date through 06/30/2022**

Category	Grant Allocation			Local Contribution	Grant Share	Retention Withheld	Net Grant \$ to be Paid	Paid to Date
	Local Contribution	Grant Share	Total Invoiced					
(A) Grant Administration	125,000	50,000	119,582	119,582	-	-	-	-
(B) GSP Development	725,500	375,000	1,022,713	725,500	297,213	29,721	267,492	239,234
(C) Stakeholder Engagement	24,500	100,000	104,850	24,500	80,350	8,035	72,315	51,218
(D) Construction/Implementation	125,000	475,000	511,774	125,000	386,774	38,677	348,097	22,235
	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$1,758,919</b>	<b>\$994,582</b>	<b>\$764,337</b>	<b>\$76,434</b>	<b>\$687,903</b>	<b>\$312,687</b>