

**MINUTES OF THE  
REGULAR MEETING OF THE  
BEDFORD COLDWATER  
GROUNDWATER SUSTAINABILITY AUTHORITY**

**August 18, 2022**

**Board Present**

David Harich, TVWD  
Jacque Casillas, City of Corona  
Phil Williams, EVMWD

**Staff Present**

Jeff Pape, TVWD  
Steven O'Neill, Aleshire & Wynder, LLP  
Margie Armstrong, EVMWD  
Christy Gonzalez, EVMWD  
Susie Evans, EVMWD  
Terese Quintanar, EVMWD  
Victor Harris, Stantec  
Kelly Shugart, Stantec  
Michael Cruikshank  
Ian Castillo  
Katie Hockett, City of Corona

**Others**

Paul Rodriguez, RCG

**CALL TO ORDER AND ROLL CALL**

The meeting of the Bedford-Coldwater Groundwater Sustainability Authority was held via teleconference allowed under the waivers of the Brown Act in response to the COVID19 epidemic. Participants joined by accessing information posted on the meeting Agenda, posted at least 72 hours prior to the meeting start time. The meeting was called to order by Vice Chairperson Casillas at 4:00 p.m.

**PUBLIC COMMENT**– There were none. Opportunity for public comment was provided to attendees for the entire duration of the meeting.

**I. BUSINESS CALENDAR**

**A. CONSIDER ADOPTION OF A RESOLUTION AUTHORIZING  
CONTINUANCE OF REMOTE TELECONFERENCE MEETINGS  
(Resolution No. 22-03)**

Vice Chairperson Casillas explained that this is a reoccurring resolution to be acted upon as long as the Governor's Emergency Order is effective, and it allows the Board to continue to meet remotely, in compliance with the Brown Act. Although AB 361 calls for the Resolution to be adopted every 30 days, because the BCGSA meets approximately every 90 days, it is advised that the resolution be placed as the first matter of business on each agenda.

**ACTION:** Director Williams made a motion, Director Harich seconded, and the motion carried unanimously to Adopt Resolution No. 22-03

**B. APPOINTMENT OF CHAIRPERSON AND VICE-CHAIRPERSON  
(MO #43)**

**ACTION:** Director Williams made a motion, Director Harich seconded, to elect Vice-Chairperson Casillas as Chairman, and Director Harich as Vice- Chairman, and the motion carried unanimously.

**2. CONSENT CALENDAR**

- A. Approval of Minutes of the May 19, 2022 Regular Meeting**
- B. Financial Statement**
- C. Ratification of Demands**
- D. Outside Contract Summary Report**

Chairperson Casillas asked for clarification of the Financial Statement. She referenced Page 20 of the packet and the discrepancies in Revenue and Operating Expenses. Ms. Armstrong reported that the Annual GSP Update budget of \$75,000 has been done and is part of the Non-Operating total of \$170,187. On the Non-Operating side, the costs for the development of the GSP was separated from the cost of implementing the GSP. The majority of the \$170,187 is the GSP development, preparation and annual update. What little we have done with the implementation is also included in that. In addition, part of discrepancy in the Non-Operating expense is for the construction of two monitoring wells, which is capitalized as an asset of approximately \$100,000.

Discussion followed regarding methods of providing clarification within the meeting packet for the benefit of those unfamiliar with interpreting the Financial Statements. Ms. Armstrong explained that because we are a GSP, our expenses are all operating. The Operating Expenses are associated with operating the JPA and the Non-Operating line items reflect expenses related to the GSP. She explained that we could provide a breakdown; however, it would become an administrative task to break down what our management actions are and provide those line items. This would better define costs of the GSP development verses expenses related to management actions. Several

suggestions were offered, and the Board requested some form of clarification be included by staff in future meeting packets.

**ACTION:** Director Williams made a motion, Harich seconded, and the motion carried unanimously to approve the Consent Calendar.

### 3. Administrator's Update

Ms. Armstrong introduced Michael Cruikshank, of Water Systems Consulting, the BCGSA's recently contracted provider of Administrator's services. Mr. Cruikshank acknowledged and thanked Victor Harris for his efforts and management up to this point and wished him a happy retirement.

Mr. Cruikshank provided highlights on information provided in the meeting packet, starting with information on the Proposition 1 Groundwater Grant Progress Report. Items completed over the last quarter included approval of the grant amendment for additional scope items and extending the schedule. This allowed for tasks remaining to be included for grant funding. Additional items include the second water sampling event, GSP annual reporting, and the RFPs associated with the projects. This amendment extended the grant agreement amount about \$190,000 and the work needs to be completed prior to December 31, 2022. Monitoring Wells 1 & 2 have also been completed, and the associated reporting is complete. The private well survey has been initiated, and work is in progress with the County of Riverside to identify private wells, how much each pumps, where they are located, and any available well construction information. Governor Newsom's Executive Order of July 2022 allows for GSA input on well drilling applications within the groundwater subbasin. Work is being done with the County of Riverside Department of Public Health to develop a procedure for addressing new wells.

Director Williams asked for information that could be shared with those with existing wells who are not within areas with public water service. Mr. Cruishank will provide this information. Director Harich asked if the process will be a section within the existing DHS Well Application Report or if it would be a separate application packet for those interested in drilling a private well. Mr. Cruikshank answered that the policy requires us to make determinations about if the well complies with the GSP, and make calculations for determining effect on neighboring wells. He has proposed a plan and will be meeting with County staff about it. Director Harich also asked for the date of the second groundwater sampling, which is an annual event, and for clarification on the Status of Grant Invoicing report. Mr. Harris answered that we include implementation portions of the project into Item D of the report and we are able to bill that to the State.

### 4. Legal Counsel Report

Mr. O'Neill reported that, in regard to items in the Executive Order, efforts are underway to develop a flow chart for addressing well drilling applications. He has also been working

with Ms. Armstrong regarding a couple of letters to the County of Riverside, he received a letter from the City of Corona for a new well and responded, and one from County of Riverside, mistaking us for the basin manager. He concluded with the intent to share the information with Mr. Cruikshank.

**5. Comments of the Board**

Director Williams acknowledged and thanked Margie Armstrong for all of her efforts to establish the JPA, wished her well and welcomed Mr. Cruikshank to the team. Chairperson Casillas thanked staff for their efforts and verified the next meeting date of November 17, 2022.

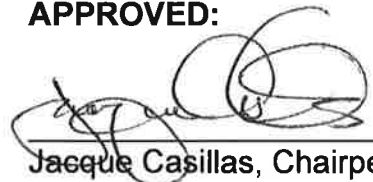
**6. Adjourn**

There being no further business, the August 18, 2022, Regular meeting of the Bedford-Coldwater Groundwater Sustainability Authority was adjourned at 4:43 p.m.

**ATTEST:**

**APPROVED:**

  
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Jack T. Ferguson, Secretary

  
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Jacque Casillas, Chairperson

Date: 5-18-23

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